Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:13:16 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:13:58 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Dec 11, 2017 at 4:56 PM
Subject: Re: FYI - heads up re Los Feliz NC agenda item
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>

Mario,

As I was prepared to explain to you in person at our board meeting last month, LFNC does not have a “regularly scheduled” board meeting. Our Bylaws only require a minimum of one meeting on a quarterly basis. We determined back in October that our November and December meetings would be moved from when we typically meet on the 3rd Tuesday to the 2nd Tuesday, in order to accommodate board member travels and meet our objective to maximize public access. As I believe I asked you (and can track down the email), if DONE requires LFNC to designate a “regularly scheduled” board meeting, we can deliberate and proceed accordingly. But, at this time, no such regular schedule exists.

We will be meeting at the Elysian Masonic Temple, yes, and that was all noticed in accordance with Brown Act requirements.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

On Dec 11, 2017, at 2:22 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Hi Luke,

Thanks for advance notice. LFNC has again moved it's regular meeting from the regularly scheduled 3rd Tuesday to the 2nd Tuesday and not meeting in the church basement. Please confirm.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
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On Mon, Dec 11, 2017 at 1:32 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I wanted to call to your attention an item on tomorrow night's agenda of the Los Feliz NC Governing Board. Board agenda and packet are located online here: https://drive.google.com/file/d/19vDwcRoZYj_xk2F4ClqlBwDt9JcvUhvP/view
>
> Specifically, we have a motion to submit a letter to DONE regarding concerns about the role that your position has with respect to the governance of our council. You'll find a draft letter included in the board packet on pages 17-19 of the PDF linked above. Given the references to you specifically that were made in this draft letter, I wanted to send you a direct message so that you were aware, if you were not already.
>
> Thanks Mario.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:12:20 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:13:01 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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Forwarded conversation

Subject: **LFNC Agenda - 11/14/17**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Nov 13, 2017 at 4:35 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

Hi Luke,

Hope all is well. I was looking over the agenda for tomorrow's meeting and bring to your attention a few issues.

Since this is a Special meeting of LFNC Governing Board, the agenda should be noted as Special and if the regular meeting scheduled for next week, there should be a notice of cancellation posted with the same posting requirement guidelines.

Agenda Item 7Bi- as written is not in compliance with the Brown Act as the item is unclear of the Neighborhood Council's intent. It should clearly indicate the type of expense, and to whom the funds will be paid.

In reviewing this item with the Funding Dept, the best practice would be to issue a

Neighborhood Purpose Grant, if the library has a Friends of Los Feliz Library.

If that is not feasible, the Los Feliz Public Library could issue an invoice directly to the LFNC for "booth space" for LFNC to do outreach at the event. With the invoice, a check would be issued directly to the library and they would purchase the lights directly.

For LFNC to purchase the lights and give to the library, it maybe considered an unacceptable purchase and a gift of public funds.

Agenda Item 7Bii - the item is not writtend in compliance with the Brown Act as the item is unclear of LFNC's intent. Who and what would be the purchase? Would this be a LFNC co-sponsored event?

In reviewing this item with the Funding Dept, the best practice, if possible, would be to issue an NPG to the organization, if they qualify or have the organizer invoice LFNC for "booth space." With the invoice, a check would be issued directly to the organizer and they would make the purchases directly.

For LFNC to purchase the concessions and give to the organizer, it maybe considered an unacceptable purchase and a gift of public funds.

Since this is a special meeting, as long as the corrections are made before 7:30 tonight, there is still time to revise the agenda and have it posted.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Nov 13, 2017 at 8:16 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

Thanks for your feedback, Mario. I only just now saw your email, as I was commuting home from my job in Long Beach. I wanted to get back to you as soon as I could — and, per your suggestion, I'll note that I didn't see your email until the 24-hour window had transpired.

As to your point about a special meeting, while our meeting typically happens on the third Tuesday of the month, it is not set in place by any formal pronouncement (Bylaws or otherwise), and we have moved it in the past when it has conflicted with holidays. This potential conflict was the case for November and December this year, and as a courtesy to our board and to the community, I raised back at our September meeting the possibility of moving the meeting dates. We included this month's date change in our last month's agenda and have given more than 96 hours' notice through public and online postings about the meeting.

Tomorrow night's meeting is not a special meeting; we're simply conducting our regular monthly business one week prior, in order to ensure that we can make a quorum of the board and also in order to optimize our community engagement by avoiding the Thanksgiving holiday week, when we would have more conflicts. Therefore, rather than a special meeting of the board, this is a rescheduled meeting of the board, with the intent of maximizing the board members who can be present and the accessibility of this meeting to the public who might otherwise be unavailable to attend a meeting two days prior to the holiday.

As to your points about the agendizing of funding motions for our Cultural Affairs committee, your comments are taken under advisement and appreciated.

As with all these items, the intent is to provide more information than might otherwise appear in, say, a City Council agenda, all for the sake of transparency. This is why all of our board packet materials are available on our website and why I make every effort to post our board agenda a full 96 hours before the meeting (on a Friday, rather than on a Saturday, when many people might not see it until Monday). Every effort I take through this council is in service to community engagement and transparency. If there is any question about my or our Council's intent to be fully transparent, please let me know. And if there are actual Brown Act violations that the City intends to raise through formal action, please reach out to me about those concerns specifically beforehand so that we might remedy them with sufficient time.

Thank you.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:09:23 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:10:04 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don't remember the training course on "How to word agenda motions to satisfaction of DONE." Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:08:41 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:09:22 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **LFNC - Case 17169 Brown Act Inquiry**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, May 16, 2017 at 12:03 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Good Morning Luke,

Hope all is well. I am following up on our discussion of yesterday, Monday, May 15, 2017 regarding your Brown Act compliance issue.

It is my understanding the City Attorney contacted LFNC yesterday and provided the advise to have the developer provide at a minimum one hard copy for public review. This would satisfy the requirement.

Also following up on the language for this agenda item, best practice would be to include the recommendation of the committee to the full Board.

For example, "Discussion and possible action to support the Planning, Zoning, Historic Preservation (PZHP) Committee's recommendation to oppose the request for a Conditional Use Permit (CUP)..."

This language offers the public additional transparency and would possibly avoid any claim of any violation.

I was informed your login password to submit a CIS has been reset and you should now be able to access the portal. Please let me know if this does not work.

Last recommendation, since this Land Use item may be contentious and public attendance maybe greater than usual, perhaps moving Items 4, 5 to the end of the meeting would give sufficient time to this matter.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Tue, May 16, 2017 at 12:15 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>

Thanks

Sent from my iPhone

Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:08:08 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:08:50 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Fwd: Brown Act**

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, May 15, 2017 at 1:05 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Mario,

Please see below. Is it a Brown Act violation if an applicant provides a PPT and does not have printed copies available? Thanks.

-Luke

Sent from my iPhone

Begin forwarded message:

> **From:** Rob Glushon <rglushon@lunaglushon.com>
> **Date:** May 15, 2017 at 11:01:08 PDT
> **To:** "President@losfeliznc.org" <President@losfeliznc.org>, "LFNC@empowerla.org"

<LFNC@empowerla.org>
Subject: Brown Act

Please see attached letter in connection with tomorrow night's hearing.

Robert L. Glushon, Esq.

Luna & Glushon

16255 Ventura Boulevard, Suite 950

Encino, California 91436

Telephone (818) 907-8755

Fax (818) 907-8760

Century City Office

1801 Century Park East, Suite 2400

Los Angeles, California 90067

DENNIS R. LUNA

(1946-2016)

==========

This email contains information from the Law Offices of Luna & Glushon which may be confidential or protected by the attorney-client privilege and/or the work product doctrine. If you are not the intended recipient, any review, reliance, copying, disclosure, distribution or other use of information contained herein is prohibited. If you are not the intended recipient, please contact the sender and delete the original, all copies, and any attachments.

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, May 15, 2017 at 4:28 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>

Hi Luke,

Let me research and I will get back to you in the morning.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=lJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, May 15, 2017 at 4:42 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Thanks Mario.

Sent from my iPhone

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A Professional Corporation

DENNIS R. LUNA
(1946-2016)

16255 VENTURA BOULEVARD, SUITE 950
ENCINO, CALIFORNIA 91436
TEL: (818) 907-8755
FAX: (818) 907-8760

Century City Office
1801 Century Park East, Suite 2400
Los Angeles, CA 90067

May 15, 2017

VIA EMAIL ONLY

Luke Klipp
President, Los Feliz Neighborhood Council

Re: Compliance with Brown Act
CPC-2016-1954-CUO-MCUP-DB-SPP-SPR
ENV-2016-1955-MND
1860, 1868 N. Western Avenue/5440, 5446/5448 W. Franklin Avenue

Dear President Klipp and Board Members:

Our firm has been retained by the Franklin & Western Neighborhood Association, an unincorporated nonprofit association ("Association"). As you are aware, the Association and its members have expressed strong opposition to the above-referenced proposed development project ("the Project") which seeks numerous deviations from the City's Zoning Code and General Plan which includes the Vermont/Western Station Neighborhood Plan ("SNAP") and other applicable regulations.

As you also know, all meetings of the Neighborhood Council and its Committees are subject to the requirements of the Ralph M. Brown Act (*Government Code Section 54950* et. sec. ("Brown Act"). One of the most important requirements of the Brown Act is that all writings, unless exempt from disclosure, that are distributed to all or a majority of the members of the governmental body for discussion or consideration at a public meeting are disclosable to the public upon request, and shall be made available to the public. *Government Code Section 54957.5*. Materials, which include electronic format (e.g. "PowerPoint" presentation), must be made available by the government body to the public at the meeting. *Government Code Section 54957.5(b)*.

If such materials are provided to the members of the body prior to the public meeting, then the law requires that such materials be available for public inspection at the time the materials are distributed to the members.[1]

It is our understanding that a PowerPoint presentation of proposed Project revisions was shown to the Planning, Zoning & Historic Preservation Committee last week but that such materials were not provided, either in electronic format or hard copies, to the public or even the Committee. This was a violation of the Brown Act.

While mindful that reasonable minds may differ on the merits of any land use development project, there should be no argument as to the fundamental rights of both the Neighborhood Council Board and Committees, and the public, to be able to see, review and obtain copies (under Public Records Act) of all materials shown and/or distributed to the Neighborhood Council either before or at a public meeting.

By way of background, I also served as a neighborhood council president as well as on the Board of Neighborhood Empowerment and interacted extensive with the City Attorney's Office on Brown Act related issues. Based on such experience, I know that you and other members of the Neighborhood Council have been provided with a Neighborhood Council Training Manual by the City Attorney's Office which provides information on legal issues and requirements, including provisions of the Brown Act such as making all materials available to the public.

To achieve compliance with the Brown Act, as well as to protect the public's right to obtain copies of materials (including in electronic format) pursuant to the Public Records Act, **the Neighborhood Council must request that the Project Applicant and its representatives provide copies of the materials it will be presenting on this Agenda item at tomorrow's meeting to the public and to the Neighborhood Council**.

---

[1] The Agenda for this item, 7(A), refers to "(Board Packet"). Thus, if materials were provided to the Board in advance of the May 16th Board meeting, these materials should have been made available to the public.

To the extent that you have questions or need legal advice concerning this matter, I strongly recommend that you consult with the City Attorney's Office prior to your Board meeting tomorrow night.

Thank you for your consideration.

Very truly yours,

LUNA & GLUSHON
A Professional Corporation

ROBERT L. GLUSHON

cc: Los Angeles City Attorney's Office

Subject: PRA Case 21508 (brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:07:16 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:07:57 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Tue, Apr 18, 2017 at 10:03 AM
Subject: Source of Info
To: Mario Hernandez <mario.hernandez@lacity.org>

Mario,

Below is the boilerplate language that appears on all of our LFNC agendas. It has been pointed out to me that much of this language is actually NOT part of the Brown Act (true)… So, my question is, where did this language come from, and what is the answer to the question: "Why would this language supersede the guidelines for processes of Reconsideration as outlined in Roberts Rule of Order (our Parliamentary Authority named in our Bylaws?)

Thoughts?..

Thanks.

- Mark

Mark F. Mauceri | Governing Board | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.

PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

Subject: PRA Case 21508 (GL brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:33:41 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:34:23 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Aug 8, 2017 at 4:55 PM
Subject: Re: WSNC Agendas
To: Manuel Flores <[redacted] Gustavo Flores <[redacted]
Randy Waller <[redacted]
Cc: Mike Fong <mike.fong@lacity.org>, Grayce Liu <grayce.liu@lacity.org>, Carmen Hawkins <Carmen.Hawkins@lacity.org>, Darren Martinez <darren.martinez@lacity.org>

Good Afternoon,

Hope all is well. Please refer to Grayce's email, from this morning, where she informs you that I will be reviewing and approving your agendas.

Executive Committee Meeting Agenda:

Agenda Item 4 - Possible agenda items must be noted on the agenda to comply with the Brown Act requirements. This detail is being addressed and will be corrected with other Neighborhood Councils.

Agenda Item 5 - is removed due to conflict with WSNC Bylaws and potential Brown Act issues. This item may be listed as a standing item on the General Board meeting agenda listed as such:

> Request / Motions for Future Agenda Items. These items will be forwarded to the Executive Committee for consideration.

General Board Meeting:

While this process was lacking in the past, on numerous occasions, I discussed with and informed you, the Executive Committee shall set the agenda for each Council meeting, per WSNC's Bylaws. Since WSNC has been made aware of the Bylaw requirement and did not follow the process of the Bylaws, WSNC would be in violations by having this General Board Meeting.

Attached is the revised Executive Committee agenda. Please provide the required information.

Additionally, please post a notice of cancellation for the regular meeting.

If you have any questions, please contact me at the number listed.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=lJ77Zz-RsFo

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Preview YouTube video Welcome to EmpowerLA!

On Tue, Aug 8, 2017 at 3:28 PM, Manuel Flores <[redacted] wrote:

> Hello Mike,
>
> Hope this email finds you well.
>
> Regarding the executive committee agenda for 08/11/17 General Board meeting. (Note that no meeting for the 09/08/17 was sent).
>
> The Executive has been edited to reflect that it is a general executive board meeting as requested.
> Agenda item 4- this item has been edited. Note that OTHER neighborhood councils do not list possible agenda items and I adopted their format. (see attached MPNC agenda template).
> Agenda item 5- the intent of this motion is to allow the president to add any items that our constituents ask the board to add to the agenda even after the executive meeting takes place. If the board agrees, then there should be no problem. However, if there is a conflict with Brown Act regulations, please remove it from the agenda.
>
> Regarding the General Board Meeting Agenda for 08/11/17
>
> As you know, this council has never had an executive board meeting in the past 6 years, even under your previous month's supervision. We created our calendar during our last executive board meeting and agreed to host our first executive board meeting this Friday after our general meeting. Note that NO opposition was made from your representative when this was executed. Therefore, we feel that this request is in retaliation to last meeting's event with the intent to cancel our next general meeting. Please note that we are working in getting our NC removed from exhaustive efforts and establishing the date for our first executive meeting was key.
>
> Attached, please find the adjusted agendas as requested.
>
> Thank you,

City of Los Angeles Council District 1, Westlake South Neighborhood Council Vice-President
[redacted] | [redacted]

On Tue, Aug 8, 2017 at 1:49 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Good Afternoon,

Hope all is well. After reviewing your proposed agendas, I need further clarification.

Executive Committee Agenda for 09/08/17 General Board Meeting

- The agenda should reflect if the meeting is a General or Special.
- Agenda Item 4 - should be written as "Discussion and possible action to approve the items for the Westlake South Neighborhood Council General Board Meeting..." and for Brown Act compliance, should list the possible agenda items for the upcoming Board meeting.
- Agenda Item 5 - please clarify the intent of this motion. As stated in WSNC Bylaws, Article III, Section 2: The Executive Committee shall set the agenda for each Council meeting. If the intent of this motion is to allow the Board president to set additional items without a meeting of the Executive Committee, you may violate the WSNC Bylaws. Please provide clarification of this motion.

General Board Meeting Agenda - 08/11/17

- When was the Executive Committee meeting to set the agenda for 08/11/17 General Board meeting? Please provide that agenda for review.

Please provide your response as soon as possible in order to satisfy the time posting requirements.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Mon, Aug 7, 2017 at 6:09 PM, Manuel Flores <[redacted] wrote:

> Hello Mike and Grayce,
>
> Please approve our proposed agendas for our Friday's general meeting and executive meeting. Please find them in the attachment.
>
> Thank you,
>
> -MF
>
> Manuel Flores
> City of Los Angeles Council District 1, Westlake South Neighborhood Council Vice-President
> [redacted] | [redacted]

WESTLAKE SOUTH NEIGHBORHOOD COUNCIL

GOVERNING BOARD OFFICERS:
Gustavo Flores
President
Manuel Flores
Vice President
Randy Waller
Secretary
Marlene Diego
Treasurer

CONTACT INFORMATION:
P.O. Box 57134
Los Angeles, CA 90017
Tel. (213) 537-8472
www.wsncla.org
facebook.com/WSNCLA

CITY OF LOS ANGELES
CALIFORNIA

ERIC M. GARCETTI
MAYOR

GOVERNING BOARD MEMBERS:
Gustavo Flores, Resident Stakeholder
Manuel Flores, Resident Stakeholder
Marlene Diego, Resident Stakeholder
James Hornik, Resident Stakeholder
Kenneth Goodlet, At-large
Veronica Flores, At-large
Laura Flores, At-large
Olga Hernandez, Business Stakeholder
Randy Waller, Community Based Organization
Esther Escamilla, Community Based Organization
Samantha Sanchez, Community Based Organization
Angelina Rodriguez, Community Based Organization
Floridalma Cabrera, Community Based Organization
Rosa Zelaya, Community Based Organization

GENERAL EXECUTIVE BOARD MEETING AGENDA
AGENDA DE LA REUNIÓN EJECUTIVA GENERAL DE LA MESA DIRECTIVA

Date/Fecha:
Friday/Viernes 8/11/17
Time: 8:30 pm – 9:00pm

Location/Lugar:
Ramada Los Angeles/Downtown West
1901 W Olympic Blvd, Los Angeles, CA 90006

1. **Welcoming remarks** / *Bienvenida. (1 minute)*
   a. **Call to order and roll call** / *Llamada al orden y pasar lista. (1 minute)*

2. **Public Comments/Announcements on Non-Agenda Items within the Board's jurisdiction. Please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is placed on the agenda for discussion at a future public meeting (2 min per speaker).** / *Comentarios del público/Anuncios sobre asuntos que no están en la agenda y los cuales están dentro de la jurisdicción de la junta. Por favor tenga en cuenta que según el Acta Brown, la junta se impide discutir su tema hasta que sea agendizado para una discusión en una futura reunión publica (2 min por persona)*

3. **Discussion and possible action to approve executive minutes of (none at this time).** / *Discusión y posible acción para aprovar los minutos del la ultima junta ejecutiva (Ninguna en este momento) (0 minutes)*

4. **Discussion and possible action to approve the items for the Westlake South Neighborhood Council General Board Meeting Friday, September 8, 2017.** / *Discusión de los puntos para la agenda de la Reunión General de WSNC para el Viernes, 8 de septiembre de 2017 (20 minutes).*

   a. Please list possible agenda items.

5. **Board Member Comments** / *Comentarios de los miembros del consejo (2 minutes each)*

6. **Adjournment** / *Cierre*

LEGALLY REQUIRED OFFICIAL POSTING -- PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME Saturday February 11, AT 10:00 PM The WSNC Agenda is posted for public review at the following locations: City of Los Angeles Early Notification System (ENS), Westlake Plumbing & Hardware - 1818 James Wood Blvd. , 7 & 8 Market - 747 South Westlake Avenue, Immaculate Conception Church - 1483 James Wood Blvd. , Esperanza Elementary School - 680 Little Street , Curacao Business Center - 1605 West Olympic Blvd. **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** -- The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda **PRIOR** to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment On Non-Agenda Items period. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Board. **THE AMERICANS WITH DISABILITIES ACT** -- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting WSNC Secretary Randy Waller at [redacted] **RECONSIDERATION PROCESS** -- Board member(s) that voted on the prevailing side of the decision may call Reconsideration of a vote by the Board as a motion. **GRIEVANCE PROCESS** -- A stakeholder, or a group of stakeholders, may present a grievance concerning the legality of actions by the Board during public comment. A panel set by the Board will examine substantive grievances, and the decisions may be appealed to the Department of Neighborhood Empowerment. **PUBLIC ACCESS OF RECORDS** -- In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact WSNC Secretary Randy Waller at [redacted] or telephone NC Support at 213- 978-1551 or via e-mail at: NCsupport@lacity.org. **WSNC BYLAWS** -- Please be advised that the Bylaws of the WSNC provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the WSNC Bylaws are available during every meeting. **RECORDING MEETINGS** -- Note that Board meetings may be sound and/or video recorded for backup to Minutes.

Subject: PRA Case 21508 (GL brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:32:56 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:33:37 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Aug 8, 2017 at 1:49 PM
Subject: Re: WSNC Agendas
To: Gustavo Flores <[redacted] Manuel Flores <[redacted]
Cc: Grayce Liu <grayce.liu@lacity.org>, Mike Fong <mike.fong@lacity.org>, Randy Waller <[redacted] Carmen Hawkins <Carmen.Hawkins@lacity.org>, Darren Martinez <darren.martinez@lacity.org>

Good Afternoon,

Hope all is well. After reviewing your proposed agendas, I need further clarification.

Executive Committee Agenda for 09/08/17 General Board Meeting:

- The agenda should reflect if the meeting is a General or Special.
- Agenda Item 4 - should be written as "Discussion and possible action to approve the items for the Westlake South Neighborhood Council General Board Meeting..." and for Brown Act compliance, should list the possible agenda items for the upcoming Board meeting.
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General Board Meeting Agenda - 08/11/17

- When was the Executive Committee meeting to set the agenda for 08/11/17 General Board meeting? Please provide that agenda for review.

Please provide your response as soon as possible in order to satisfy the time posting requirements.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

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On Mon, Aug 7, 2017 at 6:09 PM, Manuel Flores <[redacted] wrote:

Hello Mike and Grayce,

Please approve our proposed agendas for our Friday's general meeting and executive meeting. Please find them in the attachment.

Thank you,

-MF

Manuel Flores
City of Los Angeles Council District 1, Westlake South Neighborhood Council Vice-President
[redacted] | [redacted]

Subject: PRA Case 21508 (GL brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:31:08 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:31:50 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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Office | (213) 473-7472 Fax | (213) 978-1751
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, Jul 14, 2017 at 4:19 PM
Subject: Re: WSNC Incident - 7/13/17
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

I'm really shocked and concerned with the tone and implications of Manuel's email. I find his comments to be damaging and libel.

I arrived at the WSNC meeting at 6:39 because it took me a while to find parking. I went to their meeting prepared, with screen and projector, to present the agenda item related to the FY 17-18 Budget. In my previous email to Manuel, for the cancelled 07/08/17meeting, I let Manuel know I would like to present on that item and he agreed.

As I was setting up the screen and projector, Manuel started the meeting and called for City Department reports. I explained the Board, quorum has been issue for WSNC and reminded them, lack of quorum was what placed in the situation they are currently in. I told them when meetings are cancelled after translation services and copies are made, that is wasted and does not go back to the community. I reminded them the last two meetings were cancelled due to lack of quorum and the meetings start 45 mins to an hour late. I told them mindful of the established timelines. The Department is resources and does everything possible to assist them but needs their cooperation.

They started with Council business asking for clarification on a couple of questions and I provided a response. (nothing major)

When agenda Item 9 was called, Discussion and possible action to schedule the Calendar of Regular Meetings of the Westlake South Neighborhood Council as required by the WSNC Bylaws, Article VIII, Section 1, without consideration of the Spanish only speaking board members, Manuel and Gustavo motioned to approve the 2nd Saturday at 1:00 pm for their regular board meeting. I interjected and reminded them, Saturdays at 1:00 pm do not seem to work and often start late or cancel the meeting, perhaps they should ask the other members for input.

I asked the Spanish speaking members if Saturdays at 1:00 pm worked for their personal schedules. The four Spanish speaking board members stated they could not attend meetings on Saturday and Fridays at 5:00 pm would work best to the use of public transportation. They expressed the concern if meetings were later, they could not attend because the bus schedule. Gustavo vowed to hold 1 hour meetings if they could commit to a 6:00 or 7:00 meeting.

Next item, was the budget. Manuel began to make a motion to approve the budget prepared by Gustavo. I reminded Manuel that I was going to present the budget item he said it was not necessary. He stated Gustavo had already prepared a budget and that was going to be approved. Gustavo stated they do not have time for a presentation and they approve his version and if there were any issues they could correct later.

I made the comment, because of their status, the Department can make recommendations and can address the Board. They insisted on approving their budget. I left it at that.

Next item was to appoint committee members. I told Manuel the agenda they were using was not the agenda I approved and asked to consider tabling the item to their next meeting. Veronica asked what the issue with item was since it was Brown Act compliant. I stated if they consider the item, they may violate the work plan that is in place that stated the Department will approve all agendas.

Manuel stated you approved the agenda and it was ok. I told him Grayce approve the agenda but authorized WSNC to hold their since my schedule freed up due to a cancellation of another NC meeting. They were insistent on hearing the item. Gustavo stated if there were any consequences to actions, they would deal with them later.

At that point, I started to pack up my tablet, screen and projector. Manuel stated they would requesting from you, a replacement field representative due to my unprofessionalism, attitude, and rude and intimidating behavior. All I could was laugh. After his comment, Randy Waller stated if Manuel were make that request, he (Randy) would speak to you personally objecting to Manuel's request because I have been the best DONE representative they've had and have tried to be helpful to them. Gustavo would not allow Randy to speak, saying it was not discussion. Randy insisted on his comments.

At that time, gathered my equipment and gentlemen have a good evening, we will have a conversation later.

I, in no way, at any time, threatened, mocked, made discriminatory remarks, offensive or any other adjective Manuel that would make them be in fear of their lives or public safety. I assure you Grayce, I did not lose my pre-frontal cortex.

WSNC does have issues, they are not inclusive and have not been willing to cooperate with the Department.

Interesting enough, this email was sent at 1:24 am. I received an email from Manuel at 8:51 pm apologizing to me for the "misunderstanding" and requested that himself, Gustavo, James Hornick and Randy Waller speak with me here at the office or location of my choice.

Today, I received an email from James Hornick personally apologizing for the treatment that I received at last night's meeting and does not agree with the direction of the WSNC under the Flores family. James also states he placed a call to Mike to discuss.

I do not feel I was out of line in my behavior or professionalism and I am very concerned with the implications of Manuel's email. I would certainly like to discuss with you at my return.

My apologies for the long winded response.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Fri, Jul 14, 2017 at 8:30 AM, Grayce Liu <grayce.liu@lacity.org> wrote:

> Hi, guys,
>
> Hope all is well. Please let me know what happened here. Thanks!
>
> Best,
>
> Grayce Liu
> General Manager
> Department of Neighborhood Empowerment
> ---------- Forwarded message ----------
> From: "Manuel Flores" <[redacted]
> Date: Jul 14, 2017 1:24 AM
> Subject: WSNC Incident - 7/13/17
> To: "Grayce Liu" <grayce.liu@lacity.org>
> Cc: <ethics.commission@lacity.org>, "commission@empowerla.org" <Commission@empowerla.org>, "Carmen Hawkins" <Carmen.Hawkins@lacity.org>, "Melvin Canas" <melvin.canas@lacity.org>, "Mike Fong" <mike.fong@lacity.org>, "Leyla Campos" <leyla.campos@lacity.org>, "Randy Waller" <[redacted] "Gustavo Flores" <[redacted] "Martha Cabral" <martha.cabral@lacity.org>
>
>> Dear Grayce,
>>
>> Hope this letter finds you well. There was a misunderstanding at our meeting today and things escalated between board members and Mr. Hernandez. Per your approval and instructions the board conducted a formal meeting with 10 board members present, and Mr. Hernandez present. An altercation began due to a misunderstanding regarding the validity of our agenda. Mr. Hernandez claimed the agenda for the night was not the same one he “approved” due to the allotted time being less than twenty minutes on the budget package item. We believe that this altercation could have been avoided through professional

means of communication on behalf of Mr. Hernandez. However, Mr. Hernandez actions tonight were very unprofessional, discriminatory, and reflected a concern for public safety.

The meeting began when Mr. Hernandez arrived to the board meeting at 6:39 PM. He requested that the board be mindful of resources used while conducting board meetings. He expressed that we were not responsible board members due to a lack of quorum for our last meeting. Furthermore, he stated that it is 'wasteful' spending to have a translator at every meeting, and to be mindful of his time. The comments made by Mr. Hernandez were very offensive and discriminatory against four board members, and community members that are primarily spanish speakers. They felt intimidated and felt that his comments created a hostile environment and exclusion. Therefore, this is one of the reasons we are requesting another representative from the department to help us move forward in an environment that is professional and non discriminatory.

Furthermore, shortly after his introduction and concern for our board we proceeded the board meeting without problems until Mr. Hernandez became very disgruntled. Mr. Hernandez claimed the agenda was not approved due to not having 20 minutes scheduled for his budget package presentation on the agenda (item 10). The board agreed to proceed with the allotted time on the approved agenda of ten minutes. However, he choose to not proceed with his presentation, and began stating that our agenda was invalid because he did not approve it. At that time board member Veronica asked him "so who is your supervisor?" He agreed that Grayce is his supervisor. Therefore, Veronica stated that agenda should be legitimate due to Ms. Grayce approval of the agenda. I agreed and confirmed that the agenda and the board meeting was legitimate because Ms. Grayce approved me to post it to ENS. He then began to say that he still wanted 20 minutes. Even after we explained that due to the lack of time and board members having to leave by 8pm (the time was 7:57pm) we could not provide him the 20 minutes.

Thereafter, the board moved to approve the 2017-2018 budget package, which had been prepared and distributed at our last meeting. He continued to claim that he wanted 20 minutes and then decided to leave while threatening board members by saying that there will be consequences. On his way out of the room he became very aggressive to the point that our board members and translator became very intimidated. Mr. Hernandez proceeded to mock me by laughing out loud; after I told him that we would be requesting a new representative from DONE for our next general meeting due to his unprofessional, aggressive and intimidating attitude. Mr. Hernandez then responded, stating "I think you are funny." I responded "you see Mr. Hernandez, this is what I'm talking about; you are being unprofessional again" Gustavo responded, "Mr. Hernandez you are out of line." Mr. Hernandez responded by saying "there are going to be consequences for all of this." Gustavo responded, "it's okay, we'll deal with the consequences when they come because we are trying to do everything possible to help our community and you are not allowing us to do that."

I would like to add that five board members had their entire family and children present. They became very intimidated. This is not the first time that Mr. Hernandez acts disrespectful and intimidating. In the past, I personally had to ask him to step outside to mediate the situation because he was being aggressive towards our board. In addition, we feel that Mr. Hernandez, who by threatening us, taunting us, mocking us and being aggressive towards us, we feel that he may take things on a personal level. We now fear for retaliation against the Westlake South Neighborhood Council, our lives and safety. Our only request is that you please provide us with a different field representative. Half our board are not willing to meet under his direction. Please help us by reaching our goal of serving our community and getting our neighborhood council out of exhaustive efforts. If there is anything that we can do in our part to make this process efficient and in a professional manner, please contact our board.

Please advise,

-Manny

Manny Flores
City of Los Angeles Council District 1, Westlake South Neighborhood Council Vice President
[redacted] | [redacted]

Subject: PRA Case 21508 (GL brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:29:23 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:30:06 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, May 19, 2017 at 12:31 PM
Subject: Re: Case 17188 - Open Case
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

So far so good. At LFNC's 05/16/17 general board meeting, they listed an agenda item to to spend $6,350.00 to procure (purchase and install) spectator seating at Griffith Park soccer fields.

This is the agenda language. I downloaded this agenda from ENS. (attached.)

G. Recreation (Mauceri) (10 minutes)
    i. [FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. (Board Packet)

Prior to the star of the meeting, I informed the Board VP, Jonathan Deutsch, the expense might require a city contract because of the dollar amount and the proposed service. He said he would inform the Pres, Luke Klipp and perhaps they might amend the dollar amount below $5,000.00 and they thanked me for the heads-up.

When the Board got around to hearing the item, at approx 10:45pm, Luke announced the item may require a contract because of the dollar amount and they were not aware of this

requirement until a month or two ago. That is when Mark stood and clarified it would not need a contract because the expense included two vendors well below the $5,000.00. Mark further clarified the expenses are for two NPGs, one for AYSO and I could not make out the other organization's name. At this time, Luke stated the agenda packet did not contain the completed documents due to a printer error.

At that point, I made the recommendation to the Board, they should probably table the item because the motion listed on the posted agenda did not indicate the expense was for NPGs and if they considered the item as is, they might create some violation issues. Mark said there is not time to table because they could lose the money so he was going to amend the motion to state they were NPGs. I made no further comment.

The next day I spoke with Mike about this action and my understanding and he confirmed my recommendation to be appropriate. I spoke to Melvin and provided the posted agenda, and Melvin also agreed the item was written incorrectly.

I spoke to Linda yesterday and explained the error in the action and she said she understood their error and would to Luke as well. I also spoke to Luke and his understanding the motion was good because they were approving an expense and did not matter if it identified the expense as an NPG or two. I explained to Luke, Linda informed me they would be having a special meeting and suggested they could agendize these two NPGs properly at that specail meeting. Luke said he could not because special meetings, per the Brown Act, can only have one agenda item. I told him that was not accurate and they could have multiple items heard at a special meeting.

Luke wanted to speak to Funding so I referred to Melvin.

I didn't file any complaint against LFNC. Mark is referring the QB case I created to track this item.

I'll wait to respond to Mark's email if you want to discuss with me.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
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NEIGHBORHOOD COUNCILS EMPOWER LA™
Department of NEIGHBORHOOD EMPOWERMENT

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Fri, May 19, 2017 at 10:24 AM, Grayce Liu <grayce.liu@lacity.org> wrote:

Hi, guys,

Hope all is well. What happened here? Mark has sent this citywide to other NCs so I have other folks chiming in, too.

Please let me know. Thanks!

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the

impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don’t remember the training course on “How to word agenda motions to satisfaction of DONE.” Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

PRESIDENT
Luke H. Klipp

VICE PRESIDENTS
Sheldon Hirshon - Administration
Jon Deutsch - Communications

TREASURER
Barbara Howell

SECRETARY
Bryant Edwards

CITY OF LOS ANGELES
LOS FELIZ NEIGHBORHOOD COUNCIL

Your Neighborhood. Your Voice. Your Council.

GOVERNING BOARD MEETING AGENDA

May 16, 2017 – 7:30 PM

Founders Metropolitan Community Church
4607 Prospect Ave (enter on Rodney Dr)
Los Angeles, CA 90027

CERTIFIED COUNCIL #35

PO Box 27003
Los Angeles, CA 90027-0003

(213) 973-9758

www.losfeliznc.org

info@losfeliznc.org

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1. **CALL TO ORDER. ROLL CALL.** **(2 minutes)**
2. **Public Comment on Non-Agenda Items** **(5 minutes)**
3. **Comments by Elected Officials** **(5 minutes)**
4. **Executive Committee Comments**
   - **A. President** **(10 minutes)**
   - **B. Vice President, Administration** **(5 minutes)**
   - **C. Vice President, Communications** **(5 minutes)**
   - **D. Treasurer** **(5 minutes)**
   - **E. Secretary** **(5 minutes)**
5. **Committee Reports**
   - **A. Planning, Zoning, Historic Preservation (PZHP) (Cornelius)** **(2 minutes)**
   - **B. Transportation (Cohen)** **(2 minutes)**
   - **C. Environmental Affairs (Foell)** **(2 minutes)**
   - **D. Ad Hoc Committee on Hillhurst Ave (Ballard)** **(2 minutes)**
   - **E. Ad Hoc Committee on Homelessness (Kim)** **(2 minutes)**
   - **F. Budget Representatives (Rodriguez/Foell)** **(2 minutes)**
6. **Election of Vice President, Administration** **(5 minutes)**
7. **Old Business** **(60 minutes)**
   - **A. <u>DISCUSSION AND POSSIBLE ACTION:</u>**
     CPC-2016-1954-CU-MCUP-DB-SPP-SPR, ENV-2016-1955-MND
     1860, 1868 N Western Ave, and 5440, 5446, and 5448 W Franklin Ave
     Requesting a Conditional Use Permit (CUP) to increase density greater than the maximum allowed by LAMC 12.22.A.25 with an increase of approximately 83% to permit 96 dwelling units in lieu of the 52 units otherwise permitted with 16, or 30%, of the permitted units set aside for very low income (below 50% AMI) in conjunction with the demolition of 3 existing residential units/gas station to construct a 5-story mixed use building with approximately 5,546 square feet of retail space and subterranean and ground level parking. Pursuant to LAMC 12.22.A.25, applicant proposes parking based on 0.5 spaces per bedroom, in accordance with AB 744, and on-menu incentives including 3:1 Floor-Area Ratio (FAR) in lieu of the permitted 1:1 and 2:1, averaging of

FAR, density, open space, and parking. Additionally, pursuant to LAMC 12.22.A.25, applicant requests off-menu incentives to permit a maximum building height of 60 feet and a portion of the building to exceed 30 feet in height within 14 feet of the front property line and a maximum of 5 lots to be tied together to form a single building site. Pursuant to LAMC 12.24.W1 applicant requests a Master CUP to allow sale and dispensing of alcohol for on- and off-site consumption. Pursuant to LAMC 11.5.7.C applicant requests specific plan project permit compliance review under the Vermont/Western Station Neighborhood Area Plan (SNAP). Pursuant to LAMC 17.15, applicant requests approval of VTT-74166 to merge and re-subdivide the site into a single ground lot and to merge 7 feet of previously-dedicated land. Haul route approval is requested. *(Board Packet)*

8. Budget & Finance Motions (Howell)

A. **MOTION:** Approve April 2017 Monthly Expenditure Report (MER) **(2 minutes)**
(Board Packet)

B. **MOTION:** Approve the following individual expenditures by board vote count **(5 minutes)**

Payee	Amount	Purpose
Facebook	$49.99	Facebook Boosts
The Taco Guy	$650.00	Refreshments for Recreation event
The Blue Rooster	$100.03	Supplies for Environmental Affairs
Big Mama's & Papa's Pizza	$213.27	Refreshments for 4.19.17 LFNC meeting
Dharma Trading	$204.13	Supplies for Environmental Affairs
Facebook	$100.00	Facebook Boosts
Facebook	$27.94	Facebook Boosts
Facebook	$24.94	Facebook Boosts
CopyCat	$661.59	Copies of meeting agendas and materials
Total	**$2,031.89**	

C. **MOTION:** Authorize the President and the Treasurer to expend up to $1,000 **(2 minutes)**
for unanticipated expenses incurred prior to the Tuesday, June 20, 2017 board meeting.

D. **MOTION:** Amend the FY17 Budget. **(5 minutes)**

9. New Business

A. Planning, Zoning, & Historic Preservation Committee (PZHP) (10 minutes)
(Deutsch/Carlson)

i. ZA-2017-1216
2252 Talmadge St
MOTION: Approve a letter of support for the requested application for a reduced off-street parking requirement related to an addition to an existing residential property on a substandard hillside lot. *(Board Packet)*

ii. AA-2016-4818, ENV-2016-4819-EAF
4011-4013 Sunset Dr
MOTION: Approve a letter of conditional support for the requested small lot subdivision to construct 4 small lot homes, to replace an existing 3-unit residential building and garage on the site. *(Board Packet)*

B. Transportation (Cohen) (10 minutes)

i. **MOTION:** Approve a letter to LADOT General Manager Seleta Reynolds requesting implementation of street safety measures at the intersection of Fern Dell Road and Los Feliz Blvd. *(Board Packet)*

ii. **MOTION:** Approve a letter to the Los Angeles County Metropolitan Transportation Authority (Metro) in support of the installation of bike share stations in Los Feliz.

C. Public Safety (Hain) (5 minutes)

i. **[FUNDING] MOTION:** Authorize he expenditure of $977.04 for first aid kits, which have been purchased in replacement of brochures for the GPACC Spring Faire and other, future outreach opportunities. *(Board Packet)*

D. Outreach (McNamara) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $10,000, with final amount to be recommended by an Outreach Task Force, for design services including, but not limited to: new logo and style guide, with elements for digital and physical media.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $5,000 (with the final amount to be determined by the LFNC Board based on remaining FY17 funds available) for collateral items featuring the LFNC logo, for distribution at future outreach opportunities.

E. Public Works & Neighborhood Beautification (Deutsch) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for promotional materials and banner associated a LFNC-sponsored tree adoption event in June 2017.

F. Cultural Affairs (DiGiandomenico) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 on a lecture and screening event at the Los Feliz 3 on June 15, 2017.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for graphic design services needed for a half-page ad for the LFNC's participation in Independent Shakespeare Company (ISC)'s Shakespeare in the Park event.

G. Recreation (Mauceri) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*

H. Ad Hoc Committee on Homelessness (Kim) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $100 in support of a 6.10.17 homelessness engagement volunteer training by Rebecca Price of Recycled Resources. The event will be a collaboration with the Silver Lake Neighborhood Council Homelessness Committee and the East Hollywood Los Feliz Homeless Coalition.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $300 for an informational brochure and associated flyer printing costs for homelessness resources.

I. Ad Hoc Committee on Hillhurst Ave (Ballard) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 for renderings to visualize the committee's proposals and suggestions for complete streets improvements to Hillhurst Ave.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $250 for the purchase of California native, bee-friendly, seed "bombs" for use in the beautification of Hillhurst Ave.

J. Community Impact Statements (10 minutes)

i. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 15-0065-S2 ("Hollyhock House Collections Digitization Project") as follows:
"The Los Feliz Neighborhood Council supports the Hollyhock House Collections Digitization Project to retroactively apply for a $32,300 grant from the California Arts Council state-local partner programs. We feel that it is important to digitize and to preserve historic artistic and architectural documents dating from 1927 related to Frank Lloyd Wright's Hollyhock House, to create online access to historic documents and

images for academic and general public benefit. The digitization of these historic documents could serve as a prototype for other digital collection management at DCA-operated galleries and neighborhood arts centers, and help in the City's bid to obtain UNESCO World Heritage List designation." *(Board Packet)*

ii. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 17-0274 ("Affordable Housing Linkage Fee"), as follows:
"The Los Feliz Neighborhood Council supports Council File 17-0274.

In order to address the growing housing crisis in Los Angeles, the city can create a new source of funding for affordable housing by establishing an affordable housing linkage fee and directing the revenue from this fee, levied on new development projects, to the Housing Impact Trust Fund. More than 150 cities in California require developers to help fund the building of affordable housing, including Pasadena, West Hollywood, San Francisco, and Oakland; Los Angeles does not.

The housing crisis and the homeless crisis are inextricably linked. Affordable housing is not only a proven and effective part of the city's homelessness prevention strategy, it will provide our lower-income neighbors the opportunity to live in decent homes and to make Los Angeles a more livable city. Since 2010, the city has lost 75% of its state and federal funding for affordable housing, and we applaud the authors of this motion to look to developers for a stable and dedicated source of local funding to build affordable homes in Los Angeles.

For these reasons, the Los Feliz Neighborhood Council supports Council File 17-0274."

K. Other Items **(10 minutes)**

i. **DISCUSSION AND POSSIBLE ACTION:** Neighborhood Council elections in 2018 and/or 2019; short-term impact to terms of office for LFNC elected board member positions. (Kim) *(Board Packet)*

10. MOTION: Approve the April 2017 Governing Board Meeting minutes **(2 minutes)**
Minutes available via the Neighborhood Council Google Drive, in compliance with posting requirements, here: **https://drive.google.com/drive/u/0/folders/0B8EUAEKXO4HBOUNGQXhRc3NBZk0**

11. Governing Board Member Announcements and Comments **(5 minutes)**

12. MOTION: Adjourn

Next Board Meeting: Tuesday, June 20, 2017, at 7:30PM

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.
PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.
PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.
THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

REV: 06/16

Subject: PRA Case 21508 (GL brown act)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:28:41 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:29:23 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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Department of NEIGHBORHOOD EMPOWERMENT

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, May 10, 2017 at 12:53 PM
Subject: WSNC Approved Meeting Agenda - May 13, 2017
To: Manuel Flores <[redacted] Gustavo Flores <[redacted]
Cc: Mike Fong <mike.fong@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Good Afternoon,

Attached is the approved agenda that has been posted to ENS. Please post in all public locations to comply the the Brown Act requirements.

The items related to the Bylaw Amendments and creation of committees has been deferred to the June Meeting for Board consideration and possible action.

Please make sure to have all documents and NPGs available for Board Member and public review.

As I previously stated, I would like to target July 2017 to be a new start for WSNC Board.

Thank you.

Mario Hernandez
Project Coordinator

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Attachments area
Preview YouTube video Welcome to EmpowerLA!

WESTLAKE SOUTH NEIGHBORHOOD COUNCIL

GOVERNING BOARD OFFICERS:
Manuel Flores
President
Gustavo Flores
Vice President
Randy Waller
Secretary
Marlene Diego
Treasurer

CONTACT INFORMATION:
P.O. Box 57134
Los Angeles, CA 90017
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CITY OF LOS ANGELES
CALIFORNIA

ERIC M. GARCETTI
MAYOR

WESTLAKE SOUTH
NEIGHBORHOOD COUNCIL

GOVERNING BOARD MEMBERS:
Gustavo Flores, Resident Stakeholder
Manuel Flores, Resident Stakeholder
Laura Flores, Resident Stakeholder
Marlene Diego, Resident Stakeholder
Kenneth Goodlet, Resident Stakeholder
Randy Waller, Community Based Organization
James Hornick, Resident Stakeholder
Olga Hernandez, Business Stakeholder
Veronica Flores, at Large Stakeholder
Rosa Zelaya, at Large Stekeholder
Floridalma Cabrera, at Large Stakeholder
Esther Escamilla, at Large Stakeholder
Angelina Rodriguez, at Large Stakeholder
Samantha Sanchez, Community Based Organization

GENERAL BOARD MEETING AGENDA
AGENDA DE LA REUNIÓN GENERAL DE LA MESA DIRECTIVA

Date/Fecha:
Saturday/Sabado 5/13/17
1:00 p.m.

Location/Lugar:
Esperanza Elementary Auditorium
680 Little Street Los Angeles CA 90017

1. **Welcoming remarks** / *Bienvenida. (1 minute)*
   a. **Call to order and roll call** / *Llamada al orden y pasar lista. (1 minute)*
   b. **Pledge of Allegiance.** / *Juramento de la bandera (1 minute)*

2. **Public Comments/Announcements on Non-Agenda Items within the Board's jurisdiction (remarks limited to up to 3 minutes per speaker).** / *Comentarios del público/Anuncios sobre asuntos que no están en la agenda y los cuales están dentro de la jurisdicción de la junta (comentarios se limitan a un máximo de 3 minutos). (10 minutes)*

3. **Reports by Representatives of local Agency and Elected Officials.** / *Informes de los representantes de agencias locales y oficiales electos. (10 minutes)*

4. **Review and possible approval of WSNC Board meeting minutes held on 10-01-16, 11-05-16, 11-12-16, 2/11/17. 4/1/17, 4/8/17 and 4/12/17.** / *Revisión y posible aprobación de las actas de la reunion del WSNC de 10-01-16, 11-05-16, 11-12-16, 2/11/17, 4/1/17, 4/8/17 and 4/12/17. (5 minutes)*

5. **Discussion and possible action regarding approval of February, March and April expenditures 2017.** / *Discusión y posible acción sobre aprobación de los gastos de Febrero, Marzo y Abril 2017. (5 minutes)*

6. **WSNC Treasurer's Report and discussion and possible action regarding February, March and April 2017 Monthly Expenditure Reports.** / *Reporte del Tesorero del WSNC y discusión y posible acción acerca la aprobación de los Reportes de Gastos Mensuales de Febrero, Marzo y Abril del 2017. (5 minutes)*

7. **Discussion and review of Neighborhood Council Committees, Duties, Authority, Structure and Meeting Requirements. Committees include Budget and Finance, Outreach and Communications, Planning and Land Use, Public Safety, Youth and Senior Citizen Committees. Committees may include any interested Stakeholder. /** *Discusión y revisión de los Comités, Deberes, Autoridades, Estructura y Requisitos de Reunión del Concejo Vecinal. Los comités incluyen los de Presupuesto y Finanzas, Divulgación y Comunicaciones, Planificación y Uso del Suelo, Seguridad Pública, Juventud y Tercera Edad. Los comités pueden incluir a cualquier Interesado interesado.*

8. **Presentation of a proposed affordable housing development on 619-629 South Westlake Avenue by American Communities followed by board feedback. /** *Presentación de un proyecto de desarrollo de viviendas asequibles en 619-629 South Westlake Avenue por Comunidades Americanas, seguido por comentarios. (5 minutes)*

9. **Discussion and possible action to approve up to $5,000 for a Neighborhood Purposes Grant (NPG) for Esperanza Elementary School summer reading and tutoring programming. /** *Discusión y posible acción para aprobar hasta $5,000.00 para un* Subvención para el uso Vecinal para *Esperanza Elementary School para Programa de lectura y tutoría de verano. (5 minutes)*

10. **Discussion and possible action to approve up to $5,000 for Los Angeles Public Library – Pico Unoin Branch for the Arts and Cultural Education Summer program. Program runs June through August. /** *Discusión y posible acción para aprobar hasta $ 5,000 para la Biblioteca Pública de Los Ángeles - Pico Unoin Branch para el programa de Educación Cultural y los Artes. Programa de junio a agosto 2017.*

11. **Discussion and possible action to approve upto $20,000.00 for WSNC Car Seat Event Workshops in collaboration with Housing + Community Investment Department planned for June 10, 2017. /** *Discusión y posible acción para aprobar hasta $20,000.00 para evento de WSNC de los Talleres de Asientos de Coches en colaboración con Housing + Community Investment Department planeado para Junio 10, 2017. (5 minutes)*

12. **Discussion and possible action to approve up to $2,400 for storage at Los Angeles Self Storage and $2,600.00 for the purchase of outreach materials. Outreach items may include, WSNC logoed promotional items to be used at WSNC events (shirts, hats, stickers, pens). /** *Discusión y posible acción para aprobar hasta $ 2,400 para almacenamiento en Los Angeles Self Storage y $ 2,600.00 para la compra de extensión. Los artículos de divulgación pueden incluir artículos promocionales de WSNC para ser usados en eventos de WSNC (camisas, sombreros, pegatinas, bolígrafos)*

13. **Discussion and possible action regarding the selection of the WSNC streets to be repaired during the upcoming Bureau of Street Services' Neighborhood Council Initiative that is taking place on May 31, 2017. /** *Discusión y posible acción acerca la selección de las calles que se arreglaran durante la futura Iniciativa de Concejo Vecinal de la Agencia de Mantenimiento de Calles que se llevará acabo el 31 de Mayo del 2017. (5 minutes)*

14. **Adjournment** / *Cierre*

LEGALLY REQUIRED OFFICIAL POSTING -- PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME Saturday February 11, AT 10:00 PM The WSNC Agenda is posted for public review at the following locations: City of Los Angeles Early Notification System (ENS), Westlake Plumbing & Hardware - 1818 James Wood Blvd. , 7 & 8 Market - 747 South Westlake Avenue, Immaculate Conception Church - 1483 James Wood Blvd. , Esperanza Elementary School - 680 Little Street , Curacao Business Center - 1605 West Olympic Blvd. **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** -- The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda **PRIOR** to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment On Non-Agenda Items period. Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Board. **THE AMERICANS WITH DISABILITIES ACT** -- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting WSNC Secretary Randy Waller at [redacted] **RECONSIDERATION PROCESS** -- Board member(s) that voted on the prevailing side of the decision may call Reconsideration of a vote by the Board as a motion. **GRIEVANCE PROCESS** -- A stakeholder, or a group of stakeholders, may present a grievance concerning the legality of actions by the Board during public comment. A panel set by the Board will examine substantive grievances, and the decisions may be appealed to the Department of Neighborhood Empowerment. **PUBLIC ACCESS OF RECORDS** -- In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact WSNC Secretary Randy Waller at [redacted] or telephone NC Support at 213- 978-1551 or via e-mail at: NCsupport@lacity.org. **WSNC BYLAWS** -- Please be advised that the Bylaws of the WSNC provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the WSNC Bylaws are available during every meeting. **RECORDING MEETINGS** -- Note that Board meetings may be sound and/or video recorded for backup to Minutes.

Subject: PRA Case 21508 (grievance)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:01:27 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:02:09 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Department of NEIGHBORHOOD EMPOWERMENT
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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Sep 27, 2017 at 4:42 PM
Subject: LFNC - Agenda Item Amendments
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Hi Luke,

Hope all is well. I didn't hear back from you from my previous request to check-in with you on NC business.

I made a few notes from from the last two Board meetings that I wanted to bring to your attention to avoid any potential Brown Act violations or potential grievances that could be filed against LFNC by any stakeholder.

At the August 15, 2017 Governing Board meeting, agenda item 7Ei was listed as, [FUNDING] MOTION: Authorize the expenditure of up to $35 for a replacement AED pad for CPR training.

While the amount is nominal, $7.00, the expense is not in question. The Board's action to amend the agenda item at the meeting, "amend the expenditure up to $42.00 for a replacement..." was not Brown Act compliant.

If agenda item is listed as $35.00, $350.00 or up to $35.00 or up to $350.00, the amount can be decreased but not be increased. (amounts listed as examples) A stakeholder could file a

grievance against LFNC for a violation of the Brown Act.

At the September 19, 2017 Governing Board meeting, you requested to amend the agenda by adding Items G & H, which were committee updates. The Board's action to amend the agenda at the meeting, is not Brown Act compliant and a grievance could be filed by a stakeholder. I confirmed this action with the Office of the City Attorney. City Attorney advised, if an item is not on the agenda, the board is prohibited from discussing the matter unless it falls within the strict parameters for being an emergency to be added to the agenda.

An agenda item can be amended at the meeting as long as the amendment does not completely modify the original intent of the agenda item.

Your time, service and volunteer efforts to the City of Los Angeles and the community is very much appreciated. My function as the Los Feliz Neighborhood Council Advocate is to assist the Board when necessary. I look forward to working with the Board in continuing the strong and effective voice for LFNC neighborhood, your community, and city.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS
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Subject: PRA Case 21508 (grievance)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:00:48 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:01:29 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don't remember the training course on "How to word agenda motions to satisfaction of DONE." Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

Subject: PRA case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:57:43 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:58:24 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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---------- Forwarded message ----------
From: **Linda Demmers** <ldemmers@losfeliznc.org>
Date: Mon, Apr 30, 2018 at 2:23 PM
Subject: RE: LFNC - Case 20400 Clean Street Award
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Debra Matlock <[redacted]
Wendy Renteria <wendy.renteria@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Martha Cabral <martha.cabral@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, david.ryu@lacity.org

Hello Grayce, Mario, Wendy, Atziri, Martha, Mike, and Leyla –

It has now been another (over) two weeks and there has been no information forthcoming on how we, Los Feliz Neighborhood Council, can get this $2,000 check deposited into our bank account. The fiscal year is soon ending and the check dated 2/20 is only good for 90 days. As noted in previous emails, our team worked very hard to win this award and would be turning the funds into more good work on behalf of the community. As the years end approaches, so do does our workforce to complete a meaningful project. Please explain to me why we were encouraged to seek this award, if there was no mechanism in place for us to actually receive the funds.

Linda Demmers

District A Representative

Treasurer

Los Feliz Neighborhood Council

323-428-8248

From: Grayce Liu <grayce.liu@lacity.org>
Sent: Thursday, April 12, 2018 1:09 PM
To: Linda Demmers <ldemmers@losfeliznc.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>; Debra Matlock <[redacted] Wendy Renteria <wendy.renteria@lacity.org>; Atziri Camarena <atziri.camarena@lacity.org>; Martha Cabral <martha.cabral@lacity.org>; Luke Klipp <lukeklipp@losfeliznc.org>; Mike Fong <mike.fong@lacity.org>; Leyla Campos <leyla.campos@lacity.org>

Subject: Re: LFNC - Case 20400 Clean Street Award

Hi, Linda,

Hope all is well. Thanks for your email. I understand your frustration on this matter. Unfortunately, I do not have any control over the issues. The Office of the City Clerk has been working on this matter for awhile since they oversee the Neighborhood Council Funding Program. I'll follow up with their staff to see if there is any progress.

Please let me know if you have any other questions.

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Fax | 213-978-1751

Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS
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Department of
NEIGHBORHOOD EMPOWERMENT

On Thu, Apr 12, 2018 at 10:55 AM, Linda Demmers <ldemmers@losfeliznc.org> wrote:

> Grayce,
>
> The check from the Los Angeles Conservation Corps in void after 90 days. We have 2 weeks to figure this out or the Neighborhood Council will forfeit $2,000 that our team worked VERY hard to earn. That would be so disappointing. I do not understand why we can't just take the check and deposit it into our account. It seems so simple. Apparently not.
>
> I will call the LACC and discuss with them. Perhaps they have a solution.
>
> Linda Demmers
>
> Los Feliz NC
>
> Treasurer
>
> District A Representative.
>
> **From:** Grayce Liu <grayce.liu@lacity.org>
> **Sent:** Thursday, March 22, 2018 4:23 PM
> **To:** Linda Demmers <ldemmers@losfeliznc.org>
> **Cc:** Mario Hernandez <mario.hernandez@lacity.org>; Debra Matlock <[redacted] wendy.renteria@lacity.org; Atziri Camarena <atziri.camarena@lacity.org>; Martha Cabral <martha.cabral@lacity.org>; Luke Klipp <lukeklipp@losfeliznc.org>; Mike Fong <mike.fong@lacity.org>; Leyla Campos <leyla.campos@lacity.org>
> **Subject:** Re: LFNC - Case 20400 Clean Street Award
>
> Hi, Linda,
>
> Hope all is well. Thanks for your email. The Office of the City Clerk has been working on the Clean Street monies. I'm looping in Leyla Campos, who manages the NC Funding Program at City Clerk now, in case she has an update.

Please let me know if you have any other questions.

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Fax | 213-978-1751

Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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On Thu, Mar 22, 2018 at 11:49 AM, Linda Demmers <ldemmers@losfeliznc.org> wrote:

> Re case 20400
>
> Check for $2000 for Clean Streets Initiative Seeking Resolution
>
> It has now been 3 months since the award was announced on December 20, 2017 and nearly 4 weeks since the case was opened.
>
> In order to budget responsibly, the Los Feliz NC prepares

detailed budget reports for the board at each meeting. The uncertainty of receiving this check is fraught with end of the year budgeting complications. We cannot receive the clearance to spend the funds after the checking account and P-card are shut down for the year. This puts us in the situation where the funds would be swept back by and to the Department that is responsible for facilitating the deposit. And not allow us to plan its expenditure in a responsible manner.

Earlier this fiscal year we were awarded $750 for last year's clean streets efforts and spent those funds according to the directions given to our Environmental Chair, Deborah Matlock, by Melvyn Canas in a phone message. (We have the VM recording). We did as he recommended and spent the money at our subsequent Clean Streets event only to find out later that the funds could only be given to a partner. In that case, the rules were changed and we lost the $750 in additional funding.

There is certainly a disincentive here for committees to follow the rules as stated and work for the community (isn't that why we're all here) and then find the rules have changed - or that there was no advance mechanism to receive the award.

Please be kind enough to provide the information on how the $2,000 check can be deposited into the Los Feliz Neighborhood Council account.

With regards,

Linda Demmers

Treasurer

District A Representative

Los Feliz Neighborhood Council

323-428-8248

On Tue, Feb 27, 2018 at 7:14 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

> Hi Linda,
>
> Hope all is well. QB Case 20400 has been created to track the progress of this issue.
>
> If you have any questions, please reference this case number.
>
> Thank you.
>
> Mario Hernandez
> Project Coordinator
>
> Department of Neighborhood Empowerment
> 200 N. Spring Street, Fl 20
> Los Angeles, CA 90012
> Office | 213-473-7472 Fax | 213-978-1751
> Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org
>
> Empower Yourself. Empower Your Community. Empower LA.

Subject: PRA case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:50:19 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:51:01 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Linda Demmers** <ldemmers@losfeliznc.org>
Date: Thu, Mar 1, 2018 at 8:29 PM
Subject: Second Signer BAC
To: Mario Hernandez <mario.hernandez@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

At the February 20, 2018 Meeting of the Los Feliz Neighborhood Council, Janet Kim was elected to be our ALTERNATE SIGNER. Attached is the BAC for the vote. Can you direct it to the proper staff member?

Thank you.

Linda Demmers
Los Feliz Neighborhood Council
District A Representative
Treasurer

6D

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

NC Name: Los Feliz Neighborhood Council
Meeting Date: February 20 2018
Budget Fiscal Year: 2017-2018
Agenda Item No: 6B 6D

Board Motion and/or Public Benefit Statement (OP and NPG): Motion to appoint an alternate signer Janet Kim moved LD JL second

Method of Payment: (Select One) ☐ Check ☐ Credit Card ☐ Board Member Reimbursement

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the roon until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
~~Courtney Ballard~~	District A				✓		
Sheldon Hirshon	District A	✓					
Linda Demmers	District A, Treasurer	✓					
Jon Deutsch	District B, Vice President	✓					
Catherine Kim	District B	✓					
Janet Kim	District B	✓					
Deborah Matlock	District C	✓					
~~Brian Cassadore~~	District C				✓		
~~Gina Isaac~~	District C				✓		
Juan Longfellow	District D	✓					
Nello DiGiandomenico	District D	✓					
Dan McNamara	District D	✓					
Danny Cohen	District E				✓		
Luke H. Klipp	District E, President	✓					
Bryant Edwards	District E, Secretary	✓					
Shannon Carlson	Business Rep	✓					
Marcus Rodriguez	Education Rep	✓					
Mark Mauceri	Recreation Rep, VP	✓					
Mike Hain	Public Safety Rep	✓					
Quorum: 10	Total:	15	0	0	4	0	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: Linda Demmers
Print/Type Name: Linda Demmers
Date: February 20, 2018

Second Signer's Signature: [signature]
Print/Type Name: Luke H. Klipp
Date: February 20, 2018

Subject: PRA case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:33:49 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:34:30 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, Nov 16, 2017 at 2:24 PM
Subject: Re: Updates to lfnc@empowerla.org
To: "Luke H. Klipp" <lukeklipp@losfeliznc.org>
Cc: "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, "rosters@empowerla.org" <rosters@empowerla.org>

Hi Luke,

I am forwarding your request to Rosters@empowerla.org. They will make the necessary updates. Additionally, if you have any Board changes, please submit a revised Board Roster, template provided, listing the whole Board and highlight the changes.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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On Thu, Nov 16, 2017 at 1:26 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I'm not sure if this request goes to you or someone else at EmpowerLA, but there are a couple email addresses that need to be removed from the LFNC@EmpowerLA.org email and one email address that needs to be added.
>
> To REMOVE: barbara.howell@losfeliznc.org and amy.foell@losfeliznc.org
> To ADD: cat.kim@losfeliznc.org
>
> Thank you.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

Subject: PRA Case 21508 (Klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:47:42 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:48:23 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Thu, Mar 1, 2018 at 8:38 PM
Subject: Follow-up to Jan 31 meeting with LFNC and EmpowerLA
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, Linda Demmers <ldemmers@losfeliznc.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, nicholas.greif@lacity.org, Rachel Fox <rachel.fox@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>, Darren Martinez <darren.martinez@lacity.org>, Mike Fong <mike.fong@lacity.org>

Good evening Grayce,

Please accept my apologies for not getting back to you sooner in this follow-up email to our meeting back on January 31. We appreciated the dialog and want to continue to be collaborative in working with Empower LA to resolve the ongoing challenges we face as an all-volunteer neighborhood council board.

As a reminder of the main points that we discussed in our meeting, our key areas of concern are:

- Availability of necessary and operational information on Empower LA's website and through regular communications
- Ongoing operational and communications protocol (between NEA and NC)
- Direct communications of important deadlines/materials/etc.

During our meeting, we discussed how the weekly Friday evening newsletters can bury important information. Since we met, an embedded text link in the weekly newsletter led to the City Clerk-developed new funding manual that you'd referenced in our meeting. That manual was very helpful, even if it was not called in the newsletter as a new, critical tool.

We also discussed that Empower LA is in the midst of updating its website, and you had committed to engaging with our and other NCs to ensure that it functions as best as possible as a resource to NCs.

You also mentioned that NC board members and committee chairs would be invited in the near future to participate in the City Attorney's in-person ethics training, as opposed to just the online curriculum we have used in the past. As part of this, all NCs were also going to have eUniversity access — although I'm not sure what that means, just that it was mentioned.

There was also some confusion about how best to engage with the City Attorney, as most communications have indicated that any member of an NC board should reach out to the City Attorney when they have a legal question, but Carmen Hawkins indicated in our meeting that in fact this is not appropriate and only two designated members of an NC board should be permitted to communicate with the City Attorney. This question remains unanswered, best I can tell.

We are committed to ensuring that our community is fully engaged as civic partners with City Hall through the work of our NC. With that in mind, we want to continue to work collaboratively with you and would appreciate any additional feedback that you have to offer regarding the bullet points above. Thank you.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (Klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:34:35 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:35:17 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Thu, Nov 16, 2017 at 2:30 PM
Subject: Re: Updates to lfnc@empowerla.org
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>

Thanks Mario. Our Secretary, Bryant Edwards, always updates the roster when it is called for. I'll defer to him to ensure that the roster request was already placed.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

> On Nov 16, 2017, at 2:24 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:
>
> Hi Luke,
>
> I am forwarding your request to Rosters@empowerla.org. They will make the necessary updates. Additionally, if you have any Board changes, please submit a revised Board Roster, template provided, listing the whole Board and highlight the changes.
>
> If you have any questions, please feel free to contact me at the number listed.
>
> Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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On Thu, Nov 16, 2017 at 1:26 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I'm not sure if this request goes to you or someone else at EmpowerLA, but there are a couple email addresses that need to be removed from the LFNC@EmpowerLA.org email and one email address that needs to be added.
>
> To REMOVE: barbara.howell@losfeliznc.org and amy.foell@losfeliznc.org
> To ADD: cat.kim@losfeliznc.org
>
> Thank you.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

<Board-Roster-Template (1).xls>

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:56:28 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:57:09 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT
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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Linda Demmers** <ldemmers@losfeliznc.org>
Date: Thu, Mar 22, 2018 at 11:49 AM
Subject: Re: LFNC - Case 20400 Clean Street Award
To: Mario Hernandez <mario.hernandez@lacity.org>, Grayce Liu <grayce.liu@lacity.org>, Debra Matlock <[redacted] wendy.renteria@lacity.org, Atziri Camarena <atziri.camarena@lacity.org>, Martha Cabral <martha.cabral@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Re case 20400

Check for $2000 for Clean Streets Initiative Seeking Resolution

It has now been 3 months since the award was announced on December 20, 2017 and nearly 4 weeks since the case was opened.

In order to budget responsibly, the Los Feliz NC prepares detailed budget reports for the board at each meeting. The uncertainty of receiving this check is fraught with end of the year budgeting complications. We cannot receive the clearance to spend the funds after the checking account and P-card are shut down for the year. This puts us in the situation where the funds would be swept back by and to the Department that is responsible for facilitating the deposit. And not allow us to plan its expenditure in a responsible manner.

Earlier this fiscal year we were awarded $750 for last year's clean streets efforts and

spent those funds according to the directions given to our Environmental Chair, Deborah Matlock, by Melvyn Canas in a phone message. (We have the VM recording). We did as he recommended and spent the money at our subsequent Clean Streets event only to find out later that the funds could only be given to a partner. In that case, the rules were changed and we lost the $750 in additional funding.

There is certainly a disincentive here for committees to follow the rules as stated and work for the community (isn't that why we're all here) and then find the rules have changed - or that there was no advance mechanism to receive the award.

Please be kind enough to provide the information on how the $2,000 check can be deposited into the Los Feliz Neighborhood Council account.

With regards,
Linda Demmers
Treasurer
District A Representative
Los Feliz Neighborhood Council
323-428-8248

On Tue, Feb 27, 2018 at 7:14 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

> Hi Linda,
>
> Hope all is well. QB Case 20400 has been created to track the progress of this issue.
>
> If you have any questions, please reference this case number.
>
> Thank you.
>
> Mario Hernandez
> Project Coordinator
>
> Department of Neighborhood Empowerment
> 200 N. Spring Street, Fl 20
> Los Angeles, CA 90012
> Office | 213-473-7472 Fax | 213-978-1751
> Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org
>
> Empower Yourself. Empower Your Community. Empower LA.

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:56:03 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:56:44 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Department of NEIGHBORHOOD EMPOWERMENT

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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Feb 27, 2018 at 7:14 PM
Subject: LFNC - Case 20400 Clean Street Award
To: Linda Demmers <linda.demmers@gmail.com>, Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Hi Linda,

Hope all is well. QB Case 20400 has been created to track the progress of this issue.

If you have any questions, please reference this case number.

Thank you.

Mario Hernandez
Project Coordinator

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:55:13 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:55:55 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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---------- Forwarded message ----------
From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Tue, Mar 27, 2018 at 9:32 PM
Subject: Re: Inventory Appt
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Kyle Stone <kyle.stone@lacity.org>, Julien Antelin <julien.antelin@lacity.org>

Mario,

I could come to City Hall on Thursday, March 29, in the late afternoon. Julien, is there a time that works better for you that afternoon? Thanks and apologies for the extended back and forth on this.

-Luke

Sent from my iPhone

On Mar 23, 2018, at 11:53, Mario Hernandez <mario.hernandez@lacity.org> wrote:

> Hi Luke,
>
> Hope all is well. I believe we scheduled to record LFNC's inventory, but I didn't hear

back from you on a time or location. We do need to complete this by March 30th. So we can calendar, before that date, could you please provide the date, time and location.

Julien Antelin, included in this email, is your new NCA. I made this announcement at last week's meeting. Julien will be the lead on this project.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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On Wed, Mar 7, 2018 at 3:48 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

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> Neighborhood Council Advocate
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> **Department of Neighborhood Empowerment**
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> EMPOWERLA LEADERSHIP ACADEMY

On Wed, Mar 7, 2018 at 3:37 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

Thanks Mario. What time on the 23rd are we talking?

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

On Mar 2, 2018, at 12:27 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Hi Luke,

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Thank you.

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Can we reschedule for March 23?

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Los Feliz Neighborhood Council

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:54:37 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:55:18 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, Mar 23, 2018 at 11:53 AM
Subject: Re: Inventory Appt
To: "Luke H. Klipp" <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Kyle Stone <kyle.stone@lacity.org>, Julien Antelin <julien.antelin@lacity.org>

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Thank you.

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:54:14 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:54:56 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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Los Angeles, CA 90012
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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:53:51 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:54:32 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Feliz Neighborhood Council

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From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:53:22 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:54:04 PM GMT-07:00

Thank you.

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Neighborhood Council Advocate

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:52:53 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:53:34 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

> On Mar 1, 2018, at 3:42 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:
>
> Hi Luke,
>
> Hope all is well. I am scheduled to assist with the LFNC inventory tomorrow. I am confirming the appointment time and location.
>
> If you need to reschedule, please let me know.
>
> Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

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EMPOWERLA LEADERSHIP ACADEMY

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:52:36 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:53:17 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, Mar 1, 2018 at 3:42 PM
Subject: Inventory Appt
To: Luke Klipp <lukeklipp@losfeliznc.org>

Hi Luke,

Hope all is well. I am scheduled to assist with the LFNC inventory tomorrow. I am confirming the appointment time and location.

If you need to reschedule, please let me know.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:50:42 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:51:24 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT
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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Fri, Mar 16, 2018 at 1:04 PM
Subject: Re: Second Signer BAC
To: Linda Demmers <ldemmers@losfeliznc.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>

Mario and Atziri,

Did this get directed to the appropriate EmpowerLA staffer?

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

> On Mar 1, 2018, at 8:29 PM, Linda Demmers <ldemmers@losfeliznc.org> wrote:
>
> At the February 20, 2018 Meeting of the Los Feliz Neighborhood Council, Janet Kim was elected to be our ALTERNATE SIGNER. Attached is the BAC for the vote. Can you direct it to the proper staff member?
>
> Thank you.
>
> Linda Demmers
> Los Feliz Neighborhood Council

District A Representative
Treasurer
<LFNC 18_02_20 BAC Alternate Signer.pdf>

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:48:12 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:48:53 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Mar 12, 2018 at 10:19 AM
Subject: LFNC - Case 20587 Lease Negotiations - Masonic Temple
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Jeff Brill <jeff.brill@lacity.org>, Mike Fong <mike.fong@lacity.org>

Good Morning Luke,

Hope you had a restful weekend. Forwarding QB Case #20587 that has been assigned to your lease negotiations.

If you have any questions, please free to contact me at the number listed and for inquiries, please reference QB Case 20587.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:46:15 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:46:57 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Feb 13, 2018 at 1:38 PM
Subject: LFNC - Case #20149 Bylaw Amendment Application
To: "Mark F. Mauceri" <mfmauceri@losfeliznc.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, ldemmers@losfeliznc.org, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Good Afternoon,

Your Bylaw Amendment application has been received and will be reviewed and processed. Once approved, you will be notified.

If you have any questions or would like to inquire on the status of the application, please refer Case 20149.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751

Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:37:04 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:37:45 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Dec 11, 2017 at 5:05 PM
Subject: Re: FYI - heads up re Los Feliz NC agenda item
To: "Luke H. Klipp" <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>

Hi Luke,

Thanks for the clarification. Unfortunately, I will not be in attendance at LFNC's meeting as I will be attending the regular meeting of another Neighborhood Council.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS EMPOWER LA Department of NEIGHBORHOOD EMPOWERMENT

On Mon, Dec 11, 2017 at 4:56 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> As I was prepared to explain to you in person at our board meeting last month, LFNC does not have a “regularly scheduled” board meeting. Our Bylaws only require a minimum of one meeting on a quarterly basis. We determined back in October that our November and December meetings would be moved from when we typically meet on the 3rd Tuesday to the 2nd Tuesday, in order to accommodate board member travels and meet our objective to maximize public access. As I believe I asked you (and can track down the email), if DONE requires LFNC to designate a “regularly scheduled” board meeting, we can deliberate and proceed accordingly. But, at this time, no such regular schedule exists.
>
> We will be meeting at the Elysian Masonic Temple, yes, and that was all noticed in accordance with Brown Act requirements.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council
>
>> On Dec 11, 2017, at 2:22 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:
>>
>> Hi Luke,
>>
>> Thanks for advance notice. LFNC has again moved it's regular meeting from the regularly scheduled 3rd Tuesday to the 2nd Tuesday and not meeting in the church basement. Please confirm.
>>
>> Mario Hernandez
>> Neighborhood Council Advocate
>>
>> **Department of Neighborhood Empowerment**
>> 200 N. Spring Street, Suite 2005
>> Los Angeles, CA 90012
>> Office | (213) 473-7472 Fax | (213) 978-1751
>> Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org
>>
>> NEIGHBORHOOD COUNCILS EMPOWER LA Department of NEIGHBORHOOD EMPOWERMENT
>>
>> *Empower Yourself. Empower Your Community. Empower LA.*
>> EMPOWERLA LEADERSHIP ACADEMY
>>
>> On Mon, Dec 11, 2017 at 1:32 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:
>>> Mario,
>>>
>>> I wanted to call to your attention an item on tomorrow night’s agenda of the Los

Feliz NC Governing Board. Board agenda and packet are located online here: https://drive.google.com/file/d/19vDwcRoZYj_xk2F4ClqlBwDt9JcvUhvP/view

Specifically, we have a motion to submit a letter to DONE regarding concerns about the role that your position has with respect to the governance of our council. You'll find a draft letter included in the board packet on pages 17-19 of the PDF linked above. Given the references to you specifically that were made in this draft letter, I wanted to send you a direct message so that you were aware, if you were not already.

Thanks Mario.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:36:36 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:37:18 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Dec 11, 2017 at 4:56 PM
Subject: Re: FYI - heads up re Los Feliz NC agenda item
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>

Mario,

As I was prepared to explain to you in person at our board meeting last month, LFNC does not have a “regularly scheduled” board meeting. Our Bylaws only require a minimum of one meeting on a quarterly basis. We determined back in October that our November and December meetings would be moved from when we typically meet on the 3rd Tuesday to the 2nd Tuesday, in order to accommodate board member travels and meet our objective to maximize public access. As I believe I asked you (and can track down the email), if DONE requires LFNC to designate a “regularly scheduled” board meeting, we can deliberate and proceed accordingly. But, at this time, no such regular schedule exists.

We will be meeting at the Elysian Masonic Temple, yes, and that was all noticed in accordance with Brown Act requirements.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

On Dec 11, 2017, at 2:22 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Hi Luke,

Thanks for advance notice. LFNC has again moved it's regular meeting from the regularly scheduled 3rd Tuesday to the 2nd Tuesday and not meeting in the church basement. Please confirm.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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On Mon, Dec 11, 2017 at 1:32 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I wanted to call to your attention an item on tomorrow night's agenda of the Los Feliz NC Governing Board. Board agenda and packet are located online here: https://drive.google.com/file/d/19vDwcRoZYj_xk2F4ClqlBwDt9JcvUhvP/view
>
> Specifically, we have a motion to submit a letter to DONE regarding concerns about the role that your position has with respect to the governance of our council. You'll find a draft letter included in the board packet on pages 17-19 of the PDF linked above. Given the references to you specifically that were made in this draft letter, I wanted to send you a direct message so that you were aware, if you were not already.
>
> Thanks Mario.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:35:49 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:36:31 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Dec 11, 2017 at 1:32 PM
Subject: FYI - heads up re Los Feliz NC agenda item
To: Mario Hernandez <mario.hernandez@lacity.org>

Mario,

I wanted to call to your attention an item on tomorrow night's agenda of the Los Feliz NC Governing Board. Board agenda and packet are located online here: https://drive.google.com/file/d/19vDwcRoZYj_xk2F4ClqlBwDt9JcvUhvP/view

Specifically, we have a motion to submit a letter to DONE regarding concerns about the role that your position has with respect to the governance of our council. You'll find a draft letter included in the board packet on pages 17-19 of the PDF linked above. Given the references to you specifically that were made in this draft letter, I wanted to send you a direct message so that you were aware, if you were not already.

Thanks Mario.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:33:28 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:34:09 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Thu, Nov 16, 2017 at 1:26 PM
Subject: Updates to lfnc@empowerla.org
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

Mario,

I'm not sure if this request goes to you or someone else at EmpowerLA, but there are a couple email addresses that need to be removed from the LFNC@EmpowerLA.org email and one email address that needs to be added.

To REMOVE: barbara.howell@losfeliznc.org and amy.foell@losfeliznc.org
To ADD: cat.kim@losfeliznc.org

Thank you.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:32:08 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:32:49 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **LFNC Agenda - 11/14/17**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Nov 13, 2017 at 4:35 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

Hi Luke,

Hope all is well. I was looking over the agenda for tomorrow's meeting and bring to your attention a few issues.

Since this is a Special meeting of LFNC Governing Board, the agenda should be noted as Special and if the regular meeting scheduled for next week, there should be a notice of cancellation posted with the same posting requirement guidelines.

Agenda Item 7Bi- as written is not in compliance with the Brown Act as the item is unclear of the Neighborhood Council's intent. It should clearly indicate the type of expense, and to whom the funds will be paid.

In reviewing this item with the Funding Dept, the best practice would be to issue a

Neighborhood Purpose Grant, if the library has a Friends of Los Feliz Library.

If that is not feasible, the Los Feliz Public Library could issue an invoice directly to the LFNC for "booth space" for LFNC to do outreach at the event. With the invoice, a check would be issued directly to the library and they would purchase the lights directly.

For LFNC to purchase the lights and give to the library, it maybe considered an unacceptable purchase and a gift of public funds.

Agenda Item 7Bii - the item is not writtend in compliance with the Brown Act as the item is unclear of LFNC's intent. Who and what would be the purchase? Would this be a LFNC co-sponsored event?

In reviewing this item with the Funding Dept, the best practice, if possible, would be to issue an NPG to the organization, if they qualify or have the organizer invoice LFNC for "booth space." With the invoice, a check would be issued directly to the organizer and they would make the purchases directly.

For LFNC to purchase the concessions and give to the organizer, it maybe considered an unacceptable purchase and a gift of public funds.

Since this is a special meeting, as long as the corrections are made before 7:30 tonight, there is still time to revise the agenda and have it posted.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
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Department of NEIGHBORHOOD EMPOWERMENT

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From: **Luke H. Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Nov 13, 2017 at 8:16 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

Thanks for your feedback, Mario. I only just now saw your email, as I was commuting home from my job in Long Beach. I wanted to get back to you as soon as I could — and, per your suggestion, I'll note that I didn't see your email until the 24-hour window had transpired.

As to your point about a special meeting, while our meeting typically happens on the third Tuesday of the month, it is not set in place by any formal pronouncement (Bylaws or otherwise), and we have moved it in the past when it has conflicted with holidays. This potential conflict was the case for November and December this year, and as a courtesy to our board and to the community, I raised back at our September meeting the possibility of moving the meeting dates. We included this month's date change in our last month's agenda and have given more than 96 hours' notice through public and online postings about the meeting.

Tomorrow night's meeting is not a special meeting; we're simply conducting our regular monthly business one week prior, in order to ensure that we can make a quorum of the board and also in order to optimize our community engagement by avoiding the Thanksgiving holiday week, when we would have more conflicts. Therefore, rather than a special meeting of the board, this is a rescheduled meeting of the board, with the intent of maximizing the board members who can be present and the accessibility of this meeting to the public who might otherwise be unavailable to attend a meeting two days prior to the holiday.

As to your points about the agendizing of funding motions for our Cultural Affairs committee, your comments are taken under advisement and appreciated.

As with all these items, the intent is to provide more information than might otherwise appear in, say, a City Council agenda, all for the sake of transparency. This is why all of our board packet materials are available on our website and why I make every effort to post our board agenda a full 96 hours before the meeting (on a Friday, rather than on a Saturday, when many people might not see it until Monday). Every effort I take through this council is in service to community engagement and transparency. If there is any question about my or our Council's intent to be fully transparent, please let me know. And if there are actual Brown Act violations that the City intends to raise through formal action, please reach out to me about those concerns specifically beforehand so that we might remedy them with sufficient time.

Thank you.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:30:17 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:31:00 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Forwarded conversation
Subject: **DONE Case #16932**

From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Sat, Oct 7, 2017 at 3:19 PM
To: Mario Hernandez <mario.hernandez@lacity.org>, Lorenzo Briceno <lorenzo.briceno@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, Linda Demmers <linda.demmers@gmail.com>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>

Mario & Lorenzo,

It is unclear to us who should respond to this inquiry, so we are sending this to the both of you.

On April 27, 2017, the Los Feliz Neighborhood Council (LFNC) submitted a bylaw change application along with a redline excerpt of what was modified. We received confirmation (Briceno; 04/28/17) with a case number designation. On our monthly profile document (05/01/17) the case is referenced with “open” status.

A month later (without an interim profile being issued) the case dropped from the list without notation (see below).

To date we have not received any further notice regarding the status of this application, and e-

mail inquiries to DONE (Briceno) have gone unanswered. As the we are continually reviewing our internal policies and governance, it is important we know what the status of our latest bylaws iteration is, because each version is the working precursor to the next.

Kindly respond in writing to the status of this case. The updates we have received indicate it has vanished (or other?)

Thank you.

- Mark

Mark F. Mauceri | Vice President, Administration | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

---------- Forwarded message ----------
From: NC Support <ncsupport@lacity.org>
To: Sheldon Hirshon <Sheldon.Hirshon@losfeliznc.org>
Cc: Lorenzo Briceno <lorenzo.briceno@lacity.org>, Mike Fong <mike.fong@lacity.org>
Bcc:
Date: Fri, 28 Apr 2017 12:15:28 -0700
Subject: Fwd: Los Feliz NC - bylaw amendment

Dear Neighborhood Council,

Thank you're your NC Bylaws Amendment Application. Your application has been forwarded to your PC, Lorenzo Briceno for review. Please reference to case number 16932.

---------- Forwarded message ----------
From: **Sheldon Hirshon** <Sheldon.Hirshon@losfeliznc.org>
Date: Thu, Apr 27, 2017 at 10:57 PM
Subject: Los Feliz NC - bylaw amendment
To: "NCSupport@lacity.org" <NCSupport@lacity.org>

Please find attached a Bylaw Amendment Application for the Los Feliz Neighborhood Council. A confirmation of receipt would be appreciated.

Sheldon Hirshon
Governing Board Member, District A Representative

Vice President - Administration
Los Feliz Neighborhood Council
PO Box 27003
Los Angeles, California 90027
E: Sheldon.Hirshon@losfeliznc.org

--
Best Regards,
NC Support Team

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Oct 11, 2017 at 4:44 PM
To: "Mark F. Mauceri" <mfmauceri@losfeliznc.org>
Cc: Lorenzo Briceno <lorenzo.briceno@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Linda Demmers <linda.demmers@gmail.com>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Good Afternoon Mark,

Hope all is well. The amendment was approved and processed. I'm not sure what happened to the final document. I will research and get back to you.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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To: Sheldon Hirshon <Sheldon.Hirshon@losfeliznc.org>
Cc: Lorenzo Briceno <lorenzo.briceno@lacity.org>, Mike Fong <mike.fong@lacity.org>
Bcc:
Date: Fri, 28 Apr 2017 12:15:28 -0700
Subject: Fwd: Los Feliz NC - bylaw amendment

Dear Neighborhood Council,

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---------- Forwarded message ----------
From: **Sheldon Hirshon** <Sheldon.Hirshon@losfeliznc.org>
Date: Thu, Apr 27, 2017 at 10:57 PM
Subject: Los Feliz NC - bylaw amendment
To: "NCSupport@lacity.org" <NCSupport@lacity.org>

Please find attached a Bylaw Amendment Application for the Los Feliz Neighborhood Council. A confirmation of receipt would be appreciated.

Sheldon Hirshon
Governing Board Member, District A Representative
Vice President - Administration
Los Feliz Neighborhood Council
PO Box 27003
Los Angeles, California 90027
E: Sheldon.Hirshon@losfeliznc.org

--
Best Regards,
NC Support Team

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Your cases for this month are:

MAY 01, 2017

Title	Case#	Case Lead	Open Date	Status
Field - Questionable Bank Transactions	16777	Mario Hernandez	4/19/2017	O - Open
Funding-FRF-NPG-Independent Shakespeare Co.-$4999.00	16797	Martha Cabral	4/21/2017	O - Open
Funding - FRF - Independent Shakespeare Co.	16818	Martha Cabral	4/24/2017	O - Open
Field - LFNC Logo Redesign Project	16880	Mario Hernandez	4/26/2017	O - Open
Los Feliz NC Bylaws Amendment Application	16932	Lorenzo Briceno	4/28/2017	O - Open

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Your cases for this month are:

JUNE 01, 2017

Title	Case#	Case Lead	Open Date	Status
Field - Brown Act Compliance Question	17169	Mario Hernandez	5/16/2017	C - Resolved
Field - Improper Action on Funding Item	17188	Mario Hernandez	5/17/2017	C - Resolved
Funding - FRF - Event - Lecture / Movie Screaning	17304	Martha Cabral	5/24/2017	C - Resolved
Funding - FRF - NPG - Silver Lake FC, Inc.	17394	Martha Cabral	5/30/2017	O - Open

Please continue to next page to see Important dates, and Existing Vendors for NCs.

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NEIGHBORHOOD EMPOWERMENT
200 N. Spring Street, 20th FL, Los Angeles, CA 90012 • (213) 978-1551 or Toll-Free 3-1-1
E-mail: NCSupport@lacity.org ***www.EmpowerLA.org***

Bylaw Amendment Application

The bylaws of a Neighborhood Council are established to provide a written framework and an organizational structure for the Neighborhood Council. Any approved Board changes to the bylaws must be submitted to the Department of Neighborhood Empowerment (Department) for final approval before becoming effective. Completed applications will be accepted from **July 1, 2016 to May 1, 2017** via email at NCSupport@lacity.org and must include the following documents:

☐ Scanned electronic copy of the completed Bylaw Amendment Application and the Neighborhood Council Board Structure Change Request Form (if necessary) signed by the Neighborhood Council President/Chair and another person authorized by the Neighborhood Council to submit the documents.

☐ **Electronic Copy (in a Word document)** of the proposed Neighborhood Council's Bylaw Sections. **Submit only the section(s) with the proposed changes and not the entire bylaws unless there are major changes throughout the bylaws.** The document should clearly show the proposed amended language by striking-out the original language and underlining the proposed language, preferably through the Track Changes tool in Microsoft Word, e.g. Section 2. Agenda Setting - The agenda shall be set by ~~the President.~~ the Executive Committee.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE NEIGHBORHOOD COUNCIL.

Neighborhood Council Name: LOS FELIZ NEIGHBORHOOD COUNCIL

- Do the proposed amendments to the bylaws comply with the Los Angeles City Charter - Article IX, applicable Ordinances, City Policies and the Plan for a Citywide System of Neighborhood Councils? ☑ Yes ☐ No

- Do the proposed amendments contain a change in the Board structure, e.g. decrease/increase in Board seats, changes in Board seat descriptions, etc.? ☑ No ☐ Yes - Please include the Neighborhood Council Board Structure Change Request Form

DECLARATION

We, the persons authorized by the above-named Neighborhood Council to submit bylaw amendments, under penalty of perjury, declare that a Brown Act noticed Neighborhood Council public meeting was held with a quorum of the Board present, and the proposed bylaws as submitted were approved as an official action of the Board per the Neighborhood Council's existing bylaw amendment provision or Board of Neighborhood Commissioners policy. If requested, we will provide the Neighborhood Council agenda and minutes or resolution supporting the proposed bylaw amendments.

Date of Board Action: 05/12/2016 **Board Vote:** 13 **yes** 1 **no** 0 **abstentions**

President/Chair Signature: [signature] 2nd Signatory Signature: S Hirshon

Print Name: LUKE KLIPP Print Name: SHELDON HIRSHON

Email: LUKEKLIPP@losfelizNC.org Email: SHELDON.HIRSHON@losfelizNC.org

Phone: [redacted] Phone: [redacted]

Please contact the Neighborhood Council Support Help Line with any questions or if you require electronic support in submitting this application: (213) 485-1360 or NCSupport@lacity.org (Form Updated 6/14)

Los Feliz Neighborhood Council
Attachment to Bylaw Amendment Application
April 24, 2017

Section 7. **Absences**

Commencing July 1, 2016, **unexcused absences at two (2) consecutive Governing Board meetings or** any absences (excused or unexcused) from **three (3) Board meetings within** any **twelve (12) months** period **constitutes grounds for expulsion of a Board Member** in accordance with these bylaws. If a Board Member's absences exceeds the thresholds enumerated here, the Board's Presiding Officer shall automatically place an item on the Executive Committee's next regular meeting agenda to review the Board Member's attendance and shall make a recommendation to the Board whether further action, including expulsion from the Board, should be formally undertaken. **Any meeting of the Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member's attendance.** Board Member attendance shall be recorded in the meeting minutes and approved by the Board, which will serve as the document of record for meeting attendance requirements.

Sheldon Hirshon 4/26/2017 2:51 PM
Formatted: Font:Bold

Sheldon Hirshon 4/26/2017 2:37 PM
Deleted: U

Subject: Fwd: Los Feliz NC - bylaw amendment
From: NC Support <ncsupport@lacity.org>
To: Sheldon Hirshon <Sheldon.Hirshon@losfeliznc.org>
Cc: Lorenzo Briceno <lorenzo.briceno@lacity.org>, Mike Fong <mike.fong@lacity.org>
Date Sent: Friday, April 28, 2017 12:15:28 PM GMT-07:00
Date Received: Friday, April 28, 2017 12:16:10 PM GMT-07:00

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Governing Board Member, District A Representative
Vice President - Administration
Los Feliz Neighborhood Council
PO Box 27003
Los Angeles, California 90027
E: Sheldon.Hirshon@losfeliznc.org

--
Best Regards,
NC Support Team

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Neighborhood Council Name: LOS FELIZ NEIGHBORHOOD COUNCIL

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We, the persons authorized by the above-named Neighborhood Council to submit bylaw amendments, under penalty of perjury, declare that a Brown Act noticed Neighborhood Council public meeting was held with a quorum of the Board present, and the proposed bylaws as submitted were approved as an official action of the Board per the Neighborhood Council's existing bylaw amendment provision or Board of Neighborhood Commissioners policy. If requested, we will provide the Neighborhood Council agenda and minutes or resolution supporting the proposed bylaw amendments.

Date of Board Action: 05/12/2016 **Board Vote:** 13 **yes** 1 **no** 0 **abstentions**

President/Chair Signature: [signature] 2nd Signatory Signature: S Hirshon

Print Name: LUKE KLIPP Print Name: SHELDON HIRSHON

Email: LUKE.KLIPP@losfelizNC.org Email: SHELDON.HIRSHON@losfelizNC.org

Phone: [redacted] Phone: [redacted]

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Sheldon Hirshon 4/26/2017 2:51 PM
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Sheldon Hirshon 4/26/2017 2:37 PM
Deleted: U

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:29:28 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:30:09 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **LFNC - Agenda Item Amendments**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Sep 27, 2017 at 4:42 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Hi Luke,

Hope all is well. I didn't hear back from you from my previous request to check-in with you on NC business.

I made a few notes from from the last two Board meetings that I wanted to bring to your attention to avoid any potential Brown Act violations or potential grievances that could be filed against LFNC by any stakeholder.

At the August 15, 2017 Governing Board meeting, agenda item 7Ei was listed as, [FUNDING] MOTION: Authorize the expenditure of up to $35 for a replacement AED pad for CPR training.

While the amount is nominal, $7.00, the expense is not in question. The Board's action to amend the agenda item at the meeting, "amend the expenditure up to $42.00 for a replacement..." was not Brown Act compliant.

If agenda item is listed as $35.00, $350.00 or up to $35.00 or up to $350.00, the amount can be decreased but not be increased. (amounts listed as examples) A stakeholder could file a grievance against LFNC for a violation of the Brown Act.

At the September 19, 2017 Governing Board meeting, you requested to amend the agenda by adding Items G & H, which were committee updates. The Board's action to amend the agenda at the meeting, is not Brown Act compliant and a grievance could be filed by a stakeholder. I confirmed this action with the Office of the City Attorney. City Attorney advised, if an item is not on the agenda, the board is prohibited from discussing the matter unless it falls within the strict parameters for being an emergency to be added to the agenda.

An agenda item can be amended at the meeting as long as the amendment does not completely modify the original intent of the agenda item.

Your time, service and volunteer efforts to the City of Los Angeles and the community is very much appreciated. My function as the Los Feliz Neighborhood Council Advocate is to assist the Board when necessary. I look forward to working with the Board in continuing the strong and effective voice for LFNC neighborhood, your community, and city.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Wed, Sep 27, 2017 at 4:58 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>

Mario,

I do recall your reaching out previously, and I recall reaching out. I can scan through my emails but I'm not sure if I emailed or called. Either way, I will make notes of your points and share them with our VP of Administration.

-Luke

Sent from my iPhone

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:27:52 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:28:34 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Forwarded conversation
Subject: **LFNC - 08/15/17 GB Meeting Item 7C**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Aug 14, 2017 at 11:17 AM
To: Luke Klipp <lukeklipp@losfeliznc.org>, Luke Klipp <[redacted]
Cc: Mike Fong <mike.fong@lacity.org>, Jeff Brill <jeff.brill@lacity.org>

Good Morning Luke,

Hope all is well. In prep, for tomorrow's meeting, I was reviewing the agenda and notice Item 7C.

I want to get ahead of this expense for any unforeseen requirements, that may be necessary, and assist LFNC accomplish this project.

- Is the proposed install of planters a one-time install or a one-time install with maintenance. Depending on the scope, may or may not require a City contract.
- Will the install of planters be on private or the public right of way?
- Is it possible to forward the Board packet to review, so I can make sure there are no glitches in this process for you.

Thank you. If you have any questions, please feel free to contact me at the number listed.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Aug 15, 2017 at 4:16 PM
To: danny.cohen@losfeliznc.org
Cc: Mike Fong <mike.fong@lacity.org>, Jeff Brill <jeff.brill@lacity.org>

Hi Danny,

Hope all is well. I reached out to Luke with this question, but haven't heard back.

In prep, for tonight's meeting, I was reviewing the agenda and notice Item 7C.

I want to get ahead of this expense for any unforeseen requirements, that may be necessary, and assist LFNC accomplish this project.

- This expense seems like it is a Community Improvement Project (CIP). LFNC did not budget funds for CIP, LFNC may want to consider a budget amendment to allocate funds to CIPs.
- Is the proposed install of planters a one-time install or a one-time install with maintenance. Depending on the scope, may or may not require a City contract.
- Will the install of planters be on private or the public right of way?
- Is it possible to forward the Board packet to review, so I can make sure there are no glitches in this process for you.

Thank you. If you have any questions, please feel free to contact me at the number listed.

Mario Hernandez
Project Coordinator

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Jeffrey Brill** <jeff.brill@lacity.org>
Date: Mon, Aug 21, 2017 at 8:08 AM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: danny.cohen@losfeliznc.org, Mike Fong <mike.fong@lacity.org>

Hi All,

Do we have an update on this please?

Thank you

Jeff
--
Jeffrey S. Brill
Senior Management Analyst

Office of the City Clerk
200 Spring Street, 2nd Floor
Room 233
Los Angeles, CA 90012
Office: (213) 978-1223
Fax: (213) 978-1089

From: **Danny Cohen** <danny.cohen@losfeliznc.org>
Date: Mon, Aug 21, 2017 at 8:24 AM
To: Jeffrey Brill <jeff.brill@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

Hi Jeff,

Thank you for checking in on this item.

As I wrote to Mario on the 15th, the funding part of this motion ended up being tabled, and LFNC only voted to provide a letter of support of the project.

Once there is a memorandum of understanding by Kaiser Permanente (the tenant of the property) and/or the adjacent businesses for ongoing maintenance, the funding item will return to LFNC.

Please let me know if there are any other questions or concerns.

- Danny

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Aug 21, 2017 at 9:52 AM
To: Danny Cohen <danny.cohen@losfeliznc.org>

Cc: Jeffrey Brill <jeff.brill@lacity.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

Good Morning Danny,

Hope all is well. You indicated you replied on the 15th to me, I did not receive any emails from you. Could you please resend.

Apologize for any inconvenience.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
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Department of NEIGHBORHOOD EMPOWERMENT

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From: **Danny Cohen** <danny.cohen@losfeliznc.org>
Date: Mon, Aug 21, 2017 at 10:46 AM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Jeffrey Brill <jeff.brill@lacity.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

Hi Mario,

Sure thing. Here it is. I have left off the original attachment because maybe the 7.1MB size could have caused a transit error.

> Hi Mario,
>
> Thanks for getting in touch with me about this.
>
> I am going to be tabling this funding motion tonight because we do not have answers to enough questions (including yours below). However, I will be offering a slightly amended motion for LFNC to support the project, though not provide any funding yet, so we can take the letter of support to other groups (CD4, LFBID, adjacent businesses) for them to sign on to the project.

We have been working with Adam Miller of CD4 who has been very generous with his guidance and support.

- It would be a CIP, so it would require an amendment.
- It would be a one-time install with maintenance, and we are hoping to get a memorandum of understanding with the adjacent businesses (Kaiser and Wacko) for them to agree to handle the maintenance.
- The planters would be installed on the parkway, which, if my understanding is correct, is public right of way, though maintained by the property owners.
- I have attached Board packet.

The plan is to nail down the specifics of the project in the next few weeks before coming back to LFNC next month for a proper funding motion.

Please let me know if there are any questions or concerns.

- Danny

- Danny

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Aug 21, 2017 at 11:13 AM
To: Danny Cohen <danny.cohen@losfeliznc.org>
Cc: Jeffrey Brill <jeff.brill@lacity.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

HI Danny,

My apologies, I never received this email. Jeff Brill is copied on this email, so he will take it over from here.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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From: **Jeffrey Brill** <jeff.brill@lacity.org>
Date: Mon, Aug 21, 2017 at 11:28 AM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Danny Cohen <danny.cohen@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

Hi Danny,

Once the Board approves and a BVC is submitted, I will need to see all MOU's for review and approval, which should be submitted with the BVC.

Thank you

Jeff

From: **Danny Cohen** <danny.cohen@losfeliznc.org>
Date: Tue, Aug 22, 2017 at 2:26 PM
To: Jeffrey Brill <jeff.brill@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Mike Fong <mike.fong@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>

Hi Jeff,

Sounds good. Thank you for the guidance.

- Danny

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:24:47 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:25:29 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Jon Deutsch** <jon.deutsch@losfeliznc.org>
Date: Wed, Jun 21, 2017 at 11:18 AM
Subject: Re: [Los Feliz Neighborhood Council] Contact Us
To: Jason Leung <[redacted]
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Luke Klipp <LUKEKLIPP@losfeliznc.org>, Bryant Edwards <BRYANT.EDWARDS@losfeliznc.org>

Dear Jason,

My name is Jon Deutsch and I am the Vice President of Communications for the Los Feliz Neighborhood Council.

Thank you for reaching out to the LFNC. As I understand it, Neighborhood Council members are not required to file Form 700. I confirmed this last evening with Mario Hernandez, our liaison with the Department of Neighborhood Empowerment (the Los Angeles City department that aides and oversees Neighborhood Councils) who is cc'd here as well as our current President (Luke Klipp) and Secretary (Bryant Edwards.) Therefore, to the best of my knowledge, the files you have requested do not exist.

Most of the collective files of the LFNC/ GGPNC can be found here: https://drive.google.com/open?id=0B8EUAEKXO4HBTEJ4VHZTeUctczA

Please let me know if you have any further questions.

Best,

Jon Deutsch

Jon Deutsch | Vice President, Communications | District B Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 310.564.6285

On Jun 20, 2017, at 1:56 PM, Jason Leung <wordpress@losfeliznc.org> wrote:

Name: Jason Leung

Email: [redacted]

Message: Hi,

I would like to request Form 700 filings by Alexander De Ocampo, a former board member with the Greater Griffith Park Neighborhood Council before it was renamed to the Los Feliz Neighborhood Council.

Thanks.

Time: June 20, 2017 at 6:56 am
IP Address: 67.180.128.137
Contact Form URL: http://losfeliznc.org/contact/

Sent by an unverified visitor to your site.

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:21:57 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:22:38 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Fwd: Received Email Re: Strategic Plan**

From: **Linda Demmers** <linda.demmers@gmail.com>
Date: Wed, Jun 7, 2017 at 2:49 PM
To: Grayce Liu <grayce.liu@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, LFNC <barbara.howell@losfeliznc.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>

This is the response I received from an email requesting information and assistance. Please note that the email I sent was regarding the lack of information.

Quoting Linda Demmers:

All links to the Strategic Planning Document for Budget Planning lead to the 2016 – 2017 package – including the City Clerk website, from EmpowerLA website, and from GM's message last Friday. Note that this version says that budgets for next year are due September 1, 2016. How can Neighbor Hood Councils meet a June 30 2017 deadline when the forms are not available and the date due is last year?

Linda Demmers

Los Feliz Neighborhood Council

Currently, ALL links from City Clerk site, EmpowerLA Newsletter (two weeks ago) and EmpowerLA Website (Journey section) link to the 2016-2017 materials and indicate that the budget and strategic plan are due September 1, 2016.

If the Neighborhood Councils are required to submit materials by June 30, this is virtually impossible to accomplish without current information or application materials. Further if the application materials are being modified for the coming year, it is a disservice to those who are already working on the plans and budgets using the outdated forms.

This boilerplate response does not address the questions and is sent out in response to nearly every request send to NCSupport@lacity.org.

This is not support.

I hope all is well with you.
Linda Demmers
Los Feliz Neighborhood Council
District A Representative

---------- Forwarded message ----------
From: **NC Support** <ncsupport@lacity.org>
Date: Wed, Jun 7, 2017 at 1:58 PM
Subject: Received Email Re: Strategic Plan
To: linda.demmers@gmail.com

Agendas received after 12:00 PM on a Friday or before a holiday weekend, will probably be uploaded to ENS the next business Day

Thank you for your email. If you provide an NC Meeting agenda for uploading to ENS, please be aware of the following, Staff is reviewing the agendas for the following:

1. Agendas submitted in the required *72 hours for Regular Meetings (for example: Board Meeting is scheduled for Monday January 2, 2017 at 6:30 PM, agendas should be submitted prior to or on Friday December 30, 2016 at 12:00 PM to allow staff the opportunity to post).*

2. Agendas submitted in the required *24 hours for Special Meetings (for example: Special Meeting is scheduled for Tuesday January 3, 2017 at 6:30 PM, agendas should be submitted prior to or on Monday January 2, 2016 at 12:00 PM to allow staff the opportunity to post).*

3. Agenda submitted in a *PDF format*

4. Required *Brown Act Language; "Public Access of Records"* is included on all Agendas

5. Required *ADA language* is included on all agendas

6. Required agenda item; *"General Public Comment On Non-Agenda Items"*

7. Sufficient information (20 words or less) is provided for each Agenda item (not just a title of the item)

8. Include the date and title of the meeting in the subject box of the email

9. If you have cancelled any planned NC meetings, you must submit an Agenda stating the date and time of the meeting and *"CANCELLED"* under the Date. Agendas are to be posted as usual AND sent here to ncsupport@lacity.org

10.If you have a revised agenda, you must submit a *"REVISED Agenda"*, stating the NC name, type of meeting, time and what was added or deleted.

For Immediate assistance please call 213-978-1551

--
Best Regards,
NC Support Team

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Jun 7, 2017 at 3:34 PM
To: Linda Demmers <linda.demmers@gmail.com>
Cc: Grayce Liu <grayce.liu@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, LFNC <barbara.howell@losfeliznc.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

Hope all is well. My apologies for any confusion and frustration. I just responded to Luke's email where I stated my understanding on the Budget portion will incorporated as part of the new NC Funding platform that will be rolled out on July 1st.

The remaining reports are currently being updated and should be available by the end of the week.

Once again, my apologies for any inconvenience and frustration.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:20:23 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:21:05 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Barbara Howell** <barbara.howell@losfeliznc.org>
Date: Tue, Jun 6, 2017 at 12:09 PM
Subject: FW: Budget submission question
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Martha Cabral <martha.cabral@lacity.org>

Over the past week, I've received some general emails from you, but I've not heard back from you on this one, sent on 5-26. Please advise.

From: Barbara Howell [mailto:barbara.howell@losfeliznc.org]
Sent: Friday, May 26, 2017 9:08 PM
To: 'Mario Hernandez' <mario.hernandez@lacity.org>
Subject: Budget submission question
Importance: High

Mario,

Our LFNC President Luke Klipp just let me know you had mentioned the submission deadline for our 2017-18 budget has been moved up to July 1, 2017. Last year, it was in September, so this is quite a bit earlier.

Thinking this was something that Martha Cabral might have emailed me about, I checked through my emails and didn’t see anything. Luke said you mentioned it at the LFNC May meeting, but I was unable to attend, due to a business obligation.

So, I thought it would be best if I just asked you directly, to confirm that July 1 is the correct deadline.

Thanks for your help,

Sincerely,

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:19:53 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:20:35 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Forwarded conversation
Subject: **06/06/2017 08:00 PM - LFNC Special Board Meeting**

From: **Ita Ensla** <ita.ensla@lacity.org>
Date: Mon, Jun 5, 2017 at 9:33 AM
To: ENSNC_803@listserv.lacity.org

Attached is the new Los Feliz NC document posted for Neighborhood Councils.

TITLE: LFNC Special Board Meeting
DATE: 06/06/2017
TIME: 08:00 PM
To view the document online please visit: http://ens.lacity.org/ensnc/griffithparknc/ensncgriffithparknc803112527_06062017.pdf

To unsubscribe from this list, please click on this link:
http://listserv.lacity.org/cgi-bin/wa.exe?SUBED1=ensnc_803&A=1

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Jun 5, 2017 at 12:51 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>

Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>

Good Afternoon Luke,

I was reviewing the agenda for tomorrow's LFNC special meeting. The agenda need to include an item for General Public comment on non-agenda items within the Board's subject matter...

Please submit a corrected agenda as soon as possible.

I remember LFNC had concerns whether the public was allowed to comment on this item, just as a reminder, the public is able to provide comment on the agenda item.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Jun 5, 2017 at 1:02 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>

Mario,

This is a special meeting. My understanding is that we are not allowed to have public comment on non-agendized items. Not for a special meeting. Please let me know.

Sent from my iPhone

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Jun 5, 2017 at 1:18 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>

Hi Luke,

At a regular or special meeting, the public has the right to provide comment on non-agenda items.

My apologies for any misinformation you may have received in the past regarding agendas. As a

resource to LFNC, I can review your agenda prior to posting to ENS, but i do review the agenda once I receive the ENS notification email.

Please call me if you have any questions.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
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Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>

Date: Mon, Jun 5, 2017 at 1:23 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>

Ok

Sent from my iPhone

PRESIDENT
Luke H. Klipp

VICE PRESIDENTS
[Vacant] - Administration
Jon Deutsch - Communications

TREASURER
Barbara Howell

SECRETARY
Bryant Edwards

CITY OF LOS ANGELES
LOS FELIZ NEIGHBORHOOD COUNCIL

Your Neighborhood. Your Voice. Your Council.

GOVERNING BOARD SPECIAL MEETING AGENDA

June 6, 2017 – 8:00 PM

Founders Metropolitan Community Church
4607 Prospect Ave (Enter on Rodney Dr)
Los Angeles, CA 90027

CERTIFIED COUNCIL #35

PO Box 27003
Los Angeles, CA 90027-0003

(213) 973-9758

www.losfeliznc.org

info@losfeliznc.org

---

1. **CALL TO ORDER. ROLL CALL.**
2. **CPC-2016-1954-CU-MCUP-DB-SPP-SPR, ENV-2016-1955-MND**
   1860, 1868 N Western Ave, and 5440, 5446, and 5448 W Franklin Ave
   Requesting a Conditional Use Permit (CUP) to increase density greater than the maximum allowed by LAMC 12.22.A.25 with an increase of approximately 83% to permit 96 dwelling units in lieu of the 52 units otherwise permitted with 16, or 30%, of the permitted units set aside for very low income (below 50% AMI) in conjunction with the demolition of 3 existing residential units/gas station to construct a 5-story mixed use building with approximately 5,546 square feet of retail space and subterranean and ground level parking. Pursuant to LAMC 12.22.A.25, applicant proposes parking based on 0.5 spaces per bedroom, in accordance with AB 744, and on-menu incentives including 3:1 Floor-Area Ratio (FAR) in lieu of the permitted 1:1 and 2:1, averaging of FAR, density, open space, and parking. Additionally, pursuant to LAMC 12.22.A.25, applicant requests off-menu incentives to permit a maximum building height of 60 feet and a portion of the building to exceed 30 feet in height within 14 feet of the front property line and a maximum of 5 lots to be tied together to form a single building site. Pursuant to LAMC 12.24.W1 applicant requests a Master CUP to allow sale and dispensing of alcohol for on- and off-site consumption. Pursuant to LAMC 11.5.7.C applicant requests specific plan project permit compliance review under the Vermont/Western Station Neighborhood Area Plan (SNAP). Pursuant to LAMC 17.15, applicant requests approval of VTT-74166 to merge and re-subdivide the site into a single ground lot and to merge 7 feet of previously-dedicated land. Haul route approval is requested. *(Meeting Packet)*
   MOTION (PZHP): Disapprove the revised project proposal (as presented to PZHP) for the reasons specified by the committee at its May 3rd, 2017 meeting. *(Meeting Packet)*
3. **MOTION:** Adjourn

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.

PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.

THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

REV: 06/16

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:18:13 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:18:55 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **FW: LFC Bank Statement Electronic Debits**

From: **ldemmers@losfeliznc.org** <Ldemmers@losfeliznc.org>
Date: Wed, Apr 19, 2017 at 1:27 PM
To: Mario Hernandez <mario.hernandez@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Barbara Howell <barbara.howell@losfeliznc.org>, lukeklipp@losfeliznc.org

Mario,

To follow up on the comment I made last night. We have no knowledge of these $70 and $75 charges on our Mark bank statement. I have not received an answer from any of those listed in the cc line below.

Can you please direct me to a contact with City Clerk, Union Bank, or EmpowerLA so that we can resolve this before we submit our March Monthly Expenditure Report?

Linda Demmers

--

Linda Demmers + District A + Los Feliz Neighborhood Council

PO Box 27003 + Los Angeles + California 90027

From: ldemmers@losfeliznc.org [mailto:Ldemmers@losfeliznc.org]
Sent: Friday, April 7, 2017 8:32 AM
To: 'NCSupport@LACity.org' <NCSupport@LACity.org>; 'Betty Wong Oyama' <betty.wong@lacity.org>; 'funding@empowerla.org' <funding@empowerla.org>
Cc: 'Armando Ruiz' <armando.ruiz@lacity.org>; 'Barbara Howell' <barbara.howell@losfeliznc.org>; 'Luke Klipp' <lukeklipp@losfeliznc.org>
Subject: LFC Bank Statement Electronic Debits

Good morning EmpowerLA,,

On our March bank statement there are two transactions to City of Los Angeles, one for $75 and one for $70. Both paid on March 29. We have no knowledge of these electronic debts. Can you please clarify these for us?

Thank you,

Linda Demmers

Second Signator

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 19, 2017 at 1:37 PM
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>, Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Atziri Camarena <atziri.camarena@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

I have spoken Atzi, with the Funding Program, and she researching these two debits. She will be following up the bank and LFNC. She did confirm the payments were made to the City of Los Angeles - Parking Violations Bureau in the amount of $70.00 and $75.00.

Once she is able to determine the source of the payments, she contact you directly.

If you have any further questions or I can be of further assistance, please feel free to contact me at (213) 978-1551.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 19, 2017 at 1:45 PM
To: Martha Cabral <martha.cabral@lacity.org>

Hi Martha,

FYI.
Sorry, forgot to add you to email.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **FW: LFC Bank Statement Electronic Debits**

From: **ldemmers@losfeliznc.org** <Ldemmers@losfeliznc.org>
Date: Wed, Apr 19, 2017 at 1:27 PM
To: Mario Hernandez <mario.hernandez@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Barbara Howell <barbara.howell@losfeliznc.org>, lukeklipp@losfeliznc.org

Mario,

To follow up on the comment I made last night. We have no knowledge of these $70 and $75 charges on our Mark bank statement. I have not received an answer from any of those listed in the cc line below.

Can you please direct me to a contact with City Clerk, Union Bank, or EmpowerLA so that we can resolve this before we submit our March Monthly Expenditure Report?

Linda Demmers

--

Linda Demmers + District A + Los Feliz Neighborhood Council

PO Box 27003 + Los Angeles + California 90027

From: ldemmers@losfeliznc.org [mailto:Ldemmers@losfeliznc.org]
Sent: Friday, April 7, 2017 8:32 AM
To: 'NCSupport@LACity.org' <NCSupport@LACity.org>; 'Betty Wong Oyama' <betty.wong@lacity.org>; 'funding@empowerla.org' <funding@empowerla.org>
Cc: 'Armando Ruiz' <armando.ruiz@lacity.org>; 'Barbara Howell' <barbara.howell@losfeliznc.org>; 'Luke Klipp' <lukeklipp@losfeliznc.org>
Subject: LFC Bank Statement Electronic Debits

Good morning EmpowerLA,,

On our March bank statement there are two transactions to City of Los Angeles, one for $75 and one for $70. Both paid on March 29. We have no knowledge of these electronic debts. Can you please clarify these for us?

Thank you,

Linda Demmers

Second Signator

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 19, 2017 at 1:37 PM
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>, Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Atziri Camarena <atziri.camarena@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

I have spoken Atzi, with the Funding Program, and she researching these two debits. She will be following up the bank and LFNC. She did confirm the payments were made to the City of Los Angeles - Parking Violations Bureau in the amount of $70.00 and $75.00.

Once she is able to determine the source of the payments, she contact you directly.

If you have any further questions or I can be of further assistance, please feel free to contact me at (213) 978-1551.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=lJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **ldemmers@losfeliznc.org** <Ldemmers@losfeliznc.org>
Date: Wed, Apr 19, 2017 at 1:46 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Barbara Howell <barbara.howell@losfeliznc.org>, lukeklipp@losfeliznc.org

That is so odd since we don't have a vehicle and none of our personal vehicles are linked to the NC bank account. Also the standard LA parking violations are various amounts like $78.

Great to see you and thank you for the prompt response. If possible, we'd like to resolve this within the remaining window to submit our MER.

Thank you again!

--

Linda Demmers + District A + Los Feliz Neighborhood Council

PO Box 27003 + Los Angeles + California 90027

From: Mario Hernandez [mailto:mario.hernandez@lacity.org]
Sent: Wednesday, April 19, 2017 1:37 PM
To: ldemmers@losfeliznc.org; Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>; Luke Klipp <lukeklipp@losfeliznc.org>; Atziri Camarena <atziri.camarena@lacity.org>; Melvin Canas <melvin.canas@lacity.org>; Mike Fong <mike.fong@lacity.org>
Subject: Re: FW: LFC Bank Statement Electronic Debits

Hi Linda,

I have spoken Atzi, with the Funding Program, and she researching these two debits. She will be following up the bank and LFNC. She did confirm the payments were made to the City of Los Angeles - Parking Violations Bureau in the amount of $70.00 and $75.00.

Once she is able to determine the source of the payments, she contact you directly.

If you have any further questions or I can be of further assistance, please feel free to contact me at (213) 978-1551.

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment

200 N. Spring Street, Fl 20

Los Angeles, CA 90012

Office | 213-973-1639 Fax | 213-978-1751

Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area

Preview YouTube video Welcome to EmpowerLA!

On Wed, Apr 19, 2017 at 1:27 PM, ldemmers@losfeliznc.org <Ldemmers@losfeliznc.org> wrote:

> Mario,
>
> To follow up on the comment I made last night. We have no knowledge of these $70 and $75 charges on our Mark bank statement. I have not received an answer from any of those listed in the cc line below.
>
> Can you please direct me to a contact with City Clerk, Union Bank, or EmpowerLA so that we can resolve this before we submit our March Monthly Expenditure Report?
>
> Linda Demmers
>
> --
>
> Linda Demmers + District A + Los Feliz Neighborhood Council
>
> PO Box 27003 + Los Angeles + California 90027
>
> ---
>
> **From:** ldemmers@losfeliznc.org [mailto:Ldemmers@losfeliznc.org]
> **Sent:** Friday, April 7, 2017 8:32 AM
> **To:** 'NCSupport@LACity.org' <NCSupport@LACity.org>; 'Betty Wong Oyama' <betty.wong@lacity.org>; 'funding@empowerla.org' <funding@empowerla.org>
> **Cc:** 'Armando Ruiz' <armando.ruiz@lacity.org>; 'Barbara Howell' <barbara.howell@losfeliznc.org>; 'Luke Klipp' <lukeklipp@losfeliznc.org>
> **Subject:** LFC Bank Statement Electronic Debits
>
> Good morning EmpowerLA,,
>
> On our March bank statement there are two transactions to City of Los Angeles, one for $75 and one for $70. Both paid on March 29. We have no knowledge of these electronic debts. Can you please clarify these for us?
>
> Thank you,
>
> Linda Demmers
>
> Second Signator

From: **Atziri Camarena** <atziri.camarena@lacity.org>
Date: Thu, May 25, 2017 at 11:18 AM
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>
Cc: Andrew Choi <andrew.choi@lacity.org>, Barbara Howell <barbara.howell@losfeliznc.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>, Leyla Campos <leyla.campos@lacity.org>

Good morning Linda,

Thank you for taking my phone call yesterday, it was a pleasure speaking with you.

Per our conversation we discussed the questionable transactions that posted on the checking account on March 29, 2017 for the City of Los Angeles Parking Violations Bureau in the amounts of $70 and $75. As we discussed you informed me that Board Member Mark Mauceri issues payments for the Facebook account on behalf of the Neighborhood Council, and accidentally linked the Neighborhood Council bank card information when processing his personal parking violations. I am now forwarding this matter over to our auditing team under Andrew Choi who will be further discussing these transactions. Please note that at this time Mark may not deposit a refund check for the two transactions until Andrew Choi makes a final determination.

Thank you in advance,

Atziri Camarena
Project Assistant

Office of the City Clerk
Administrative Services Division
200 N. Spring Street
Los Angeles, CA 90012
Office | 213-978-1062 Fax | 213-978-1751
Email | atziri.camarena@lacity.org
Website | NC Funding Program

*****IMPORTANT DATES*****
June 1, 2017 - Last day to submit a Funding Request Form (FRF) to Funding Program
June 7, 2017 - Last day to issue a Union Bank Account online check payment
June 11, 2017 - Last day to use the NC Bank Card

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, May 25, 2017 at 11:58 AM
To: Atziri Camarena <atziri.camarena@lacity.org>

Hi Atzi,

Thanks for the update. Please keep me posted.

M

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, May 25, 2017 at 12:00 PM
To: Atziri Camarena <atziri.camarena@lacity.org>

One more thing, I updated QB.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Andrew Choi** <andrew.choi@lacity.org>
Date: Wed, May 31, 2017 at 1:48 PM
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>
Cc: Barbara Howell <barbara.howell@losfeliznc.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>

Hello Linda,

I hope this email finds you well. Thank you for informing the Funding Program of the discrepancy of $145.00 made on LFNC's Account. I do see there was a deposit of $145.00 made into LFNC's bank account, and the account has been made whole. Moving forward, please allow for the funding program to review the transactions, and recommend corrective measures.

If you have any questions or concerns please feel free to contact me.

On Thu, May 25, 2017 at 11:18 AM, Atziri Camarena <atziri.camarena@lacity.org> wrote:

--
Best,

Andrew Choi
Accounting and Admin Supervisor

Office of the City Clerk
Administrative Services Division
Email: andrew.choi@lacity.org
Phone: 213-978-1156

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With MyLA311, City of Los Angeles information and services are just a few taps away. Available for download from Google Play and App Store.

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:17:16 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:17:57 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **MER's for LFNC**

From: **Barbara Howell** <barbara.howell@losfeliznc.org>
Date: Tue, May 30, 2017 at 11:55 PM
To: Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>
Cc: Luke Klipp - LFNC <lukeklipp@losfeliznc.org>

Mario and Martha,

After checking on the MER Review Tracker, I saw that the March and April MER's were not listed as being received. It could be a lag in updating the tracker, but I didn't want to take the risk, so I've uploaded them again, just a few minutes ago. This should bring LFNC current with our MER submission.

Let me know if you have any questions.

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, May 31, 2017 at 10:12 AM
To: Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Martha Cabral <martha.cabral@lacity.org>, Luke Klipp - LFNC <lukeklipp@losfeliznc.org>

Hi Barbara,

Thank you for the update.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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to
EmpowerLA
& make it the most
dynamic & innovative
Civic Engagement System
in the
NATION

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:16:39 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:17:21 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Barbara Howell** <barbara.howell@losfeliznc.org>
Date: Fri, May 26, 2017 at 9:07 PM
Subject: Budget submission question
To: Mario Hernandez <mario.hernandez@lacity.org>

Mario,

Our LFNC President Luke Klipp just let me know you had mentioned the submission deadline for our 2017-18 budget has been moved up to July 1, 2017. Last year, it was in September, so this is quite a bit earlier.

Thinking this was something that Martha Cabral might have emailed me about, I checked through my emails and didn't see anything. Luke said you mentioned it at the LFNC May meeting, but I was unable to attend, due to a business obligation.

So, I thought it would be best if I just asked you directly, to confirm that July 1 is the correct deadline.

Thanks for your help,

Sincerely,

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

Subject: PRA Case 21508 (public records)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:05:21 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:06:03 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Jon Deutsch** <jon.deutsch@losfeliznc.org>
Date: Wed, Mar 14, 2018 at 5:30 PM
Subject: Re: Los Feliz City Council Elections
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Los Feliz Native <losfeliznative@gmail.com>, Dan McNamara <dan.mcnamara@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Hello Mrs. Parson,

Thank you very much for your interest in running for the LFNC.

As you may know, the Department of Neighborhood Empowerment / City Clerk's office decided (late last year) to move the scheduled 2018 neighborhood council elections to 2019. The LFNC agreed that it would be unfair to extend our terms unilaterally, so we chose to use powers granted to us under the city charter to hold our own "selection" process; in this case, identical to an election.

This means, however, that our access to City Clerk/ DONE resources is limited, hence the creation of www.losfelizvotes.org.

We hired a professional developer to design not only the site but the candidate submission mechanism. Only I and Dan McNamara (my co-election chair, copied here) have access to any submitted information. The inputted text and any uploaded files remain on a server set up by our webmaster in conjunction with a company that specializes in secure, SSL information

transfer (such as credit cards, bank account numbers, etc.)

Once a candidate has submitted their form, I —personally— take their submitted picture and candidate statement and post it to losfelizvotes.org. Any additional information (such as phone numbers, birthdates, or uploaded documents) remain on the secure server until the time comes to certify candidates.

Candidate certification will happen later this month. Candidate certification will be handled by a neutral 3rd party, in this case, local high school students who are volunteering to work the LFNC election as part of their civics club. These observers will not be allowed to copy, download, or take any of the information with them. Furthermore, we may separate an applicant's name/photo/other identifying information from the qualifying information they submit (for example: creating a hard-copy of a scanned picture of a driver's license with the name, face, and license number redacted.

Any information submitted by any candidate (except their, name, photo, statement, and seat designation) will be kept confidential unless there is a challenge to a candidate's qualifications or a public records request. In that unlikely instance, we would rely on the City Attorney's advice as to how to proceed.

All information used to certify a candidate will be destroyed as soon as allowed under the law.

I hope this helps answer your concerns. If you have any questions, please feel free to contact either Dan or me.

Yours in Los Feliz,

Jon Deutsch

Jon Deutsch | Vice President, Communications | District B Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | | 310.564.6285

On Mar 14, 2018, at 5:07 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Good Afternoon,

I have spoken to the Jon Deutshc, LFNC VP Communications and Elections Co Chair. I have included him on this email so he could directly address your concerns and determine the best method to move forward with your candidacy.

If I could be of further assistance, please feel free to contact me at the number listed below.

Thank you again for your interest in serving the Community of Los Feliz and the City of Los Angeles.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005

Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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On Tue, Mar 13, 2018 at 2:35 PM, Los Feliz Native <losfeliznative@gmail.com> wrote:

> Hello Mr. Hernandez, I found your name through the Department of Neighborhood Empowerment, hopefully you will be able to address our concern.
>
> Me and my husband were both interested in running for a seat in what Los Feliz Council calls their 'District A' and when he started to fill out out his 'Candidate Registration' form we realized this information would go to their own private website, and not the City of LA of the Department of Neighborhood Empowerment.
>
> My husband is a public figure, and is very cautious with how he shares his information. Is this registration flow normal? We don't want submit out personal information to some volunteer board member to be mishandled.
>
> Thank you for your time,
>
> The Parsons
> Aberdeen Ave

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 5:11:15 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 5:11:56 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation

Subject: **LFNC - Agenda Item Amendments**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Sep 27, 2017 at 4:42 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Hi Luke,

Hope all is well. I didn't hear back from you from my previous request to check-in with you on NC business.

I made a few notes from from the last two Board meetings that I wanted to bring to your attention to avoid any potential Brown Act violations or potential grievances that could be filed against LFNC by any stakeholder.

At the August 15, 2017 Governing Board meeting, agenda item 7Ei was listed as, [FUNDING] MOTION: Authorize the expenditure of up to $35 for a replacement AED pad for CPR training.

While the amount is nominal, $7.00, the expense is not in question. The Board's action to amend the agenda item at the meeting, "amend the expenditure up to $42.00 for a replacement..." was not Brown Act compliant.

If agenda item is listed as $35.00, $350.00 or up to $35.00 or up to $350.00, the amount can be decreased but not be increased. (amounts listed as examples) A stakeholder could file a grievance against LFNC for a violation of the Brown Act.

At the September 19, 2017 Governing Board meeting, you requested to amend the agenda by adding Items G & H, which were committee updates. The Board's action to amend the agenda at the meeting, is not Brown Act compliant and a grievance could be filed by a stakeholder. I confirmed this action with the Office of the City Attorney. City Attorney advised, if an item is not on the agenda, the board is prohibited from discussing the matter unless it falls within the strict parameters for being an emergency to be added to the agenda.

An agenda item can be amended at the meeting as long as the amendment does not completely modify the original intent of the agenda item.

Your time, service and volunteer efforts to the City of Los Angeles and the community is very much appreciated. My function as the Los Feliz Neighborhood Council Advocate is to assist the Board when necessary. I look forward to working with the Board in continuing the strong and effective voice for LFNC neighborhood, your community, and city.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Wed, Sep 27, 2017 at 4:58 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>

Mario,

I do recall your reaching out previously, and I recall reaching out. I can scan through my emails but I'm not sure if I emailed or called. Either way, I will make notes of your points and share them with our VP of Administration.

-Luke

Sent from my iPhone

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:36:15 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:36:57 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Dec 11, 2017 at 2:22 PM
Subject: Re: FYI - heads up re Los Feliz NC agenda item
To: "Luke H. Klipp" <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Carmen Hawkins <carmen.hawkins@lacity.org>

Hi Luke,

Thanks for advance notice. LFNC has again moved it's regular meeting from the regularly scheduled 3rd Tuesday to the 2nd Tuesday and not meeting in the church basement. Please confirm.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

On Mon, Dec 11, 2017 at 1:32 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I wanted to call to your attention an item on tomorrow night's agenda of the Los Feliz NC Governing Board. Board agenda and packet are located online here: https://drive.google.com/file/d/19vDwcRoZYj_xk2F4ClqlBwDt9JcvUhvP/view
>
> Specifically, we have a motion to submit a letter to DONE regarding concerns about the role that your position has with respect to the governance of our council. You'll find a draft letter included in the board packet on pages 17-19 of the PDF linked above. Given the references to you specifically that were made in this draft letter, I wanted to send you a direct message so that you were aware, if you were not already.
>
> Thanks Mario.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:34:14 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:34:56 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

NEIGHBORHOOD COUNCILS EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Thu, Nov 16, 2017 at 2:30 PM
Subject: Re: Updates to lfnc@empowerla.org
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, EmpowerLA Rosters <rosters@empowerla.org>

See attached.

The DONE "Rosters" contact is very responsive and there may be a technical glitch in names dropping from the mailing list when they are struk from the page.

On Nov 16, 2017, at 2:24 PM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Hi Luke,

I am forwarding your request to Rosters@empowerla.org. They will make the necessary updates. Additionally, if you have any Board changes, please submit a revised Board Roster, template provided, listing the whole Board and highlight the changes.

If you have any questions, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
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On Thu, Nov 16, 2017 at 1:26 PM, Luke H. Klipp <lukeklipp@losfeliznc.org> wrote:

> Mario,
>
> I'm not sure if this request goes to you or someone else at EmpowerLA, but there are a couple email addresses that need to be removed from the LFNC@EmpowerLA.org email and one email address that needs to be added.
>
> To REMOVE: barbara.howell@losfeliznc.org and amy.foell@losfeliznc.org
> To ADD: cat.kim@losfeliznc.org
>
> Thank you.
>
> Luke H. Klipp, President and District E Rep
> Los Feliz Neighborhood Council

<Board-Roster-Template (1).xls>

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:25:32 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:26:14 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Forwarded conversation

Subject: **Inventory**

From: **Bryant Edwards** <bryant.edwards@losfeliznc.org>
Date: Wed, Jun 21, 2017 at 12:26 PM
To: Mario Hernandez <mario.hernandez@lacity.org>, Linda Demmers <ldemmers@losfeliznc.org>, lukeklipp@losfeliznc.org

Hi Mario,
Per the request from last night's meeting, please send Linda and Luke the most recent copy/copies of the LFNC inventory. If you already have, thank you and please disregard. I know the request by the city is time sensitive, so I wanted to help close the loop on this.

Thank you,
Bryant

Please excuse any typos. Siri is a practical joker

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Jun 21, 2017 at 12:49 PM
To: Bryant Edwards <bryant.edwards@losfeliznc.org>
Cc: Linda Demmers <ldemmers@losfeliznc.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Jeff Brill <jeff.brill@lacity.org>, Mike Fong <mike.fong@lacity.org>

Good Afternoon,

I spoke with Jeff Brill to request the previous Inventory Log. Unfortunately, on March 2015, the Department's file server that had the data crashed. The files were not recoverable.

As recommended, please use the current inventory as the new base for LFNC.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:14:48 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:15:30 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, May 19, 2017 at 12:31 PM
Subject: Re: Case 17188 - Open Case
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

So far so good. At LFNC's 05/16/17 general board meeting, they listed an agenda item to to spend $6,350.00 to procure (purchase and install) spectator seating at Griffith Park soccer fields.

This is the agenda language. I downloaded this agenda from ENS. (attached.)

G. Recreation (Mauceri) (10 minutes)
    i. [FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. (Board Packet)

Prior to the star of the meeting, I informed the Board VP, Jonathan Deutsch, the expense might require a city contract because of the dollar amount and the proposed service. He said he would inform the Pres, Luke Klipp and perhaps they might amend the dollar amount below $5,000.00 and they thanked me for the heads-up.

When the Board got around to hearing the item, at approx 10:45pm, Luke announced the item may require a contract because of the dollar amount and they were not aware of this

requirement until a month or two ago. That is when Mark stood and clarified it would not need a contract because the expense included two vendors well below the $5,000.00. Mark further clarified the expenses are for two NPGs, one for AYSO and I could not make out the other organization's name. At this time, Luke stated the agenda packet did not contain the completed documents due to a printer error.

At that point, I made the recommendation to the Board, they should probably table the item because the motion listed on the posted agenda did not indicate the expense was for NPGs and if they considered the item as is, they might create some violation issues. Mark said there is not time to table because they could lose the money so he was going to amend the motion to state they were NPGs. I made no further comment.

The next day I spoke with Mike about this action and my understanding and he confirmed my recommendation to be appropriate. I spoke to Melvin and provided the posted agenda, and Melvin also agreed the item was written incorrectly.

I spoke to Linda yesterday and explained the error in the action and she said she understood their error and would to Luke as well. I also spoke to Luke and his understanding the motion was good because they were approving an expense and did not matter if it identified the expense as an NPG or two. I explained to Luke, Linda informed me they would be having a special meeting and suggested they could agendize these two NPGs properly at that specail meeting. Luke said he could not because special meetings, per the Brown Act, can only have one agenda item. I told him that was not accurate and they could have multiple items heard at a special meeting.

Luke wanted to speak to Funding so I referred to Melvin.

I didn't file any complaint against LFNC. Mark is referring the QB case I created to track this item.

I'll wait to respond to Mark's email if you want to discuss with me.

Thank you.

Mario Hernandez
Project Coordinator

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Fri, May 19, 2017 at 10:24 AM, Grayce Liu <grayce.liu@lacity.org> wrote:

Hi, guys,

Hope all is well. What happened here? Mark has sent this citywide to other NCs so I have other folks chiming in, too.

Please let me know. Thanks!

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the

impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don’t remember the training course on “How to word agenda motions to satisfaction of DONE.” Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

PRESIDENT
Luke H. Klipp

VICE PRESIDENTS
Sheldon Hirshon - Administration
Jon Deutsch - Communications

TREASURER
Barbara Howell

SECRETARY
Bryant Edwards

CITY OF LOS ANGELES
LOS FELIZ NEIGHBORHOOD COUNCIL

Your Neighborhood. Your Voice. Your Council.

GOVERNING BOARD MEETING AGENDA

May 16, 2017 – 7:30 PM

Founders Metropolitan Community Church
4607 Prospect Ave (enter on Rodney Dr)
Los Angeles, CA 90027

CERTIFIED COUNCIL #35

PO Box 27003
Los Angeles, CA 90027-0003

(213) 973-9758

www.losfeliznc.org

info@losfeliznc.org

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1. **CALL TO ORDER. ROLL CALL.** **(2 minutes)**
2. **Public Comment on Non-Agenda Items** **(5 minutes)**
3. **Comments by Elected Officials** **(5 minutes)**
4. **Executive Committee Comments**
   - **A. President** **(10 minutes)**
   - **B. Vice President, Administration** **(5 minutes)**
   - **C. Vice President, Communications** **(5 minutes)**
   - **D. Treasurer** **(5 minutes)**
   - **E. Secretary** **(5 minutes)**
5. **Committee Reports**
   - **A. Planning, Zoning, Historic Preservation (PZHP) (Cornelius)** **(2 minutes)**
   - **B. Transportation (Cohen)** **(2 minutes)**
   - **C. Environmental Affairs (Foell)** **(2 minutes)**
   - **D. Ad Hoc Committee on Hillhurst Ave (Ballard)** **(2 minutes)**
   - **E. Ad Hoc Committee on Homelessness (Kim)** **(2 minutes)**
   - **F. Budget Representatives (Rodriguez/Foell)** **(2 minutes)**
6. **Election of Vice President, Administration** **(5 minutes)**
7. **Old Business** **(60 minutes)**
   - **A. <u>DISCUSSION AND POSSIBLE ACTION:</u>**
     CPC-2016-1954-CU-MCUP-DB-SPP-SPR, ENV-2016-1955-MND
     1860, 1868 N Western Ave, and 5440, 5446, and 5448 W Franklin Ave
     Requesting a Conditional Use Permit (CUP) to increase density greater than the maximum allowed by LAMC 12.22.A.25 with an increase of approximately 83% to permit 96 dwelling units in lieu of the 52 units otherwise permitted with 16, or 30%, of the permitted units set aside for very low income (below 50% AMI) in conjunction with the demolition of 3 existing residential units/gas station to construct a 5-story mixed use building with approximately 5,546 square feet of retail space and subterranean and ground level parking. Pursuant to LAMC 12.22.A.25, applicant proposes parking based on 0.5 spaces per bedroom, in accordance with AB 744, and on-menu incentives including 3:1 Floor-Area Ratio (FAR) in lieu of the permitted 1:1 and 2:1, averaging of

FAR, density, open space, and parking. Additionally, pursuant to LAMC 12.22.A.25, applicant requests off-menu incentives to permit a maximum building height of 60 feet and a portion of the building to exceed 30 feet in height within 14 feet of the front property line and a maximum of 5 lots to be tied together to form a single building site. Pursuant to LAMC 12.24.W1 applicant requests a Master CUP to allow sale and dispensing of alcohol for on- and off-site consumption. Pursuant to LAMC 11.5.7.C applicant requests specific plan project permit compliance review under the Vermont/Western Station Neighborhood Area Plan (SNAP). Pursuant to LAMC 17.15, applicant requests approval of VTT-74166 to merge and re-subdivide the site into a single ground lot and to merge 7 feet of previously-dedicated land. Haul route approval is requested. *(Board Packet)*

8. Budget & Finance Motions (Howell)

A. **MOTION:** Approve April 2017 Monthly Expenditure Report (MER) **(2 minutes)**
(Board Packet)

B. **MOTION:** Approve the following individual expenditures by board vote count **(5 minutes)**

Payee	Amount	Purpose
Facebook	$49.99	Facebook Boosts
The Taco Guy	$650.00	Refreshments for Recreation event
The Blue Rooster	$100.03	Supplies for Environmental Affairs
Big Mama's & Papa's Pizza	$213.27	Refreshments for 4.19.17 LFNC meeting
Dharma Trading	$204.13	Supplies for Environmental Affairs
Facebook	$100.00	Facebook Boosts
Facebook	$27.94	Facebook Boosts
Facebook	$24.94	Facebook Boosts
CopyCat	$661.59	Copies of meeting agendas and materials
Total	**$2,031.89**	

C. **MOTION:** Authorize the President and the Treasurer to expend up to $1,000 **(2 minutes)**
for unanticipated expenses incurred prior to the Tuesday, June 20, 2017 board meeting.

D. **MOTION:** Amend the FY17 Budget. **(5 minutes)**

9. New Business

A. Planning, Zoning, & Historic Preservation Committee (PZHP) (10 minutes)
(Deutsch/Carlson)

i. ZA-2017-1216
2252 Talmadge St
MOTION: Approve a letter of support for the requested application for a reduced off-street parking requirement related to an addition to an existing residential property on a substandard hillside lot. *(Board Packet)*

ii. AA-2016-4818, ENV-2016-4819-EAF
4011-4013 Sunset Dr
MOTION: Approve a letter of conditional support for the requested small lot subdivision to construct 4 small lot homes, to replace an existing 3-unit residential building and garage on the site. *(Board Packet)*

B. Transportation (Cohen) (10 minutes)

i. **MOTION:** Approve a letter to LADOT General Manager Seleta Reynolds requesting implementation of street safety measures at the intersection of Fern Dell Road and Los Feliz Blvd. *(Board Packet)*

ii. **MOTION:** Approve a letter to the Los Angeles County Metropolitan Transportation Authority (Metro) in support of the installation of bike share stations in Los Feliz.

C. Public Safety (Hain) (5 minutes)

i. **[FUNDING] MOTION:** Authorize he expenditure of $977.04 for first aid kits, which have been purchased in replacement of brochures for the GPACC Spring Faire and other, future outreach opportunities. *(Board Packet)*

D. Outreach (McNamara) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $10,000, with final amount to be recommended by an Outreach Task Force, for design services including, but not limited to: new logo and style guide, with elements for digital and physical media.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $5,000 (with the final amount to be determined by the LFNC Board based on remaining FY17 funds available) for collateral items featuring the LFNC logo, for distribution at future outreach opportunities.

E. Public Works & Neighborhood Beautification (Deutsch) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for promotional materials and banner associated a LFNC-sponsored tree adoption event in June 2017.

F. Cultural Affairs (DiGiandomenico) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 on a lecture and screening event at the Los Feliz 3 on June 15, 2017.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for graphic design services needed for a half-page ad for the LFNC's participation in Independent Shakespeare Company (ISC)'s Shakespeare in the Park event.

G. Recreation (Mauceri) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*

H. Ad Hoc Committee on Homelessness (Kim) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $100 in support of a 6.10.17 homelessness engagement volunteer training by Rebecca Price of Recycled Resources. The event will be a collaboration with the Silver Lake Neighborhood Council Homelessness Committee and the East Hollywood Los Feliz Homeless Coalition.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $300 for an informational brochure and associated flyer printing costs for homelessness resources.

I. Ad Hoc Committee on Hillhurst Ave (Ballard) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 for renderings to visualize the committee's proposals and suggestions for complete streets improvements to Hillhurst Ave.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $250 for the purchase of California native, bee-friendly, seed "bombs" for use in the beautification of Hillhurst Ave.

J. Community Impact Statements (10 minutes)

i. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 15-0065-S2 ("Hollyhock House Collections Digitization Project") as follows:
"The Los Feliz Neighborhood Council supports the Hollyhock House Collections Digitization Project to retroactively apply for a $32,300 grant from the California Arts Council state-local partner programs. We feel that it is important to digitize and to preserve historic artistic and architectural documents dating from 1927 related to Frank Lloyd Wright's Hollyhock House, to create online access to historic documents and

images for academic and general public benefit. The digitization of these historic documents could serve as a prototype for other digital collection management at DCA-operated galleries and neighborhood arts centers, and help in the City's bid to obtain UNESCO World Heritage List designation." *(Board Packet)*

ii. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 17-0274 ("Affordable Housing Linkage Fee"), as follows:
"The Los Feliz Neighborhood Council supports Council File 17-0274.

In order to address the growing housing crisis in Los Angeles, the city can create a new source of funding for affordable housing by establishing an affordable housing linkage fee and directing the revenue from this fee, levied on new development projects, to the Housing Impact Trust Fund. More than 150 cities in California require developers to help fund the building of affordable housing, including Pasadena, West Hollywood, San Francisco, and Oakland; Los Angeles does not.

The housing crisis and the homeless crisis are inextricably linked. Affordable housing is not only a proven and effective part of the city's homelessness prevention strategy, it will provide our lower-income neighbors the opportunity to live in decent homes and to make Los Angeles a more livable city. Since 2010, the city has lost 75% of its state and federal funding for affordable housing, and we applaud the authors of this motion to look to developers for a stable and dedicated source of local funding to build affordable homes in Los Angeles.

For these reasons, the Los Feliz Neighborhood Council supports Council File 17-0274."

K. Other Items **(10 minutes)**

i. **DISCUSSION AND POSSIBLE ACTION:** Neighborhood Council elections in 2018 and/or 2019; short-term impact to terms of office for LFNC elected board member positions. (Kim) *(Board Packet)*

10. MOTION: Approve the April 2017 Governing Board Meeting minutes **(2 minutes)**
Minutes available via the Neighborhood Council Google Drive, in compliance with posting requirements, here: **https://drive.google.com/drive/u/0/folders/0B8EUAEKXO4HBOUNGQXhRc3NBZk0**

11. Governing Board Member Announcements and Comments **(5 minutes)**

12. MOTION: Adjourn

Next Board Meeting: Tuesday, June 20, 2017, at 7:30PM

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.
PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.
PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.
THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

REV: 06/16

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:13:09 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:13:50 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT
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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Luke H. Klipp, Los Feliz Neighborhood Council** <lukeklipp@losfeliznc.org>
Date: Wed, May 17, 2017 at 7:45 PM
Subject: Re: EmpowerLA - Case 17188 - Open Case
To: Mario.Hernandez@lacity.org
Cc: Linda Demmers <ldemmers@losfeliznc.org>

Mario,

I received this email today and was very confused. Did you open this case against the LFNC? On what? For what? Without so much as reaching out to me?

Please let me know. I was in meetings all day and will be again tomorrow most of the day, but I will make myself available to talk on the phone tomorrow around 4PM if that is what is required.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

> On May 17, 2017, at 1:22 PM, Mario.Hernandez @ lacity.org (via Quick Base) <notify@quickbase.com> wrote:
>
> Dear Luke,
>
> Thank you for contacting the Department of Neighborhood Empowerment and giving us the opportunity to provide you with

awesome customer service.

Your case number is 17188, titled "Field - Improper Action on Funding Item ". Please email NCSupport@LACity.org or call 213-978-1551 if you have any further questions, comments, or suggestions and refer to this case number as you track your interaction with us.

Thank you for all you do to Empower LA!

Sincerely,

The EmpowerLA Team member

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | EmpowerLA.org

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:12:34 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:13:15 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **LFNC - Case 17169 Brown Act Inquiry**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, May 16, 2017 at 12:03 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Good Morning Luke,

Hope all is well. I am following up on our discussion of yesterday, Monday, May 15, 2017 regarding your Brown Act compliance issue.

It is my understanding the City Attorney contacted LFNC yesterday and provided the advise to have the developer provide at a minimum one hard copy for public review. This would satisfy the requirement.

Also following up on the language for this agenda item, best practice would be to include the recommendation of the committee to the full Board.

For example, "Discussion and possible action to support the Planning, Zoning, Historic Preservation (PZHP) Committee's recommendation to oppose the request for a Conditional Use Permit (CUP)..."

This language offers the public additional transparency and would possibly avoid any claim of any violation.

I was informed your login password to submit a CIS has been reset and you should now be able to access the portal. Please let me know if this does not work.

Last recommendation, since this Land Use item may be contentious and public attendance maybe greater than usual, perhaps moving Items 4, 5 to the end of the meeting would give sufficient time to this matter.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Tue, May 16, 2017 at 12:15 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>

Thanks

Sent from my iPhone

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:11:52 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:12:34 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Fwd: Brown Act**

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, May 15, 2017 at 1:05 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Mario,

Please see below. Is it a Brown Act violation if an applicant provides a PPT and does not have printed copies available? Thanks.

-Luke

Sent from my iPhone

Begin forwarded message:

> **From:** Rob Glushon <rglushon@lunaglushon.com>
> **Date:** May 15, 2017 at 11:01:08 PDT
> **To:** "President@losfeliznc.org" <President@losfeliznc.org>, "LFNC@empowerla.org"

<LFNC@empowerla.org>
Subject: Brown Act

Please see attached letter in connection with tomorrow night's hearing.

Robert L. Glushon, Esq.

Luna & Glushon

16255 Ventura Boulevard, Suite 950

Encino, California 91436

Telephone (818) 907-8755

Fax (818) 907-8760

Century City Office

1801 Century Park East, Suite 2400

Los Angeles, California 90067

DENNIS R. LUNA

(1946-2016)

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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, May 15, 2017 at 4:28 PM
To: Luke Klipp <lukeklipp@losfeliznc.org>

Hi Luke,

Let me research and I will get back to you in the morning.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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Attachments area
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From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, May 15, 2017 at 4:42 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Thanks Mario.

Sent from my iPhone

LUNA & GLUSHON

A Professional Corporation

DENNIS R. LUNA
(1946-2016)

16255 VENTURA BOULEVARD, SUITE 950
ENCINO, CALIFORNIA 91436
TEL: (818) 907-8755
FAX: (818) 907-8760

Century City Office
1801 Century Park East, Suite 2400
Los Angeles, CA 90067

May 15, 2017

VIA EMAIL ONLY

Luke Klipp
President, Los Feliz Neighborhood Council

Re: Compliance with Brown Act
CPC-2016-1954-CUO-MCUP-DB-SPP-SPR
ENV-2016-1955-MND
1860, 1868 N. Western Avenue/5440, 5446/5448 W. Franklin Avenue

Dear President Klipp and Board Members:

Our firm has been retained by the Franklin & Western Neighborhood Association, an unincorporated nonprofit association ("Association"). As you are aware, the Association and its members have expressed strong opposition to the above-referenced proposed development project ("the Project") which seeks numerous deviations from the City's Zoning Code and General Plan which includes the Vermont/Western Station Neighborhood Plan ("SNAP") and other applicable regulations.

As you also know, all meetings of the Neighborhood Council and its Committees are subject to the requirements of the Ralph M. Brown Act (*Government Code Section 54950* et. sec. ("Brown Act"). One of the most important requirements of the Brown Act is that all writings, unless exempt from disclosure, that are distributed to all or a majority of the members of the governmental body for discussion or consideration at a public meeting are disclosable to the public upon request, and shall be made available to the public. *Government Code Section 54957.5*. Materials, which include electronic format (e.g. "PowerPoint" presentation), must be made available by the government body to the public at the meeting. *Government Code Section 54957.5(b)*.

If such materials are provided to the members of the body prior to the public meeting, then the law requires that such materials be available for public inspection at the time the materials are distributed to the members.[1]

It is our understanding that a PowerPoint presentation of proposed Project revisions was shown to the Planning, Zoning & Historic Preservation Committee last week but that such materials were not provided, either in electronic format or hard copies, to the public or even the Committee. This was a violation of the Brown Act.

While mindful that reasonable minds may differ on the merits of any land use development project, there should be no argument as to the fundamental rights of both the Neighborhood Council Board and Committees, and the public, to be able to see, review and obtain copies (under Public Records Act) of all materials shown and/or distributed to the Neighborhood Council either before or at a public meeting.

By way of background, I also served as a neighborhood council president as well as on the Board of Neighborhood Empowerment and interacted extensive with the City Attorney's Office on Brown Act related issues. Based on such experience, I know that you and other members of the Neighborhood Council have been provided with a Neighborhood Council Training Manual by the City Attorney's Office which provides information on legal issues and requirements, including provisions of the Brown Act such as making all materials available to the public.

To achieve compliance with the Brown Act, as well as to protect the public's right to obtain copies of materials (including in electronic format) pursuant to the Public Records Act, **the Neighborhood Council must request that the Project Applicant and its representatives provide copies of the materials it will be presenting on this Agenda item at tomorrow's meeting to the public and to the Neighborhood Council**.

---

[1] The Agenda for this item, 7(A), refers to "(Board Packet"). Thus, if materials were provided to the Board in advance of the May 16th Board meeting, these materials should have been made available to the public.

To the extent that you have questions or need legal advice concerning this matter, I strongly recommend that you consult with the City Attorney's Office prior to your Board meeting tomorrow night.

Thank you for your consideration.

Very truly yours,

LUNA & GLUSHON
A Professional Corporation

ROBERT L. GLUSHON

cc: Los Angeles City Attorney's Office

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:10:59 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:11:40 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Re: EmpowerLA - Case 16880 - Open Case**

From: **Luke H. Klipp, Los Feliz Neighborhood Council** <lukeklipp@losfeliznc.org>
Date: Thu, Apr 27, 2017 at 9:18 PM
To: Mario.Hernandez@lacity.org

Mario,

Can you tell me what this is about? Thanks.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

> On Apr 26, 2017, at 11:13 AM, Mario.Hernandez @ lacity.org (via Quick Base) <notify@quickbase.com> wrote:
>
> Dear Luke,
>
> Thank you for contacting the Department of Neighborhood Empowerment and giving us the opportunity to provide you with awesome customer service.

Your case number is 16880, titled "Field - LFNC Logo Redesign Project". Please email NCSupport@LACity.org or call 213-978-1551 if you have any further questions, comments, or suggestions and refer to this case number as you track your interaction with us.

Thank you for all you do to Empower LA!

Sincerely,

The EmpowerLA Team member

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | EmpowerLA.org

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, Apr 28, 2017 at 9:46 AM
To: "Luke H. Klipp, Los Feliz Neighborhood Council" <lukeklipp@losfeliznc.org>

Hi Luke,

Good morning. This case was created to track the graphic design project LFNC wants to do. If any questions come up, it makes research easy.

If I can be of further assistance, please let me know.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area

Preview YouTube video Welcome to EmpowerLA!

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:10:31 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:11:12 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Question re design consultants**

From: **Luke H. Klipp, Los Feliz Neighborhood Council** <lukeklipp@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 8:06 AM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Dan McNamara <dan.mcnamara@losfeliznc.org>

Mario,

The Los Feliz NC is looking to update our logo and the design of our materials. Our Outreach Chair, Dan McNamara, is leading this effort.

A question was recently posed to me as to whether a member of one of our committees, who is not an elected member of our board, could be considered for this. Would that be possible? Please advise - thank you.

Luke H. Klipp, President and District E Rep
Los Feliz Neighborhood Council

From: **dan.mcnamara@losfeliznc.org** <dan.mcnamara@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 8:18 AM
To: "Luke H. Klipp, Los Feliz Neighborhood Council" <lukeklipp@losfeliznc.org>

Cc: Mario Hernandez <mario.hernandez@lacity.org>

FYI, after a brief discussion with Mario at our last meeting about this, I'm preparing a social media & web push to open the process to public submissions, to make sure we are handling things in the most open, fair, and ethical way possible.

Dan McNamara
Los Feliz Neighborhood Council
District D Representative
Outreach Committee Chair
dan.mcnamara@losfeliznc.org

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 8:44 AM
To: "dan.mcnamara@losfeliznc.org" <dan.mcnamara@losfeliznc.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>

Thanks Dan. Really appreciate it.

Sent from my iPhone

From: **dan.mcnamara@losfeliznc.org** <dan.mcnamara@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 9:14 AM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>

The reason Debra (the committee member in question) knows about it is because she asked if she could make changes to the current logo for a project, so I told her that we were considering re-doing it anyway, had received a couple pitches, and encouraged her to submit a proposal (she herself was cautious about the ethics of it).

I personally believe that the task force designated to review options (lead by myself) will do so in a fair, open, and unbiased manner, and I will submit details of the decision making process to the full Council along with any future funding request.

Dan McNamara
Los Feliz Neighborhood Council
District D Representative
Outreach Committee Chair
dan.mcnamara@losfeliznc.org

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 26, 2017 at 11:26 AM
To: "dan.mcnamara@losfeliznc.org" <dan.mcnamara@losfeliznc.org>, Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>, Jeff Brill <jeff.brill@lacity.org>

Good Morning,

Hope all is well. Thanks for reaching out to the Department regarding the process of selecting a vendor for your logo update. Because of the copyrights and other legalities, the selected vendor will be required to execute a contract with the City of Los Angeles. I have copied Jeff Brill who coordinates all contracts for the Neighborhood Councils and can assist LFNC in the contract process. Jeff Brill may be reached at jeff.brill@lacity.org.

Please be reminded, a Neighborhood Council does not have legal authority to enter into or execute a contract.

If you have any questions, please contact me at the number listed or at mario.hernandez@lacity.org and reference Case 16880.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Jeffrey Brill** <jeff.brill@lacity.org>
Date: Wed, Apr 26, 2017 at 11:56 AM
To: "dan.mcnamara@losfeliznc.org" <dan.mcnamara@losfeliznc.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>

Hi All,

Once the Board approves the selected Vendor, then a a contract will be created. Please submit a Funding Request Form to NC Funding to start the process.

Thank you

Jeff
--
Jeffrey S. Brill
Senior Management Analyst

Office of the City Clerk
200 Spring Street, 2nd Floor
Room 233
Los Angeles, CA 90012
Office: (213) 978-1223
Fax: (213) 978-1089

From: **dan.mcnamara@losfeliznc.org** <dan.mcnamara@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 12:19 PM

To: Jeffrey Brill <jeff.brill@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>

Hi Jeff,

If we approve a vendor at our May meeting, can we get a contract done by June 11? Goal is to do this in the current fiscal year.

Dan McNamara
Los Feliz Neighborhood Council
District D Representative
Outreach Committee Chair
dan.mcnamara@losfeliznc.org

From: **Jeffrey Brill** <jeff.brill@lacity.org>
Date: Wed, Apr 26, 2017 at 12:21 PM
To: "dan.mcnamara@losfeliznc.org" <dan.mcnamara@losfeliznc.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>, Mario Hernandez <mario.hernandez@lacity.org>, Martha Cabral <martha.cabral@lacity.org>

Hi Dan,

Probably not but, I'll try my best.

Jeff

From: **Sheldon Hirshon** <Sheldon.Hirshon@losfeliznc.org>
Date: Wed, Apr 26, 2017 at 4:15 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Hi, Mario – thanks for you help at last week's meeting. It was interesting to say the least.

Shelly

Sheldon Hirshon
Governing Board Member, District A Representative
Vice President - Administration
Los Feliz Neighborhood Council
PO Box 27003
Los Angeles, California 90027
E: Sheldon.Hirshon@losfeliznc.org

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:09:02 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:09:44 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Sheldon Hirshon** <shelly@sihenterprises.com>
Date: Fri, Apr 14, 2017 at 4:20 PM
Subject: Los Feliz NC - procedural issues
To: "mario.hernandez@lacity.org" <mario.hernandez@lacity.org>
Cc: Luke Klipp <lukeklipp@losfeliznc.org>

Mario - I am the Vice President – Administration and Chair of the Rules and Election Committee of the LFNC. I have been researching the parliamentary authorities about an expected motion to reconsider a vote taken at our March Board meeting. I have a few questions I hope you can help resolve. Carmen Hawkins referred me to you as our NC representative.

Our next meeting is this coming Tuesday and I would appreciate your advice at your earliest convenience. I know it is short notice but I believe the issues are more complex than previously thought. I practiced law in New York for 40 years as a corporate and finance lawyer with Proskauer Rose, retired in 2012 and moved to LA in 2014. I was appointed in February 2015 to fill a seat on the LFNC and was elected to my own seat last May. I am relatively new to the NC concept and the controlling authorities, which is why I am reaching out to you. Please give me a call on my mobile (see below) so we can talk over the situation and see if we can confer.

My mobile is 917-693-5222.

Many thanks.

Sheldon Hirshon
Governing Board Member, District A Representative
Vice President - Administration

Los Feliz Neighborhood Council

PO Box 27003

Los Angeles, California 90027

E: Sheldon.Hirshon@losfeliznc.org

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:08:10 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:08:51 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation
Subject: **Neighborhood Council Recognition**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Mar 13, 2017 at 9:30 AM
To: Mario Hernandez <mario.hernandez@lacity.org>

Good Morning,

Hope all is well. This Thursday, March 16, 2017, the Board of Neighborhood Commissioners will be recognizing your Neighborhood Council in commemoration of the 15th anniversary of the formation of your Neighborhood Council.

The meeting will be held at 6:00p at Fire Station 82 Annex Community Room, 1800 N Bronson Ave. Los Angeles, CA 90028.

Please respond if a respond a representative of your Neighborhood Council is able to attend or not attend.

If you have any questions, please contact me at (213) 978-1551

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Mar 13, 2017 at 10:34 AM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: jon.deutsch@losfeliznc.org

Thank you Mario. I will try to make this meeting. Thanks.

Sent from my iPhone

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Mon, Mar 13, 2017 at 2:38 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: jon.deutsch@losfeliznc.org

Mario,

I have a 6-7PM conflict. Will a 7PM arrival still work or not? If not I will ask others to attend on our behalf.

Sent from my iPhone

From: **Sydney Baune** <[redacted]
Date: Mon, Mar 13, 2017 at 3:53 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Which NC will you be celebrating?

Sent from my iPhone

From: **Shannon Carlson** <Scarlson@losfeliznc.org>
Date: Mon, Mar 13, 2017 at 6:31 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Hi Mario, I'll be attending. I think my President, Luke Klipp messaged you about a later arrival so you may get 2 of us from LFNC!. :-)

Thanks,

Shannon

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:06:55 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:07:36 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Forwarded conversation

Subject: **LFNC - Stakeholder Office Visit - Gizelle James**

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, Feb 23, 2017 at 10:40 AM
To: Luke Klipp <lukeklipp@losfeliznc.org>
Cc: Mike Fong <mike.fong@lacity.org>

Good Morning Luke,

Hope all is well. Ms Gizelle James dropped into the office regarding an invitation, extended by you, to become involved with LFNC as a committee member or an NC liaison.

My apologies, but her explanation of the invitation was not very clear.

She left her contact information, which I told her I would forward to you and also suggested she reach out to you again.

Her contact info:
Gizelle James
(818) 572-5455
sonoraunas@yahoo.com

If you have any questions, please feel free to contact me at (213) 978-1551 of email.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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EMPOWERLA LEADERSHIP ACADEMY

https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

From: **Luke Klipp** <lukeklipp@losfeliznc.org>
Date: Thu, Feb 23, 2017 at 12:03 PM
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>

Thanks Mario. I don't have the slightest idea what Giselle is referencing, but she does attend a

number of our meetings.

Sent from my iPhone

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:04:22 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:05:04 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Beverly Christiansen** <beverly.christiansen@dlanc.com>
Date: Sat, May 5, 2018 at 5:47 PM
Subject: Fwd: What can we use the $14k for?
To: mario.hernandez@lacity.org

Mario

We received the request below. What I'm wondering is if we wanted to buy some of these hand wash stations, 1. Can I bring it forward this month even though it's not on our agenda, maybe just as treasurer? 2. Can we even entertain something like this in that they would either go on city or private property and is there a liability question?

I think it's important we know exactly what our options are, this could be a hot issue at the meeting.

Beverly Christiansen

Begin forwarded message:

> **From:** Life Is Funny <adam@lifeisfunnypress.com>
> **Date:** May 3, 2018 at 9:25:35 PM PDT
> **To:** dlanc@empowerla.org
> **Cc:** patti.berman@dlanc.com, robert.newman@dlanc.com, beverly.christiansen@dlanc.com

Subject: What can we use the $14k for?

Dear Downtown Los Angeles Neighborhood Council,

We the residents, activists and stakeholders of skid row ask that the remaining $14,000~ in DLANC's budget be used for 100 portable handwashing stations with 4 year warranties (less than $100 each) plus $4,000 for soap and paper towels to be given to skid row service providers, especially meal providers, to combat the outbreak of Hepatitis A on skid row.

https://www.amazon.com/SereneLife-Portable-Camping-Holder-Dispenser/dp/B075DP3KV9/ref=sr_1_1?ie=UTF8&qid=1525392406&sr=8-1&keywords=serenelife+sink

Best, Adam Smith
White People 4 Black Lives

Adam Smith
Life Is Funny Press
Tel: (424) 307-5437
Web: www.LifeIsFunnyPress.com
@LifeIsFunnyLA
Come visit the shop:
5746 W. Adams Blvd
LA, CA 90016

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:01:56 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:02:41 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Forwarded conversation
Subject: **Information on the Job Fair**

From: <patti.berman@dlanc.com>
Date: Wed, Apr 11, 2018 at 3:29 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

This is what I am sending out as a thankyou to the community and our volunteers. Also some pics of the DLANC team and the recognition award from Assemblymember Santiago. More pictures will follow.

Tuesday April 10 DLANC held a Job Fair at San Julian Park in skid row. It was an overwhelming success. More than 750 persons attended and there were over 100 job placements. The day was hot, but everyone did an amazing job of going forward despite the weather.

I can't remember ever being prouder to be the President of this organization! I am blessed to work with people who care and are willing to give of them themselves to achieve results like these. DLANC is here for our stakeholders. This team proved that today.

I want to thank so many:

>Claudia Oliveira and Wendell Blassingame who chair the Urban Needs Committee that produced this event

>Cecilia Najar, production manager, without whom this would never have happened

>Councilmember Jose Huizar who graciously donated tables, chairs and table cloths for the event

>All the board members and volunteers who worked to make this a success

>Skid Row Coffee, Midnight Mission and Historic Core BID for donated coffee, lunches and much needed water

>All the organizations who provided jobs and services to our attendees

>Assemblymember Miguel Santiago for his kind recognition

>And to anyone I may be forgetting to mention: You are all appreciated more than I can say.

Patti Berman

Patti Berman

President

Downtown L.A. Neighborhood Council

DLANC

From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 11, 2018 at 3:50 PM
To: editor@empowerla.org

Hello Editor at EmpowerLA.org,

DLANC held a job fair yesterday, 04/11/18 at San Julian Park. This is their blurp. Is there still time.to insert into this week's newsletter?

Thank you.

Mario Hernandez

Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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Assembly
Skid Row Job Fair
DLANC
DLANC
DLANC
DLANC

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 4:00:49 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 4:01:30 PM GMT-07:00

I've been working on trying to get the federal we have our California tax ID and I've done it while I was homeless out in the streets on Skid Row. Beverly I never had a silver spoon fed to me like you did and don't you ever judge me like that again I did the best I can as a homeless woman in which you are not giving any funding to take care of us because you're not relatable to us so I appreciate it if people be direct and make this journey a little easier. When you are nice to someone and say let me see how I can help those action speaks louder than words and trying to step on us like a Nazi I don't appreciate your attitude and I appreciate it if you just be nice enough to say what we need to do and what we don't need to do we should have been had it on the agenda and if it's not on the agenda on Tuesday it's your fault not mine. We have major sponsors on the table with Sony to build a studio for the homeless youth is anybody on DLANC board have a project on the table for homeless? Does anybody on the board have a project for homelessness right now on the table.. you want to push it to October then find something different in October than push it to November that's disorganized it's unfair and if you guys are proved the first time that I had it right. So let's finish this journey without jabbing any more insults. I will be working with Robert Newman to execute this. Thank you

On Sep 9, 2017 9:17 AM, "Beverly Christiansen" <beverly.christiansen@dlanc.com> wrote:

> This is not coming from Patti but from me as treasurer.
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> An application in the original format with all required information would be accepted and submitted for approval.
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> If you had a 501 3 c letter from the IRS for the Kingdom Warriors we wouldn't have to vote again.
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> Beverly Christiansen
>
> On Sep 8, 2017, at 23:23, Mello Desire <mello@onepercentage.org> wrote:
>
>> We were told by a gracious deal and remember that we needed live signatures on the application. With all that you're you're emailing me not once did you say this simple sentence. Mario at the last executive board meeting at The Palace Theater told me once we get our 501 c 3 or the organization will partnering up with then the city will process the funds. This was recorded and this is what he said and as soon as we turned in our 501 c 3 he then turned it to Patty who's the queen of delay and deny. So as much as people are smiling in my face and say we want to help you their actions speak louder than words so on Tuesday that will Crutchfield from saving all kids will be there to introduce himself to you and if I application is not accepted on the agenda do to your Miss information that I think you need to have a meeting to address these issues. I have given all that I've gotten for people who do not even do the same but yet they're hold on money and send this long-ass emails. Beverly I know your kind and I'm not trying to be mean but honestly I would appreciate if you just tell me that we don't want to fund you
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wrote:

> Mello
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> We value what you are doing, and want to support your efforts.Â As a creative person, I understand the value of images and graphics and I have repeatedly suggested they be included, just after the required standard application.Â It is too bad you feel that you've been given the run around, you are being held to the same standards as our other NPG applicants.Â All other NPG applications that I've received are in the original format etc. Â Because we've not had anyone else alter the application, we didn't know that was a problem until Mario pointed it out to us.Â I am not questioning the signatures, merely trying to be as clear and complete with the requirements as possible.
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> As you know, your earlier application should not have been put forward without the required IRS documentation, and we now know that it too would have been rejected by the City because the format is altered and the titles of the signatures are not Executive Director and Secretary as required. Â
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> Like you, we are volunteers.Â We work with the stakeholders and the City, but sometimes it isn't until we encounter a particular situation that we learn a subtlety to a process.Â
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> **Without a properly completed application and IRS determination letter, we cannot put the motion on the agenda for the DLANC board meeting on September**.Â If you would like to submit the unaltered, properly and fully completed application prior to our October executive meeting (which happens October 4th) please feel free to do so.Â If you chose to resubmit please ensure that all information is clear, concise, and accurate and that the application is signed by the exec. Director and secretary.Â
>
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>
> On Sep 7, 2017, at 11:05 PM, Mello Desire <mello@onepercentage.org> wrote:
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>> I dont expect you to understand my frustration when you are not on the receiving end. If since April I wasnt given the run around, this would have not been an issue. You can put it on your agenda since this has been a 6 months process. I have an open mic tomorrow which I am preparing for and DLANC Â and DONE members that can should come and support and see what I am doing to get a better idea of what the funding requests are for.Â The signatures are correct. If they are not then tell me why it is not . Darryl is the Executive DIrector and Latasha Dillard is the Secretary. Â Since we are visual creatures, necessary pics to describe the project should be admitted. I would like to obtain a copy of the rules that states pics are not allowed in the application. Â I just tired ok. this was not suppose to drag out like this for a simple request while our city funds are constantly being misappropriated without oversight and needed projects are not support by Garcetti for the homeless.
>>
>> On Thu, Sep 7, 2017 at 5:39 PM, Beverly Christiansen <beverly.christiansen@dlanc.com> wrote:
>>> Mello
>>>
>>> I can appreciate your frustration, but you have to understand that we have rules, not set by us, that we have to follow. Â

You are correct that we accepted the previous application, but as we've learned we should not have.Â We have been advised that it too would have been rejected because you are changing the format by adding photos and additional information.Â All you need to do is send an application in its original form, with the correct information, clear concise descriptions and proper signatures.Â Any additional information, photo sets. Can follow on separate pages.

I am at work and cannot call you right now but am trying to help you get this done in time to be on our agenda. Truly I'm sorry, but I don't know how else to explain this.

Beverly Christiansen

On Sep 7, 2017, at 4:05 PM, Mello Desire <mello@onepercentage.org> wrote:

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> advised that an application that is not in the original format (see
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> the original format.Â I've attached a new blank again for your reference.
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> Mello Desire, Visual Director
> *WRAP IN THE ARTS*
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> Tel: (718)510-4803 <(718)%20510-4803>
> FB: ONE PERCENT CAMPAIGN
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>
>

<NPG-Application- SAK & KWF 2.pdf>

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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---------- Forwarded message ----------
From: **Beverkt Christiansen** <beverly.christiansen@dlanc.com>
Date: Sat, Sep 9, 2017 at 3:17 PM
Subject: [Fwd: Re: HEllo!]
To: robert.newman@dlanc.com

Cc: mario.hernandez@lacity.org, patti.berman@dlanc.om

Robert,

Please see the email from Mello below. In the future, any application from her should be vetted by you, and Patti and probably Mario. Clearly, no matter how clearly I try to be with her, it just results in her spewing personal insults and accusations. I will abstain or recuse from any discussion and voting.

If you have any questions, please let me know.

Beverly Christiansen

---------- Original Message ----------
Subject: Re: HEllo!
From: "Mello Desire" <mello@onepercentage.org>
Date: Sat, September 9, 2017 1:38 pm
To: "Beverly Christiansen" <beverly.christiansen@dlanc.com>

I've been working on trying to get the federal we have our California tax ID and I've done it while I was homeless out in the streets on Skid Row. Beverly I never had a silver spoon fed to me like you did and don't you ever judge me like that again I did the best I can as a homeless woman in which you are not giving any funding to take care of us because you're not relatable to us so I appreciate it if people be direct and make this journey a little easier. When you are nice to someone and say let me see how I can help those action speaks louder than words and trying to step on us like a Nazi I don't appreciate your attitude and I appreciate it if you just be nice enough to say what we need to do and what we don't need to do we should have been had it on the agenda and if it's not on the agenda on Tuesday it's your fault not mine. We have major sponsors on the table with Sony to build a studio for the homeless youth is anybody on DLANC board have a project on the table for homeless? Does anybody on the board have a project for homelessness right now on the table.. you want to push it to October then find something different in October than push it to November that's disorganized it's unfair and if you guys are proved the first time that I had it right. So let's finish this journey without jabbing any more insults. I will be working with Robert Newman to execute this. Thank you

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>>>> >
>>>>
>>>
>> <NPG-Application- SAK & KWF 2.pdf>
>>
>>

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 3:47:53 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 3:48:35 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Jul 31, 2017 at 12:04 PM
Subject: DLANC Urgent Letter 07/31/17
To: jacob.vanhorn@dlanc.com
Cc: Mike Fong <mike.fong@lacity.org>, Grayce Liu <grayce.liu@lacity.org>, Darren Martinez <darren.martinez@lacity.org>

Good Afternoon,

Hope all is well. Please see the attached letter for important information.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area

Preview YouTube video Welcome to EmpowerLA!

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

JOY ATKINSON
President

ELI LIPMEN
vice President

MAGGIE DARETT-QUIROZ
DEBBIE WEHBE
LEONARD SHAFFER

TELEPHONE: (213) 978-1551

ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

July 31, 2017

Mr Jacob Van Horn
Board Member
Downtown Los Angeles Neighborhood Council

Dear Mr. Van Horn,

As you may be aware, Grievance 91 and 92 were filed against the Downtown Los Angeles Neighborhood Council by two stakeholders alleging harassment and aggressive behavior by a Neighborhood Council Member.

Due to the nature of the Grievances, the Department of Neighborhood Empowerment determined Grievance 91 and 92 were not applicable to the Department's Grievance Policy which states, "the Grievance process shall not be applicable to an allegation of wrongdoing by an individual member of a Neighborhood Council board or committee."

Although the Grievances will not be processed through the Department's Grievance Process and forwarded to the Neighborhood Council for disposition, as directed by the Office of the City Attorney, you are notified the behavior and language is prohibited. Additionally, you may not represent yourself as a City Council Member.

If this behavior continues, you may be subject to removal from the Downtown Los Angeles Neighborhood Council.

If you have any questions, please feel free to contact me at (213) 473-7472 or via email at mario.hernandez@lacity.org.

Sincerely,

Mario Hernandez
Neighborhood Council Advocate

cc: Grayce Liu, General Manger
Mike Fong, Director of Policy and Government Relations
Darren Martinez, Managing Deputy City Attorney

Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 3:35:47 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 3:36:28 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT
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---------- Forwarded message ----------
From: <patti.berman@dlanc.com>
Date: Mon, Aug 7, 2017 at 10:33 AM
Subject: RE: DLANC Board of Directors meeting 08/08/17 Agenda Item 10b
To: Mario Hernandez <mario.hernandez@lacity.org>

Thank you. Mario. I will have it postponed.

From: Mario Hernandez [mailto:mario.hernandez@lacity.org]
Sent: Monday, August 7, 2017 10:11 AM
To: Patti Berman <patti.berman@dlanc.com>
Cc: Mike Fong <mike.fong@lacity.org>
Subject: DLANC Board of Directors meeting 08/08/17 Agenda Item 10b

Good Morning Patti,

Hope all is well. After reviewing the agenda for the upcoming meeting, it is determined agenda item 10b is not Brown Act compliant.

The agenda item requires more information, such as an "upto" dollar amount being considered, use of the proposed grant funds and best practice is to exclude the use of acronyms, i.e. NPG. Agenda item should be listed as Neighborhood Purpose Grant.

Since this agenda has already been posted, to avoid any potential Brown Act violations or grievances, it is recommended this agenda item be postponed to your next Board meeting.

Additionally, please be advised, to avoid any potential serial communications of the DLANC Board, I did not utilize the CC fuction, but have BCC'd the Board members.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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Subject: PRA Case 21508
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Tuesday, May 22, 2018 3:35:27 PM GMT-07:00
Date Received: Tuesday, May 22, 2018 3:36:09 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Aug 7, 2017 at 10:10 AM
Subject: DLANC Board of Directors meeting 08/08/17 Agenda Item 10b
To: Patti Berman <patti.berman@dlanc.com>
Cc: Mike Fong <mike.fong@lacity.org>

Good Morning Patti,

Hope all is well. After reviewing the agenda for the upcoming meeting, it is determined agenda item 10b is not Brown Act compliant.

The agenda item requires more information, such as an "upto" dollar amount being considered, use of the proposed grant funds and best practice is to exclude the use of acronyms, i.e. NPG. Agenda item should be listed as Neighborhood Purpose Grant.

Since this agenda has already been posted, to avoid any potential Brown Act violations or grievances, it is recommended this agenda item be postponed to your next Board meeting.

Additionally, please be advised, to avoid any potential serial communications of the DLANC Board, I did not utilize the CC fuction, but have BCC'd the Board members.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
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Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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Subject: PRA Case 21508 (dlanc)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:33:10 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:33:51 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, Nov 30, 2017 at 11:32 AM
Subject: Re: Some questions about DLANC and procedures
To: [redacted]
Cc: Grayce Liu <Grayce.Liu@lacity.org>, Mike Fong <mike.fong@lacity.org>, Patti Berman <patti.berman@dlanc.com>

Good Morning Mr. Riskin,

Referring to Section 9A: Removal of Governing Board Members, of the DLANC Bylaws, approved on July 20, 2015, it outlines the process for removal by Stakeholders.

Section 9: Removal of Governing Board Members – DLANC shall consult with the Office of the City Attorney throughout any Board removal process. Directors may be removed in the following ways:

A. Petition by Stakeholders – A Director may be removed from office by the submission of a written petition to the Secretary, which includes: i) the identity of the Director to be removed, ii) a description, in detail, of the reason for removal, and iii) the valid signatures two-hundred (200) stakeholders.
1. Upon receipt of a written petition for removal, the Secretary shall cause the matter to be placed on the agenda for a vote of the Board at the next regular DLANC meeting.
2. Removal of the identified Director requires a two-thirds (2/3) majority of the present and voting Directors.

3. The Director who is the subject of the removal action shall have the right to deliver to Directors a written statement about the matter and/or to speak at the Board meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.

The responses to your initial questions are addressed in the removal by Stakeholder in Section 9A.

If I can be of further assistance, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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On Thu, Nov 30, 2017 at 11:02 AM, <[redacted] wrote:

> Thank you so much!
>
> Adrian
>
> On Thu, Nov 30, 2017, at 11:00 AM, Mario Hernandez wrote:
> > Good Morning Mr Riskin,
> >
> > My apologies, It was my understanding that the Board President and
> > provided
> > the requested information regarding the bylaws, but my understanding was
> > incorrect. Let me research your inquiry and will provide a response
> > later
> > today.
> >
> >
> > Thank you.
> >
> >
> > Mario Hernandez
> > Neighborhood Council Advocate
> >
> > *Department of Neighborhood Empowerment*
> >
> > 200 N. Spring Street, Suite 2005

> Los Angeles, CA 90012
> Office | (213) 473-7472 <+(213)+473-7472> Fax | (213) 978-1751
> <(+213)+978-1751>
> Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org
> <http://www.empowerla.org/>
>
>
> *Empower Yourself. Empower Your Community. Empower LA.*
> <http://empowerla.org/lets-get-social/>
> <http://empowerla.org/leadership-academy/>
> <https://www.youtube.com/watch?v=IJ77Zz-RsFo&authuser=0>
>
>
>
>
> On Thu, Nov 30, 2017 at 10:19 AM, <[redacted] wrote:
>
> > Good morning, DONE.
> >
> > I'm sorry to bother you, with this again, but my question seems to have
> > slipped from your agenda somehow.
> >
> > There's a procedure in the DLANC bylaws for removing a board member. It
> > requires 200 stakeholder signatures on a petition. I and some other
> > stakeholders would like to implement this procedure. Recent experiences
> > with DLANC's bylaws have shown us that they're often out of date and/or
> > inaccurate. Thus before we commit resources to gathering signatures we
> > would like to be sure that (a) this procedure is still valid and (b)
> > that we are gathering and verifying signatures in an appropriate manner.
> >
> > Patti Berman has so far ignored all of our inquiries, as has Mr.
> > Hernandez. I hope you all can give us some guidance, though, as this is
> > an essential matter. It's very important to us and to at least 200
> > other DLANC stakeholders. If it would be easier for you all, we would
> > be happy to come to DONE in person and discuss the matter. Please let me
> > know as soon as possible.
> >
> > Thanks for your help,
> >
> > Adrian Riskin
> >
> > On Fri, Nov 10, 2017, at 07:37 AM, [redacted] wrote:
> > > Good morning, Mr. Hernandez.
> > >
> > > I don't want to hassle you for an answer, but I'm wondering if you have
> > > any idea when you might be able to answer my questions?
> > >
> > > Thanks,
> > >
> > > Adrian
> > >
> > > On Tue, Nov 7, 2017, at 02:36 PM, [redacted] wrote:
> > > > Dear Mr. Hernandez,
> > > >
> > > > I'm writing to you to ask for assistance with the procedure for
> > removing

> > > > DLANC Board members via stakeholder petition. This procedure is given
> > > > in the DLANC Bylaws (a copy is attached for your convenience) at
> > Article
> > > > V(9)(A). In particular I would like to know:
> > > >
> > > > 1. Is there a prescribed form that such petitions must adhere to?
> > > >
> > > > 2. Is it possible for us to submit a draft of our petition to DONE for
> > > > approval before we begin gathering signatures so that our petition
> > isn't
> > > > rejected on the basis of formal deficiencies?
> > > >
> > > > 3. Is there a prescribed method for gathering and verifying signatures?
> > > >
> > > > 4. The DLANC Bylaws specify that the petitions are to be submitted to
> > > > the DLANC secretary. Is this accurate, or is there some other
> > > > submission procedure that supercedes this instruction?
> > > >
> > > > 5. What is to be done if the secretary is the subject of the petition?
> > > >
> > > > 6. Is there anything else I need to know about the procedure that's not
> > > > covered or covered wrongly in the Bylaws in order that I and my
> > > > colleagues can carry out this procedure successfully?
> > > >
> > > > Thanks in advance for your assistance,
> > > >
> > > > Adrian Riskin
> > > > DLANC Stakeholder
> > > > Email had 1 attachment:
> > > > + DLANC Approved Bylaw Amendments 072015D.pdf
> > > >   8.4M (application/pdf)
> >

Subject: PRA Case 21508 (dlanc)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:32:32 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:33:13 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Thu, Aug 31, 2017 at 11:20 AM
Subject: NeighborUp Dinner Guest List
To: Grayce Liu <grayce.liu@lacity.org>

Hi Grayce,

Here is the list of attendees for tonight's dinner.

GUEST LIST:

1. Nova Mesa - Principal - Miguel Contreras Learning Complex
2. Patti Berman* - DLANC President
3. Robert Newman* - DLANC Board Member
4. Wendell Blassingame - DLANC Board Member
5. Phyllis Ling - HCNC Member
6. Matthew Glaser - HCNC Board Member
7. Laura Velkei* - HCNC Board Member
8. Rev Andy Bales* - CEO - Union Rescue Mission
9. Michelle Jones - Youth Programs Manager - Children's Defense Fund-CA
10. Shimica Gaskins - Executive Director - Children's Defense Fund-CA

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Subject: PRA Case 21508 (dlanc)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:31:57 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:32:38 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Jul 31, 2017 at 12:04 PM
Subject: DLANC Urgent Letter 07/31/17
To: jacob.vanhorn@dlanc.com
Cc: Mike Fong <mike.fong@lacity.org>, Grayce Liu <grayce.liu@lacity.org>, Darren Martinez <darren.martinez@lacity.org>

Good Afternoon,

Hope all is well. Please see the attached letter for important information.

If you have any questions, please feel free to contact me at the number listed below.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area

Preview YouTube video Welcome to EmpowerLA!

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CALIFORNIA

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ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

July 31, 2017

Mr Jacob Van Horn
Board Member
Downtown Los Angeles Neighborhood Council

Dear Mr. Van Horn,

As you may be aware, Grievance 91 and 92 were filed against the Downtown Los Angeles Neighborhood Council by two stakeholders alleging harassment and aggressive behavior by a Neighborhood Council Member.

Due to the nature of the Grievances, the Department of Neighborhood Empowerment determined Grievance 91 and 92 were not applicable to the Department's Grievance Policy which states, "the Grievance process shall not be applicable to an allegation of wrongdoing by an individual member of a Neighborhood Council board or committee."

Although the Grievances will not be processed through the Department's Grievance Process and forwarded to the Neighborhood Council for disposition, as directed by the Office of the City Attorney, you are notified the behavior and language is prohibited. Additionally, you may not represent yourself as a City Council Member.

If this behavior continues, you may be subject to removal from the Downtown Los Angeles Neighborhood Council.

If you have any questions, please feel free to contact me at (213) 473-7472 or via email at mario.hernandez@lacity.org.

Sincerely,

Mario Hernandez
Neighborhood Council Advocate

cc: Grayce Liu, General Manger
Mike Fong, Director of Policy and Government Relations
Darren Martinez, Managing Deputy City Attorney

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:35:32 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:36:14 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Jun 7, 2017 at 3:34 PM
Subject: Re: Received Email Re: Strategic Plan
To: Linda Demmers <linda.demmers@gmail.com>
Cc: Grayce Liu <grayce.liu@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, LFNC <barbara.howell@losfeliznc.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

Hope all is well. My apologies for any confusion and frustration. I just responded to Luke's email where I stated my understanding on the Budget portion will incorporated as part of the new NC Funding platform that will be rolled out on July 1st.

The remaining reports are currently being updated and should be available by the end of the week.

Once again, my apologies for any inconvenience and frustration.

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Wed, Jun 7, 2017 at 2:49 PM, Linda Demmers <linda.demmers@gmail.com> wrote:

> This is the response I received from an email requesting information and assistance. Please note that the email I sent was regarding the lack of information.
>
> Quoting Linda Demmers:
>
> All links to the Strategic Planning Document for Budget Planning lead to the 2016 – 2017 package – including the City Clerk website, from EmpowerLA website, and from GM's message last Friday. Note that this version says that budgets for next year are due September 1, 2016. How can Neighbor Hood Councils meet a June 30 2017 deadline when the forms are not available and the date due is last year?

Linda Demmers

Los Feliz Neighborhood Council

Currently, ALL links from City Clerk site, EmpowerLA Newsletter (two weeks ago) and EmpowerLA Website (Journey section) link to the 2016-2017 materials and indicate that the budget and strategic plan are due September 1, 2016.

If the Neighborhood Councils are required to submit materials by June 30, this is virtually impossible to accomplish without current information or application materials. Further if the application materials are being modified for the coming year, it is a disservice to those who are already working on the plans and budgets using the outdated forms.

This boilerplate response does not address the questions and is sent out in response to nearly every request send to NCSupport@lacity.org.

This is not support.

I hope all is well with you.
Linda Demmers
Los Feliz Neighborhood Council
District A Representative

---------- Forwarded message ----------
From: **NC Support** <ncsupport@lacity.org>
Date: Wed, Jun 7, 2017 at 1:58 PM
Subject: Received Email Re: Strategic Plan
To: linda.demmers@gmail.com

Agendas received after 12:00 PM on a Friday or before a holiday weekend, will probably be uploaded to ENS the next business Day

Thank you for your email. If you provide an NC Meeting agenda for uploading to ENS, please be aware of the following, Staff is reviewing the agendas for the following:

1. Agendas submitted in the required *72 hours for Regular Meetings (for example: Board Meeting is scheduled for Monday January 2, 2017 at 6:30 PM, agendas should be submitted prior to or on Friday December 30, 2016 at 12:00 PM to allow staff the opportunity to post).*

2. Agendas submitted in the required *24 hours for Special Meetings (for example: Special Meeting is scheduled for Tuesday January 3, 2017 at 6:30 PM, agendas should be submitted prior to or on Monday January 2, 2016 at 12:00 PM to allow staff the opportunity to post).*

3. Agenda submitted in a *PDF format*

4. Required *Brown Act Language; "Public Access of Records"* is included on all Agendas

5. Required *ADA language* is included on all agendas

6. Required agenda item; *"General Public Comment On Non-Agenda Items"*

7. Sufficient information (20 words or less) is provided for each Agenda item (not just a title of the item)

8. Include the date and title of the meeting in the subject box of the email

9. If you have cancelled any planned NC meetings, you must submit an Agenda stating the date and time of the meeting and *"CANCELLED"* under the Date. Agendas are to be posted as usual AND sent here to ncsupport@lacity.org

10.If you have a revised agenda, you must submit a *"REVISED Agenda"*, stating the NC name, type of meeting, time and what was added or deleted.

For Immediate assistance please call 213-978-1551

--
Best Regards,
NC Support Team

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:34:46 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:35:28 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, May 19, 2017 at 12:31 PM
Subject: Re: Case 17188 - Open Case
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

So far so good. At LFNC's 05/16/17 general board meeting, they listed an agenda item to to spend $6,350.00 to procure (purchase and install) spectator seating at Griffith Park soccer fields.

This is the agenda language. I downloaded this agenda from ENS. (attached.)

G. Recreation (Mauceri) (10 minutes)
    i. [FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. (Board Packet)

Prior to the star of the meeting, I informed the Board VP, Jonathan Deutsch, the expense might require a city contract because of the dollar amount and the proposed service. He said he would inform the Pres, Luke Klipp and perhaps they might amend the dollar amount below $5,000.00 and they thanked me for the heads-up.

When the Board got around to hearing the item, at approx 10:45pm, Luke announced the item may require a contract because of the dollar amount and they were not aware of this

requirement until a month or two ago. That is when Mark stood and clarified it would not need a contract because the expense included two vendors well below the $5,000.00. Mark further clarified the expenses are for two NPGs, one for AYSO and I could not make out the other organization's name. At this time, Luke stated the agenda packet did not contain the completed documents due to a printer error.

At that point, I made the recommendation to the Board, they should probably table the item because the motion listed on the posted agenda did not indicate the expense was for NPGs and if they considered the item as is, they might create some violation issues. Mark said there is not time to table because they could lose the money so he was going to amend the motion to state they were NPGs. I made no further comment.

The next day I spoke with Mike about this action and my understanding and he confirmed my recommendation to be appropriate. I spoke to Melvin and provided the posted agenda, and Melvin also agreed the item was written incorrectly.

I spoke to Linda yesterday and explained the error in the action and she said she understood their error and would to Luke as well. I also spoke to Luke and his understanding the motion was good because they were approving an expense and did not matter if it identified the expense as an NPG or two. I explained to Luke, Linda informed me they would be having a special meeting and suggested they could agendize these two NPGs properly at that specail meeting. Luke said he could not because special meetings, per the Brown Act, can only have one agenda item. I told him that was not accurate and they could have multiple items heard at a special meeting.

Luke wanted to speak to Funding so I referred to Melvin.

I didn't file any complaint against LFNC. Mark is referring the QB case I created to track this item.

I'll wait to respond to Mark's email if you want to discuss with me.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Fri, May 19, 2017 at 10:24 AM, Grayce Liu <grayce.liu@lacity.org> wrote:

Hi, guys,

Hope all is well. What happened here? Mark has sent this citywide to other NCs so I have other folks chiming in, too.

Please let me know. Thanks!

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the

impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don’t remember the training course on “How to word agenda motions to satisfaction of DONE.” Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

PRESIDENT
Luke H. Klipp

VICE PRESIDENTS
Sheldon Hirshon - Administration
Jon Deutsch - Communications

TREASURER
Barbara Howell

SECRETARY
Bryant Edwards

CITY OF LOS ANGELES
LOS FELIZ NEIGHBORHOOD COUNCIL

Your Neighborhood. Your Voice. Your Council.

GOVERNING BOARD MEETING AGENDA

May 16, 2017 – 7:30 PM

Founders Metropolitan Community Church
4607 Prospect Ave (enter on Rodney Dr)
Los Angeles, CA 90027

CERTIFIED COUNCIL #35

PO Box 27003
Los Angeles, CA 90027-0003

(213) 973-9758

www.losfeliznc.org

info@losfeliznc.org

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1. **CALL TO ORDER. ROLL CALL.** **(2 minutes)**
2. **Public Comment on Non-Agenda Items** **(5 minutes)**
3. **Comments by Elected Officials** **(5 minutes)**
4. **Executive Committee Comments**
   - **A. President** **(10 minutes)**
   - **B. Vice President, Administration** **(5 minutes)**
   - **C. Vice President, Communications** **(5 minutes)**
   - **D. Treasurer** **(5 minutes)**
   - **E. Secretary** **(5 minutes)**
5. **Committee Reports**
   - **A. Planning, Zoning, Historic Preservation (PZHP) (Cornelius)** **(2 minutes)**
   - **B. Transportation (Cohen)** **(2 minutes)**
   - **C. Environmental Affairs (Foell)** **(2 minutes)**
   - **D. Ad Hoc Committee on Hillhurst Ave (Ballard)** **(2 minutes)**
   - **E. Ad Hoc Committee on Homelessness (Kim)** **(2 minutes)**
   - **F. Budget Representatives (Rodriguez/Foell)** **(2 minutes)**
6. **Election of Vice President, Administration** **(5 minutes)**
7. **Old Business** **(60 minutes)**
   - **A. <u>DISCUSSION AND POSSIBLE ACTION:</u>**
     CPC-2016-1954-CU-MCUP-DB-SPP-SPR, ENV-2016-1955-MND
     1860, 1868 N Western Ave, and 5440, 5446, and 5448 W Franklin Ave
     Requesting a Conditional Use Permit (CUP) to increase density greater than the maximum allowed by LAMC 12.22.A.25 with an increase of approximately 83% to permit 96 dwelling units in lieu of the 52 units otherwise permitted with 16, or 30%, of the permitted units set aside for very low income (below 50% AMI) in conjunction with the demolition of 3 existing residential units/gas station to construct a 5-story mixed use building with approximately 5,546 square feet of retail space and subterranean and ground level parking. Pursuant to LAMC 12.22.A.25, applicant proposes parking based on 0.5 spaces per bedroom, in accordance with AB 744, and on-menu incentives including 3:1 Floor-Area Ratio (FAR) in lieu of the permitted 1:1 and 2:1, averaging of

FAR, density, open space, and parking. Additionally, pursuant to LAMC 12.22.A.25, applicant requests off-menu incentives to permit a maximum building height of 60 feet and a portion of the building to exceed 30 feet in height within 14 feet of the front property line and a maximum of 5 lots to be tied together to form a single building site. Pursuant to LAMC 12.24.W1 applicant requests a Master CUP to allow sale and dispensing of alcohol for on- and off-site consumption. Pursuant to LAMC 11.5.7.C applicant requests specific plan project permit compliance review under the Vermont/Western Station Neighborhood Area Plan (SNAP). Pursuant to LAMC 17.15, applicant requests approval of VTT-74166 to merge and re-subdivide the site into a single ground lot and to merge 7 feet of previously-dedicated land. Haul route approval is requested. *(Board Packet)*

8. Budget & Finance Motions (Howell)

A. **MOTION:** Approve April 2017 Monthly Expenditure Report (MER) **(2 minutes)**
(Board Packet)

B. **MOTION:** Approve the following individual expenditures by board vote count **(5 minutes)**

Payee	Amount	Purpose
Facebook	$49.99	Facebook Boosts
The Taco Guy	$650.00	Refreshments for Recreation event
The Blue Rooster	$100.03	Supplies for Environmental Affairs
Big Mama's & Papa's Pizza	$213.27	Refreshments for 4.19.17 LFNC meeting
Dharma Trading	$204.13	Supplies for Environmental Affairs
Facebook	$100.00	Facebook Boosts
Facebook	$27.94	Facebook Boosts
Facebook	$24.94	Facebook Boosts
CopyCat	$661.59	Copies of meeting agendas and materials
Total	**$2,031.89**	

C. **MOTION:** Authorize the President and the Treasurer to expend up to $1,000 **(2 minutes)**
for unanticipated expenses incurred prior to the Tuesday, June 20, 2017 board meeting.

D. **MOTION:** Amend the FY17 Budget. **(5 minutes)**

9. New Business

A. Planning, Zoning, & Historic Preservation Committee (PZHP) (10 minutes)
(Deutsch/Carlson)

i. ZA-2017-1216
2252 Talmadge St
MOTION: Approve a letter of support for the requested application for a reduced off-street parking requirement related to an addition to an existing residential property on a substandard hillside lot. *(Board Packet)*

ii. AA-2016-4818, ENV-2016-4819-EAF
4011-4013 Sunset Dr
MOTION: Approve a letter of conditional support for the requested small lot subdivision to construct 4 small lot homes, to replace an existing 3-unit residential building and garage on the site. *(Board Packet)*

B. Transportation (Cohen) (10 minutes)

i. **MOTION:** Approve a letter to LADOT General Manager Seleta Reynolds requesting implementation of street safety measures at the intersection of Fern Dell Road and Los Feliz Blvd. *(Board Packet)*

ii. **MOTION:** Approve a letter to the Los Angeles County Metropolitan Transportation Authority (Metro) in support of the installation of bike share stations in Los Feliz.

C. Public Safety (Hain) (5 minutes)

i. **[FUNDING] MOTION:** Authorize he expenditure of $977.04 for first aid kits, which have been purchased in replacement of brochures for the GPACC Spring Faire and other, future outreach opportunities. *(Board Packet)*

D. Outreach (McNamara) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $10,000, with final amount to be recommended by an Outreach Task Force, for design services including, but not limited to: new logo and style guide, with elements for digital and physical media.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $5,000 (with the final amount to be determined by the LFNC Board based on remaining FY17 funds available) for collateral items featuring the LFNC logo, for distribution at future outreach opportunities.

E. Public Works & Neighborhood Beautification (Deutsch) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for promotional materials and banner associated a LFNC-sponsored tree adoption event in June 2017.

F. Cultural Affairs (DiGiandomenico) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 on a lecture and screening event at the Los Feliz 3 on June 15, 2017.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for graphic design services needed for a half-page ad for the LFNC's participation in Independent Shakespeare Company (ISC)'s Shakespeare in the Park event.

G. Recreation (Mauceri) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*

H. Ad Hoc Committee on Homelessness (Kim) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $100 in support of a 6.10.17 homelessness engagement volunteer training by Rebecca Price of Recycled Resources. The event will be a collaboration with the Silver Lake Neighborhood Council Homelessness Committee and the East Hollywood Los Feliz Homeless Coalition.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $300 for an informational brochure and associated flyer printing costs for homelessness resources.

I. Ad Hoc Committee on Hillhurst Ave (Ballard) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 for renderings to visualize the committee's proposals and suggestions for complete streets improvements to Hillhurst Ave.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $250 for the purchase of California native, bee-friendly, seed "bombs" for use in the beautification of Hillhurst Ave.

J. Community Impact Statements (10 minutes)

i. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 15-0065-S2 ("Hollyhock House Collections Digitization Project") as follows:
"The Los Feliz Neighborhood Council supports the Hollyhock House Collections Digitization Project to retroactively apply for a $32,300 grant from the California Arts Council state-local partner programs. We feel that it is important to digitize and to preserve historic artistic and architectural documents dating from 1927 related to Frank Lloyd Wright's Hollyhock House, to create online access to historic documents and

images for academic and general public benefit. The digitization of these historic documents could serve as a prototype for other digital collection management at DCA-operated galleries and neighborhood arts centers, and help in the City's bid to obtain UNESCO World Heritage List designation." *(Board Packet)*

ii. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 17-0274 ("Affordable Housing Linkage Fee"), as follows:
"The Los Feliz Neighborhood Council supports Council File 17-0274.

In order to address the growing housing crisis in Los Angeles, the city can create a new source of funding for affordable housing by establishing an affordable housing linkage fee and directing the revenue from this fee, levied on new development projects, to the Housing Impact Trust Fund. More than 150 cities in California require developers to help fund the building of affordable housing, including Pasadena, West Hollywood, San Francisco, and Oakland; Los Angeles does not.

The housing crisis and the homeless crisis are inextricably linked. Affordable housing is not only a proven and effective part of the city's homelessness prevention strategy, it will provide our lower-income neighbors the opportunity to live in decent homes and to make Los Angeles a more livable city. Since 2010, the city has lost 75% of its state and federal funding for affordable housing, and we applaud the authors of this motion to look to developers for a stable and dedicated source of local funding to build affordable homes in Los Angeles.

For these reasons, the Los Feliz Neighborhood Council supports Council File 17-0274."

K. Other Items **(10 minutes)**

i. **DISCUSSION AND POSSIBLE ACTION:** Neighborhood Council elections in 2018 and/or 2019; short-term impact to terms of office for LFNC elected board member positions. (Kim) *(Board Packet)*

10. MOTION: Approve the April 2017 Governing Board Meeting minutes **(2 minutes)**
Minutes available via the Neighborhood Council Google Drive, in compliance with posting requirements, here: **https://drive.google.com/drive/u/0/folders/0B8EUAEKXO4HBOUNGQXhRc3NBZk0**

11. Governing Board Member Announcements and Comments **(5 minutes)**

12. MOTION: Adjourn

Next Board Meeting: Tuesday, June 20, 2017, at 7:30PM

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.
PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.
PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.
THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

REV: 06/16

Subject: PRA Case 21508 (klipp)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:34:16 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:34:58 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 19, 2017 at 1:37 PM
Subject: Re: FW: LFC Bank Statement Electronic Debits
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>, Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Atziri Camarena <atziri.camarena@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

I have spoken Atzi, with the Funding Program, and she researching these two debits. She will be following up the bank and LFNC. She did confirm the payments were made to the City of Los Angeles - Parking Violations Bureau in the amount of $70.00 and $75.00.

Once she is able to determine the source of the payments, she contact you directly.

If you have any further questions or I can be of further assistance, please feel free to contact me at (213) 978-1551.

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
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Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Wed, Apr 19, 2017 at 1:27 PM, ldemmers@losfeliznc.org <Ldemmers@losfeliznc.org> wrote:

> Mario,
>
> To follow up on the comment I made last night. We have no knowledge of these $70 and $75 charges on our Mark bank statement. I have not received an answer from any of those listed in the cc line below.
>
> Can you please direct me to a contact with City Clerk, Union Bank, or EmpowerLA so that we

can resolve this before we submit our March Monthly Expenditure Report?

Linda Demmers

--

Linda Demmers + District A + Los Feliz Neighborhood Council

PO Box 27003 + Los Angeles + California 90027

From: ldemmers@losfeliznc.org [mailto:Ldemmers@losfeliznc.org]
Sent: Friday, April 7, 2017 8:32 AM
To: 'NCSupport@LACity.org' <NCSupport@LACity.org>; 'Betty Wong Oyama' <betty.wong@lacity.org>; 'funding@empowerla.org' <funding@empowerla.org>
Cc: 'Armando Ruiz' <armando.ruiz@lacity.org>; 'Barbara Howell' <barbara.howell@losfeliznc.org>; 'Luke Klipp' <lukeklipp@losfeliznc.org>
Subject: LFC Bank Statement Electronic Debits

Good morning EmpowerLA,,

On our March bank statement there are two transactions to City of Los Angeles, one for $75 and one for $70. Both paid on March 29. We have no knowledge of these electronic debts. Can you please clarify these for us?

Thank you,

Linda Demmers

Second Signator

Subject: PRA Case 21508 (lfnc)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:24:06 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:24:47 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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Forwarded conversation

Subject: **Los Feliz Neighborhood Council Lease Issue**

From: **Grayce Liu** <grayce.liu@lacity.org>
Date: Mon, Mar 5, 2018 at 8:21 AM
To: Petty Santos <petty.santos@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Mike Fong <Mike.Fong@lacity.org>

Hi, Petty,

Hope all is well. I was speaking to the President of LFNC, Luke Klipp, on Friday to deal with some issues he was having on the City side. He said that he'd contacting Jeff 2 times to do LFNC's lease renewal with no response. Luke didn't know Jeff was with City Clerk now. I told him that I understood Jeff was in and out of the office, but that I would follow up with you. He said he would also try Jeff again.

Luke's email is:

Luke H. Klipp <lukeklipp@losfeliznc.org>

Please let me know if you have any questions. Thanks!

Best,

Grayce Liu

General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Mar 5, 2018 at 10:58 AM
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Petty Santos <petty.santos@lacity.org>, Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

I did reach out to Jeff last and also informed Luke that Jeff has been out. I've kept Luke updated.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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From: **Petty Santos** <petty.santos@lacity.org>
Date: Mon, Mar 5, 2018 at 11:13 AM

To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Mike Fong <Mike.Fong@lacity.org>

Jeff is emailing Luke today.
--

Petty F. Santos
Email: petty.santos@lacity.org
Phone: 213-978-1101

Division Chief
Office of the City Clerk
City of Los Angeles
200 North Spring Street, Rm. 226
Los Angeles, CA 90012

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From: **Mike Fong** <mike.fong@lacity.org>
Date: Mon, Mar 5, 2018 at 2:08 PM
To: Petty Santos <petty.santos@lacity.org>
Cc: Mario Hernandez <mario.hernandez@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Thanks, everyone!
--

Mike Fong
Director of Policy and Government Relations

Department of Neighborhood Empowerment / Empower LA
200 North Spring Street, Suite 2005
Los Angeles, CA 90012

(213) 978-1551
mike.fong@lacity.org
Web | www.EmpowerLA.org

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From: **Grayce Liu** <grayce.liu@lacity.org>
Date: Wed, Mar 7, 2018 at 3:45 PM
To: Mario Hernandez <mario.hernandez@lacity.org>

Thanks, Mario!

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
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On Mon, Mar 5, 2018 at 10:58 AM, Mario Hernandez <mario.hernandez@lacity.org> wrote:

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:29:33 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:30:15 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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NEIGHBORHOOD COUNCILS EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT
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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Dec 19, 2017 at 11:30 AM
Subject: NC Funding Equity Workgroup Applicants
To:
Cc: Mike Fong <mike.fong@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Good Morning Commissioners,

Attached, for your use, is the list of applicants for the Funding Equity Workgroup. It has been sorted by region.

If you require any additional information, please feel free to contact me at the number listed.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
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Submission Date	First Name	Last Name	Neighborhood Council	Region	Email	Phone Number	Why are you interested in participating as a member of the Neighborhood Council Funding Equity Group?
10/30/17	Tony	Wilkinson	Panorama City	1	[redacted]		Because I want to encourage a more nuanced discussion of what equitable funding means. Funding is a symbol of what is valued in an organization of enterprise. Strict application of a population to dollar ratio will probably starve the smaller Neighborhood Councils to a level where their mission is at risk. So that rule would reward size, encourage consolidation of separate "neighborhoods", and discourage secession (as I worry may be the motivator of this whole discussion, an "anti-Herman" backlash). Perhaps there should be considerations other than population size that relate more closely to the Neighborhood Council mission. For example, 39 percent of the population over age 5 in my community speak English less than "very well" according to the American Community Survey. Language accommodation is fundamental to the NC objective of involving more people in government. Also, in view of that objective, should the amount of money that a Neighborhood Council spends on facilitating direct community engagement compared with grant-giving become a funding factor? (For example, might exceeding a certain percentage of NPG grants reduce a council's funding allocation in the following Fiscal Year?) I believe that if this is going to be a simple debate over equal grants or population-proportionate grants, the question does not warrant this elaborate selection process and series of public meetings. I want to honor this process by having a broad discussion of funding. I also feel that the deliberations need to be grounded in the reality that this decision will ultimately be decided by elected officials. Proposed changes to the existing system of equal grants need to come with good reasons for political support.
10/30/17	John	DiGregorio	Panorama City	1			Not only as a Panorama City Board Member, but as a Budget Advocate and active participant in our government; I feel this is a critical opportunity to address a concern that many NC's and stakeholders have. My professional background in finance, specifically forecasting, allows me to provide technical insights, but more importantly my passion and dedication to the Neighborhood Council system and it's continued, growing success would make me a perfect candidate to sit on this Funding Equity committee. I believe everything our NC's do should result in more stakeholder participation and sometimes funding is all that stands in the way. I think this is a great step forward in making sure each NC has the tools to serve their stakeholders. If you have any questions, please reach out. I'd be honored to be a part of this team. Thank you.
10/24/17	Krystee	Clark	Sunland-Tujunga	1			As the President of a highly regarded Neighborhood Council I am wary of the new funding program and would like to see if I can help in the process of making it more equitable
10/24/17	Alisa	Clairet	Foothill Trails District	1			There is a huge diversity in the way funds are spent in the NC system and helping to make the paperwork a little easierwould bring more projects to our neighborhoods. I would like to see that no Neighborhood Council funds go back to the General Fund at the end of a fiscal year. Let's teach NC's how to spend their money on projects that enhance their community on step at a time! I'm interested in participating on this Group as I am a board member on the Foothill Trails District Neighborhood Council and very active in my community. Thank you.
11/05/17	Garry	Fordyce	North Hills West	2			To seek an equitable acceptable solution for all ! Even the smallest NC has basic needs equal to the largest. Yet the largest has greater outreach costs. Some NC's have free city meeting spaces and even offices. Most do not ! All must be balanced to fair equity. A challenge-yes! I'm good with numbers. This job will require a numbers person seeking many long sought solutions to many issues balancing diversity, geographic differences, free vs. rental costs, population, numbers of businesses vs. those NC's geographically disadvantaged without businesses nor city buildings and the list will grow when many minds share their thoughts and needs. No one should come out on top nor end up on the bottom. Perfect equity will probably not occur in this first attempt yet a scheduled followup review in six months to a year shall offer an opportunity to tweak for improved equity. This will ultimately be a long term process. Yes, ninety-seven NC's will be a challenge !
10/30/17	Brian	Allen	Granada Hills North	2			As a CFO for 40 years I have a considerable amount of experience in budgeting, forecasting, and general business operations. That combined with being concerned with how I can help improve the neighborhood council system through being involved with the Budget Advocates, City Clerk Workgroup, as well as reviewing many of the NC's personally, provides me much current exposure. With my past experience, my current exposure to the NC system, I feel I have a unique ability to contribute to the development of an equity concept. Additionally I have become familiar with many of the NC's, the thinking if both the Department and Councilmen Ryu, so I believe I have a head start in understanding the problems we currently struggle with in the NC system.
10/16/17	Brian	Allen	Granada Hills North	2			Brian I have been visiting and continue the effort to better understand the make up and working methods of various councils.I also have a strong interest in assisting in
11/20/17	Christopher	Persaud	Winnetka	3			I want to improve the financial efficiency of all neighborhood councils so that they can serve their constituents better. I am also hoping that by examining issues that many neighborhood councils have faced, we can learn about successful solutions and make sure that all neighborhood councils know about these successful solutions. I am also hoping that I will learn things that will help me in my role as treasurer of the Winnetka Neighborhood Council.

Submission Date	First Name	Last Name	Neighborhood Council	Region	Email	Phone Number	Why are you interested in participating as a member of the Neighborhood Council Funding Equity Group?
11/17/17	Harvey	Goldberg	Tarzana	3	[redacted]		I have been a NC board member for almost 15 years and Treasurer and Budget Committee Chair for 14 of those years. I have been a Budget Rep for about 5 years and a Budget Advocate for 2 years. I have a strong commitment to the NC system and always look for equity in handling financial situations. I believe that equity in funding NC's is a valid issue and deserves consideration.
11/17/17	Jim	Stein	Lake Balboa	3	[redacted]		I have been attending the steering committee meeting from the very beginning. I am also chair of Rec and Parks which the money will be distributed through. I am also on the land use committee and part of our sub committee working on our community plan.
11/17/17	Linda	Gravani	Lake Balboa	3	[redacted]		There is so much NCs don't know, any information would be valueable
11/16/17	Corinne	Ho	Canoga Park	3	[redacted]		I would love to participate as a member of the NC Funding Equity Group because I believe in continuous efforts to make the spending of NC funds more equitable and with more accountability while fulfilling the mission of the NCs. Thank you for your consideration.
10/24/17	Corinne	Ho	Canoga Park	3	[redacted]		I am very interested in participating in the Neighborhood Council Funding Equity Group because I wholeheartedly believe that NC funds I.e taxpayers funds ought to be spent in a equitable, responsible way and must be aligned with and carry out the very mission of the NCs as spelled out in the City Charter. I am elated that such group is being formed for that purpose. Thank you!
10/24/17	Jessica	Irias	Canoga Park	3	[redacted]		I would love to be in this committee, because I like to learn more how the funding of the Neighborhood Councils are distributed. I would like for the schools to participate in getting more funding for the students. Neighborhood Councils should considered them more often. Education is the number one priority in this country, it is important for the adults and children to have learn English. I would like to represent those who can't speak for them selves. Advocate for them. Try to get them resource in our Neighborhood Council that way is convenience for them. I think we can help our community by vouching for them try to invite them to our Neighborhood Council meetings, that way they know what we are all about! Thank you very much for this opportunity. Sincerely, Jessica Irias
11/25/17	Jeanette	Hopp	Van Nuys	4	[redacted]		I would like to make certain finds are dispersed equitably. I do not believe funding should be based upon the size of the council or its constituents solely. All factors must be considered. Likewise, I do not feel just because a council is in a large community it should receive more funds than other councils.
11/25/17	Jeanette	Hopp	Van Nuys	4	[redacted]		I would like to make certain finds are dispersed equitably. I do not believe funding should be based upon the size of the council or its' constituents solely. All factors must be considered. Likewise, I do not feel just because a council is in a large community it should receive more funds than other councils.
11/25/17	Jeanette	Hopp	Van Nuys	4	[redacted]		I would like to make certain finds are dispersed equitably. I do not believe funding should be based upon the size of the council or it's constituents solely. All factors must be considered. Likewise, I do not feel just because a council is in a large community it should receive more funds than other councils.
11/17/17	Howard M	Katchen	Sherman Oaks	4	[redacted]		The Neighborhood Council system hasn't evolved into a "one size fits all" paradigm. I served for seven years as SONC Treasurer, currently serve as Treasurer for the Budget Advocates, and often questioned why each neighborhood council received the same annual budget amount, how funds are used, the timing of when funds are used throughout a fiscal year, how much goes unspent and reverts to the city, etc. I believe it is important for these questions and others to be answered and to develop an equitable funding process which will best determine needs and distribution of funds to each neighborhood council. I approach the notion of "equitable funding" with an open mind and am prepared to discuss all thoughts and ideas and come to an determination of a realm of possibilities and what is actionable.
11/16/17	Richard	Niederberg	Studio City	4	[redacted]		Because of the recent chartering of a Neighborhood Council representing a tiny area with few constituents but receiving a budget as large as the NC with the most stakeholders. Per capita funding is fairer when outreach is a DONE mandated activity.
11/16/17	Carol	Rose	North Hollywood West	4	[redacted]		To help in reaching our community and being successful
11/03/17	Carlos	Ferreyra	Greater Valley Glen	4	[redacted]		As a founding member of our council and having been involved since before councils were existence, I believe it's important to clarify and address the stakeholder issue.
11/26/17	Jeff	Girte	PICO	5	[redacted]		Part of the reason I joined the PICO NC was to help give back to my community. Fortunately, we've been lucky enough to have a surplus budget in FY 2017 & FY 2018 that allows us to use nearly 25% of our funding purely on community programs. However, that's due to the fact that those funds would've been typically allocated to running & funding elections in FY 2018. I'd love to find a system that enables larger NC's (like PICO) to have adequate funding to be consistently implementing and supporting community programs.
11/15/17	Ferris	Wehbe		5	[redacted]		I was involved in the formation of the CHNC over 15 years ago and at that time we advocated smaller more manageable borders to bring decision making closer to the stakeholders. I will be away from January 8-February 9 2018. If the meetings are held after these dates I can serve
11/14/17	Max	Kirkham	Greater Wilshire	5	[redacted]		For two years, as a part of my neighborhood council, I've watched us struggle to balance the financial needs of running the council itself and our financial responsibilities to give back to the community. There has to be a better way to do it and I would love to help figure out the solution. Plus, as the youngest member of my board, I think this working group needs some young blood as well. I'd love to provide it.
11/14/17	Max	Kirkham	Greater Wilshire	5	[redacted]		

Submission Date	First Name	Last Name	Neighborhood Council	Region	Email	Phone Number	Why are you interested in participating as a member of the Neighborhood Council Funding Equity Group?
11/11/17	Angie	Aramayo	Central Hollywood	5	[redacted]		I am interested in participating in this group because I would like to understand how other NC's form their budget and find active solutions that every NC can do to meet the needs of the community. For example, my NC- CHNC has a smaller region and while we have a number of non profit organizations in our area, we strive to focus our budget on events. The reasoning is because we are constantly working to get our name out and let the community know of our existence. I would like to bring this information to the group as another means of outreach/ budget planning. Additionally, I would like to be part of the group that proposes solutions to NC issues. Should DONE provide a template for NC's budget based on the region? Should DONE provide more budget training for NCs? I would be more than happy to work with others to look into possible solutions that work for each NC and not look for a general one size fits all solution. Thank you!
11/07/17	Emily	Kantrim	Mid City West	5			Equitability is the only way to create equality in a social context. I welcome this very necessary discussion and hope to participate.
10/25/17	Brad	Kane	PICO	5			As President of the PICO NC, I am concerned about: (i) the need for equitable distribution of the limited money available; and (ii) the fact many councils already are not spending their money, while others like our spend every dime.
10/24/17	Emily	Kantrim	Mid City West	5			I believe that true equality comes from equitability. I am interested in how we can address funding for neighborhood councils with this in mind, and am particularly please that there will be a working group dedicated to it.
12/07/17	James	Hornik	Westlake South	6			Proper funding is key for NC’s to better serve the stakeholders within its boundaries.
11/17/17	Bonnie	Strong	Olympic Park	6			My Neighborhood Council serves many stakeholders. I think that our boundaries are the most difficult. We have five different languages spoken within our boundaries. We have done outreach to them all which is very difficult because of different Cultures. We need proper funding to do community events that reflect each culture. Thank You, VP and Outreach Chair.
11/17/17	Laura	Rudison	Olympic Park	6			OPNC has a major interest in the subject matter, we represent one of the "smaller" NCs (24,000) households. We would like to be a Stakeholder at the table to voice our concerns. Regards OPNC Chaiperson
11/07/17	Angelica	Moyes	Historic Cultural	6			Dealing firsthand with inequities gives me invaluable insight to contribute to the conversations of this work group. I am interested in gaining new perspectives from others and exploring alternatives for funding interpreter and document translation services. Districts within my NC are required to expend NPG funds for such services.
10/13/17	Sandra	Villalobos	Westlake North	6			I have been a board member for WNNC now for close to three years. This experience has helped me grow professionally and personal. i can give input from a grassroots level.
12/14/17	Vincent	Montalvo	Elysian Valley Riverside	7			As a board member it is my responsibility to represent the people who vote me in to my postion and to voice their concerns on funding equity for ourNeighborhood Council. To also make sure that we need have a voice in the process.
12/14/17			Elysian Valley Riverside	7			As a Board member I/we represent Rlysian Valley and I am interested in what goes on in my neighborhood today and in the future. It’s beat interest is first.
11/14/17	Luiza	Mavropoulos	Echo Park	7			The better educated I am on issues affecting my stakeholders, the better I can answer questions, such as city funding to the stakeholder, possibly getting them involved in the City Process. At least that's my goal as outreach.
11/10/17	Alvaro	Mora	Elysian Valley Riverside	7			Equality
11/09/17	Darcy	Harris	Echo Park	7			I am interested in expanding the scope of the discussion beyond the topic of varying population size to include other issues that affect NC functioning based on their different demographics and locations - for instance, costs of translation and renting office/meeting space - which lead to some NC's having much higher portions of their budget necessarily devoted to basic operations and less discretionary funds for carrying out their respective visions for their communities.
10/24/17	Andy	Griggs	Echo Park	7			There are many issues regarding funding equity. I am particularly interested in making sure that NCs have all the tools they need to be able to represent all their stakeholders; including translation services and disability access
10/24/17	Terrence	Jackson	Silver Lake	7			I am a CPA and I am the treasurer of the SLNC. Our council has 40,000 stakeholders. A single mailing to the 17,000 addresses in our region is a major expense.A rational allocation of resources should take regional variances into account
10/16/17	Shannon	Carlson	Los Feliz	7			
11/17/17	Tameka	Flowers	Lincoln Heights	8			As an invested member of my Council, serving as the business rep I would love to learn more NC funding, and thus, allow me to contribute to the equity group. I am new to NC's and trying to learn and contribute as much as possible.
11/04/17	Jamie	Tijerina	Historic Highland Park	8			I am the Chair of our Culture and Equality committee and our Digital Comms Liaiso In for HHPNC. We have begun to recieve complaints on our social media channels because we have been unable to fully fund the increasing number of Neighborhood Purpose Grants that our coming to our board and our stakeholders have expressed concerns and disappointment. I want to do something to directly help address this issue.
10/24/17	Liz	Amsden	Historic Highland Park	8			The issue of how money is spent by the NCs and why is an important underpinning of democracy. It's a big picture issue and I don't want to see the funding hi-jacked by special interests.
10/23/17	Lynda	Valencia	Arroyo Seco	8			I have served as board treasurer, board President, and budget advocate. I was also actively involved during the formation of Herman NC. I have significant prior business experience in pension funding, and budgeting. I served in aHR management role. I work well in a group and I know how to meet deadlines, most importantly have the ability and desire to do the task
11/14/17	Christopher	Perry, Jr.	CANNDU	9			I am interested because I feel that some Neighborhood Councils have done more work, than others, for ours Communities and City. Those that have done more work deserve to be recognized. I feel that we may be wasting allocated funds in areas that may compromise our Budget. I am dedicated to eradicating such inefficiency and non- effective Budgeting.
11/14/17	Brigette	Kidd	Zapata-King	9			To help understand and decide the parameters for a equity distribution for neighborhood councils.
11/11/17	Stephanie	Campbell	CANNDU	9			The issues related to NC's and funding needs a serious discussion. NCs should be able to do fund development without certain City restrictions. Just an idea.

Submission Date	First Name	Last Name	Neighborhood Council	Region	Email	Phone Number	Why are you interested in participating as a member of the Neighborhood Council Funding Equity Group?
11/06/17	everett	banks	Central Alameda	9	[redacted]		I am interested in the Neighborhood Council Funding Equity Group because I believe in fair play which is the catalyst for social efficiency, productivity and good citizenship. Everyone can benefit from true fair play. Thank You
10/28/17	KimMarie	Johnson-Roussell	Park Mesa Heights	10	[redacted]		It's an opportunity to have a say in the funding decisions that affect my community and the city of Los Angeles as a whole.
10/17/17	Marian	Thomas	Empowerment Congress Central	10	[redacted]		I am the At-Large Representative for my Council and as such I am acutely aware of the dire need we are in for Economic Development, additionally community agencies, educational institutions and organizations are in need of assistance especially in the Central Empowerment Area. Because these entities have been in desperate monetary conditions for such a long time it requires a thorough and comprehensive approach to address this great need. I am elated that the Commission and City of Los Angeles recognizes that funding equity is essential and is willing to do whatever is necessary to address this dilemma. This is a historic moment in time for Los Angeles and the realization and desire to address the disparity in equity is clearly a sign that we are moving in the right direction. Los Angeles is currently experiencing a fantastic growth period in some areas of the city, unfortunately the prosperity is not evenly distributed throughout the region. South LA has been hard hit economically over a series of decades and requires an honest look and evaluation of what it will take to assist neighborhoods in this locale to become more vibrant and wholesome for its residents. I would consider it a great honor and privilege to become a member of the Neighborhood Council Funding Equity Group. I would like to thank the Commission for providing the opportunity for Neighborhood Council Members to participate in this bold and innovative process for finding a solution to the problem. Sincerely, Marian Thomas, M.S., HS-BCP At-Large Representative and Education Committee Chairperson Empowerment Congress - Central Area Neighborhood Development Council mthomas@eccandc.org web: eccandc.org
10/16/17	Wendell	Greer	Mid City	10	[redacted]		I have experienced in the are of equity work and funding. I am willing to serve. Dr. Wendell Greer
10/13/17	Kathy	Guyton	Empowerment Congress West	10	[redacted]		Because it's only fair that our budget is representative of the number of people we serve.
10/13/17	Lucas	Dickey	Empowerment Congress North	10	[redacted]		I want.to make sure that the communities that need the most help get that help. Equitable distribution is key -- most especially for underserved and more heavily populated NC district like those in South and Southeast LA. These areas tend to need more city support since they have fewer deep-pocketed donors to turn to in their community, vs. their more fortunate peers on the west side or much of the Valley.
10/13/17	Julianna	Lassleben	Mid City	10	[redacted]		The equitable allotment of reasources is fundamental to forming and maintaining cohesive societies. Determining what constitutes and equitable allotment needs to take many factors into consideration. I feel prepared to give this issue my thoughtful consideration.

Submission Date	First Name	Last Name	Neighborhood Council	Region	Email	Phone Number	Why are you interested in participating as a member of the Neighborhood Council Funding Equity Group?
10/17/17	Marian	Thomas	Empowerment Congress Central	10	[redacted]		I am the At-Large Representative for my Council and as such I am acutely aware of the dire need we are in for Economic Development, additionally community agencies, educational institutions and organizations are in need of assistance especially in the Central Empowerment Area. Because these entities have been in desperate monetary conditions for such a long time it requires a thorough and comprehensive approach to address this great need. I am elated that the Commission and City of Los Angeles recognizes that funding equity is essential and is willing to do whatever is necessary to address this dilemma. This is a historic moment in time for Los Angeles and the realization and desire to address the disparity in equity is clearly a sign that we are moving in the right direction. Los Angeles is currently experiencing a fantastic growth period in some areas of the city, unfortunately the prosperity is not evenly distributed throughout the region. South LA has been hard hit economically over a series of decades and requires an honest look and evaluation of what it will take to assist neighborhoods in this locale to become more vibrant and wholesome for its residents. I would consider it a great honor and privilege to become a member of the Neighborhood Council Funding Equity Group. I would like to thank the Commission for providing the opportunity for Neighborhood Council Members to participate in this bold and innovative process for finding a solution to the problem. Sincerely, Marian Thomas, M.S., HS-BCP At-Large Representative and Education Committee Chairperson Empowerment Congress - Central Area Neighborhood Development Council mthomas@eccandc.org web: eccandc.org
12/12/17	Terrence	Gomes	South Robertson	11			As a former Boardmember, I understand the process and issues that face NCs without having a bias as I am not a current Boardmember. I am also the current president of LANCC which gives me a current view of what NCs are facing when it comes to funding and funding equity.
10/30/17	Doug	Fitzsimmons	South Robertson	11			I see this (along with the stakeholder definition work) as the first steps towards a new NC Review Panel, tasked with continuing the work of the two previous groups (the '07 commission and the '13 working committees). Having been involved throughout my 10 years on an NC in governance and policy issues within the system, I'd like to be involved.
12/13/17	Pamela	Thornton	Harbor Gateway North	12			I would like be apart of this group to learn and lend a voice to the needs of the Harbor Gateway North stakkeholders.

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:29:00 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:29:41 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, Aug 21, 2017 at 3:50 PM
Subject: Re: Regarding LFNC Elections
To: Brian Chernick <chernickov@me.com>
Cc: Stephen Box <stephen.box@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Good Afternoon Mr Chernick,

Hope all is well. I am forwarding your inquiry to Mr Stephen Box who can assist you with the information you've requested.

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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On Mon, Aug 21, 2017 at 2:57 PM, Brian Chernick <chernickov@me.com> wrote:

> Hello Mario,
>
> I am a reported for the Los Feliz Ledger and I was hoping you could clarify a few things for me.
>
> It appears the Department of Neighborhood Empowerment recommend to the council that the LFNC elections be moved from 2018 to 2019 while discussing the establishment of an Ad Hoc Election Committee during the last meeting.
>
> Would you happen to know the reasoning by the suggestion or who would be the best person to reach to?
>
> Thank you for your time,
> Brian
>
> --
> **Brian Chernick**
> Los Feliz Ledger
> 626-536-0021

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:28:28 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:29:11 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Jun 28, 2017 at 2:54 PM
Subject: LFNC Approved Bylaws (June 27, 2017)
To: done ncsupport <ncsupport@lacity.org>
Cc: "rosters@empowerla.org" <rosters@empowerla.org>, Armando Ruiz <armando.ruiz@lacity.org>, Mike Fong <mike.fong@lacity.org>, Stephen Box <stephen.box@lacity.org>, Semee Park <semee.park@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Hi NC Support,

Attached are the updated LFNC bylaws for review. Once approved to release, I will send the final version to the neighborhood council directly in Word and PDF format and request the documents be uploaded to the website.

Thank you.

Mario Hernandez
Project Coordinator

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area

Preview YouTube video Welcome to EmpowerLA!

LOS FELIZ
NEIGHBORHOOD COUNCIL

CERTIFIED COUNCIL #35

ESTABLISHED 2002

BYLAWS

REVISED: SEPTEMBER 2015
JUNE 27, 2017

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ARTICLE I - NAME

The name of this organization shall be the "Los Feliz Neighborhood Council." It may hereinafter be referred to as "LFNC", "Neighborhood Council" or the "Council." It shall be organized as an advisory body to the City of Los Angeles pursuant to Article IX of the City Charter and any ordinances or regulations promulgated thereunder.

ARTICLE II - PURPOSE

Principles of Governance. The LFNC is to act as an advisory body on issues of concern to its Council Area stakeholders in a manner defined by the Los Angeles City Charter, Plan for a Citywide System of Neighborhood Councils (the “Plan”) and these Bylaws regarding the governance of the City of Los Angeles.

A. The **MISSION** of the Council is:
   The LFNC shall strive to improve and unify the diverse areas of Los Feliz by promoting citizen participation in government at all levels and by encouraging citizens to help advise City government in accordance with the provisions of law cited in Article I above.

B. The **POLICY** of the Council is:

   The LFNC endeavors to be the premier conduit of its stakeholders, as that term is defined by the City Charter, ~~in~~ throughout Los Feliz, to enhance the quality of life for its Stakeholders. LFNC Governing Board Members, Committee Chairs and volunteers will help to set a standard for how stakeholders can promote and protect the interests of this community. It is the policy of the LFNC:

   1. To provide an inclusive, open forum for public discussion of issues relevant to this Neighborhood Council;
   2. To respect the dignity and expression of viewpoints of all individuals, groups, and organizations involved in this Neighborhood Council;
   3. To remain politically and ideologically non-partisan and inclusive in its operations, including, but not limited to, the selection processes for the Board, Committee Chairpersons, and committee members;
   4. To promote and utilize the City’s Early Notification System (ENS) and other communication systems to inform Stakeholders about matters in the community in a way that promotes and encourages involvement in the decision-making process;
   5. To encourage all Stakeholders to participate in the activities of this Neighborhood Council;

6. To prohibit discrimination against any individual or group on the basis of race, religion; color, creed, national origin, ancestry, gender, sexual orientation, age, disability, marital status, income, political or ideological affiliation;
7. To have fair, open; and transparent procedures for the conduct of the Neighborhood Council business.

ARTICLE III - BOUNDARIES

Section 1. Boundary Description

The boundaries abut the boundaries of adjacent Neighborhood Councils and include those areas of the City within the following lines of demarcation ("Area"):

From Hollywood Boulevard, north on Western Avenue into Griffith Park at its western boundary (Fern Dell), continuing up the natural boundary of Griffith Park over to the north City limits; then east along the north City limits to the fence enclosing the Los Angeles River at the Ventura Freeway (I-134); then south along such fence to Hyperion Avenue; then south on Hyperion Avenue to Fountain Avenue; then west on Fountain Avenue to Sunset Boulevard; then northwest on Sunset Boulevard to Hollywood Boulevard; then west on Hollywood Boulevard to Western Avenue, but including Barnsdall Park.

Section 2. Internal Boundaries

A. The Area shall include five (5) Districts designated as Districts A through E. The District boundaries are as follows:

1. North of Los Feliz Boulevard;
2. South of Los Feliz Boulevard and west of Vermont Avenue;
3. South of Los Feliz Boulevard between Vermont Avenue on the west and Commonwealth Avenue, to Prospect Avenue to Hoover Street on the east;
4. South of Los Feliz Boulevard to Commonwealth Avenue on the west to Franklin Avenue to St. George Street to Tracy Street on the south;
5. Commonwealth Avenue to Prospect Avenue to Hoover Street on the west; Franklin Avenue to St. George Street to Tracy Street on the north.

ARTICLE IV – STAKEHOLDER

Neighborhood Council membership is open to all Stakeholders. "Stakeholders are defined as everyone who lives, works or owns real property within LFNC boundaries and also those who declare a stake in the neighborhood as a Community Interest Stakeholder, defined as a person

who affirms a substantial and ongoing participation within LFNC boundaries and who may be in a Community organization such as, but not limited to, educational, recreational, business, public safety, nonprofit and/or religious' organizations.;

A Community Organization is defined as a named entity, which has a physical street address within the LFNC boundaries from which it performs verifiable ongoing activities and operations while maintaining any required bona fide documentation to validate its legitimacy.

ARTICLE V - GOVERNING BOARD

Section 1. Composition

The LFNC Governing Board shall consist of nineteen (19) Board Members representing diverse stakeholder interests and geographic locations as follows:

A. Elected Governing Board Members. Fifteen (15) Board Members ("District Representatives") shall be elected to represent the five (5) geographical Districts (alphabetically labeled: A-E) (see Attachment A) in accordance with the provisions of Article X. District Representatives are charged with representation of Stakeholders in their respective Districts, as well as with responding to the concerns of all Stakeholders concerning such District.

   Four (4) Board Members (“Community Interest Representatives”) shall also be elected in accordance with the provisions of Article X. Community Interest Representatives shall consist of an (a) Education Interests Representative, (b) Recreation Interests Representative, (c) Public Safety Interests Representative, and (d) Business Interests Representative.

B. Appointed Governing Board Members. The Board shall fill Board Member vacancies by appointment. No sitting Board Member may stand for or be considered for Board Member appointment unless they have formally resigned and vacated their Board Member seat and meet the requirements specified in these bylaws for the appointment sought.

Section 2. Quorum

Ten (10) Governing Board Members shall constitute a quorum.

In the event the Board should lose its ability to establish an ongoing quorum due to a lack of seated Board members, it shall consult with the Department of Neighborhood Empowerment (“Department”) to establish a procedure for reestablishing quorum in concordance with the Board of Neighborhood Commissioners Policy 2010.01 – Department of Neighborhood

Empowerment Remedy for Loss of Quorum by Neighborhood Councils Due to Vacancies and Authority to Fill Vacancies.

Section 3. Official Actions

Consensus. Decisions of the Governing Board can be made by consensus, meaning unanimity amongst the voting Board Members. In the event consensus is not reached, decisions will be made by a roll call simple majority vote by the board members present and voting, not including abstentions, except that amendment of these Bylaws shall require a super-majority vote, which shall mean no less than twelve (12) votes. In all decisions affecting only one (1) District, the Board should give strong consideration to positions voiced by the affected Stakeholders.

Section 4. Terms and Term Limits

A. Term. Except as noted in Article V, all Governing Board Members shall serve for a term of four (4) years, or until their successors are seated. The terms of Board Members shall commence at the first Board meeting, which is no more than thirty (30) days following the certification of the results of an election (it being intended that if meetings are held monthly, the newly elected District Representatives or Community Interest Representatives would be seated at the first meeting following their election).

B. Term Limits. Presently, term limits do not apply to Los Feliz Neighborhood Council Governing Board positions.

Section 5. Duties and Powers

A. Conflicts. The Conflict of Interest provisions issued by the City of Los Angeles and the Department will be used to determine whether a conflict of interest exists. However, a conflict shall be deemed to exist where a Governing Board Member or a member of their immediate family or household would derive a direct or indirect financial benefit from an action of the Council on which the Board Member would be voting. If a conflict of interest exists, the affected Board Member shall declare in writing or verbally state as part of the record the source of such conflict of interest and shall recuse themselves from voting on any related issues. Failure to do so shall be grounds for removal from the Board.

B. Ethics Certification. Any Governing Board Member or Committee Chairperson who has not satisfactorily completed the course currently entitled “Ethics and Open Government Training for Neighborhood Councils” within sixty (60) days of being seated, confirmed in any Council position, or after any previous certification has expired, shall be prohibited from participating in discussion or voting on any issues coming before the Board and/or individual committee(s), until this mandatory training is completed. Non-participation due to failure to obtain certification shall constitute an unexcused meeting absence. All board

members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 6. Vacancies

The Governing Board shall fill Board vacancies by majority vote after an outreach effort specifying timetable, process and requirements and duties of the vacated position as outlined in the Standing Rules, Policies and Procedures.

Section 7. Absences

Commencing July 1, 2016, unexcused absences at two (2) consecutive Governing Board meetings or any absences (excused or unexcused) from three (3) Board meetings within any twelve (12) months period constitutes grounds for expulsion of a Board Member in accordance with these bylaws. If a Board Member's absences exceeds the threshold enumerated here, the Board's Presiding Officer shall automatically place an item on the Executive Committee's next regular meeting agenda to review the Board Member's attendance and shall make a recommendation to the Board whether further action, including expulsion from the Board, should be formally undertaken. Any meeting of the Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance. Board Member attendance shall be recorded in the meeting minutes and approved by the Board, which will serve as the document of record for meeting attendance requirements.

Section 8. Censure

The LFNC can take action to publicly reprimand a Governing Board Member for actions conducted in the course of LFNC business by censuring the Board Member at a Board meeting. Censures shall be placed on the agenda for discussion and action. The LFNC shall consult with the City Attorney during any censure process.

Section 9. Removal

The Governing Board may expel or suspend a Board Member based on a good faith determination that the Board Member has failed to a material and serious degree to observe the rules of conduct of the LFNC, or has engaged in conduct materially and seriously prejudicial to the interests of the LFNC. The LFNC shall consult with the City Attorney during any expulsion or suspension process, including any expulsion or suspension related to Absences.

If grounds appear to exist for expulsion or suspension of a Board Member, the following procedures shall be followed:

A. The Board Member shall be given fifteen (15) days prior notice of the proposed expulsion or suspension and the reasons for this action. Notice shall be given by any method reasonably calculated to provide actual service.

B. The Board Member shall be given an opportunity to be heard at a special meeting, if requested by the Board Member in writing at least five (5) days prior to the proposed expulsion or suspension, or by submission of a written statement for the Board's consideration. The meeting shall be held, or the written statement considered, by the Board in determining whether the expulsion or suspension should take place. The Board Member shall have the opportunity to be heard and to call witnesses at any special meeting in accordance with parliamentary authority and these Bylaws.

C. The Governing Board shall decide whether or not the Board Member should be suspended, expelled or sanctioned in some other way. A Board Member may be expelled, suspended or sanctioned by an affirmative vote of a super-majority of (no less than 12) the Board Members present.

D. Duration of suspensions and the nature of sanctions shall be determined on an individual basis by the Board.

Section 10. Resignation

A Governing Board Member or Committee Chair may formally resign in writing to the President and/or Secretary with the resignation immediately taking effect after the President acknowledges its receipt. . Resignations can be formally rescinded before the next regularly scheduled Board or Executive Committee meeting where actions to fill the vacancy would normally be contemplated.

Section 11. Community Outreach

The Governing Board shall ensure a system of outreach to find and obtain applicants for subsequent election and appointment to the Board is utilized. -The purpose of this outreach is to put forth a reasonable effort to inform and give Stakeholders desiring to participate on the Council an opportunity to become a member. To that end, the Board shall take into account the need to allow reasonable time for prospective Board Members to solicit Stakeholder support.

Early Notification.

The Governing Board will utilize various systems whereby pertinent information transmitted to Stakeholders through various means, including the City's Electronic Notification System (ENS), is disseminated or made reasonably available in a timely manner.

ARTICLE VI - OFFICERS

Section 1. Officers of the Board

The Neighborhood Council Governing Board shall elect the officers of the Board from among its Board Members. The officers of the Board ("Officers") shall include the following positions, which all together comprise the Executive Committee: President, Vice President, Administration, Vice President, Communications, Secretary, and Treasurer.

Section 2. Duties and Powers

A. President. The President shall preside at all Governing Board and Executive Committee meetings; represent the interests of the Council before the City Council and City departments, boards, and commissions, or delegate such representation as warranted; serve as spokesperson for the Council in the press and before the public or delegate such ~~a~~ functions as warranted; work in conjunction with other Council Members to authorize, process and expedite the allocation of funding as lawfully decided by the Board. Discretionary actions of the President may be subject to reversal by passage of a motion confirmed by a majority vote of the Board present at the time said motion is moved and seconded.

B. Vice President, Administration. The Vice President, Administration shall chair the Rules and Elections Committee; serve as Presiding Officer in the absence of the President; be responsible for the operational and logistical needs of the Governing Board and Council and is empowered to ensure all bylaws, standing rules, policies and procedures are reasonably adhered to by making no less than a quarterly report to the Executive Committee to advise on current status and recommend any action(s) required regarding such.

C. Vice President, Communications. At the direction of the President, the Vice President, Communications shall routinely inform the public of the Council's issues and activities, assist in the preparation of, and solely be responsible for the distribution of formal correspondence and other Council related documents (whether internal or external) by any means, electronic or otherwise; circulate and/or direct incoming communications amongst the Council; coordinate the dissemination of official information through the Council's website, and solely maintain and utilize the Council's stakeholder contact database in manners approved by the President and/or the Governing Board.

D. Treasurer. The Treasurer shall chair the Budget and Finance Committee and shall have charge, and custody, of and be responsibility le for all the management of all Council funds of the Council ; and, , in general, perform all duties incident to the office of Treasurer and such other duties as may be assigned by the Governing Board. The

Treasurer shall undergo all requisite financial training and certification as required by City oversight entities and shall comply with the requirements of Article IX in these bylaws regarding Financial Accountability.

E. Secretary. The Secretary shall ensure an archive of true and accurate records, e.g., meeting minutes, is kept of all proceedings, correspondence, and documents. Also, ; at the direction of the President, assist in preparing and disseminating Governing Board meeting agendas; catalog formal positions, resolutions and other Council documents; maintain a current roster of Board Members and active Committee Members and provide access to copies of Council related materials when formally requested in concordance with any state or municipal law.

Section 3. Selection of Officers

Officers shall be elected biennially to serve on the Executive Committee until their successors are seated. Election of officers shall take place: (a) in even numbered years at the Governing Board meeting at which the term of the newly elected Board Members commences, or (b) upon resignation of any officer, where the remaining officers may appoint an interim replacement to serve until election of a successor by the Board is conducted, as soon as reasonably practical.

Section 4. Officer Terms

Officers shall serve until their successors are seated after the selection process in even numbered years. Officers serve at the will of the Governing Board and can be removed from office by a majority vote at a publicly noticed Board Meeting with the action placed under its own agenda item for discussion and possible action.

ARTICLE VII - COMMITTEES AND THEIR DUTIES

Section 1. Standing Committees

A. Standing Board Committees. Standing Board Committees shall be composed of Governing Board Members and shall include the following:

1. The Executive Committee. The Executive Committee consists of the President as Chair, the Vice President, Administration, the Vice President, Communications, the Treasurer, and the Secretary. The Executive Committee shall consider and recommend to the Governing Board the location of Council offices; create and follow administrative policies and procedures for the conduct of the Council's business; hear facilitate action on formal grievances in concordance with official City policy and procedures for adjudicating such; appoint or remove Council Committee Chairs, Staff Designees and-promulgate rules to govern the

conduct of Council business. A quorum of the Executive Committee consists of a majority of filled positions. All decisions of the Executive Committee may be subject to ratification or reversal by a majority of the Board present, at the next regular meeting of the Board at the time such motion is moved, seconded, and potentially discussed.

2. Budget and Finance Committee. The Budget and Finance Committee shall prepare and submit to the Governing Board f the annual budget for approval, and also be responsible for recommending reallocation of funding from time to time as warranted.

3. Rules and Elections Committee. The Rules and Elections Committee shall review and recommend proposed amendments to these Bylaws, rules and procedures concerning the conduct of elections of District Representatives and Community Interest Representatives rules of conduct for Council meetings, and other policies or guidelines regarding the conduct of the Governing Board and Council Committees.

B. Stakeholder Committees. The Governing Board shall create and promote additional standing committees open to the Stakeholders for purposes of carrying out the functions and duties of the Council consistent with the Plan for a Citywide System of Neighborhood Councils. Standing Stakeholder Committees shall consist of at least three (3) committee members. Except for the Community Interest Representatives, who shall chair the corresponding committee of their area of expertise (Public Safety, Education, Business and Recreation) the Committee chairperson shall be appointed by the Executive Committee and may be removed and replaced by the Executive Committee.

Any interested Stakeholder of the LFNC, including Board Members, shall be entitled to serve on any Standing Stakeholder Committee upon written request to the Committee Chair or the Board. Standing Stakeholder Committee membership shall be effective as of the second Committee meeting following the request for membership on the Committee as a minimum meeting attendance requirement. However, current Governing Board Members and the actual Committee Chairs themselves shall be exempted from the minimum meeting attendance requirement. In the event of the formation of a new, the reconstitution of a dormant, or the formation of ad-hoc committees, the Chair shall have the authority to waive or reduce the number of minimum meetings before committee membership becomes effective, provided any such waiver shall be accurately recorded in the meeting minutes.

Nothing in these Bylaws shall prevent a Committee from acting on the basis of a consensus of those present. The Board may authorize a Standing Stakeholder

Committee to function as a joint committee with other Neighborhood Councils; however, only LFNC Stakeholders will be considered members of the LFNC Committee.

Ad Hoc Committees

Subject to such terms and conditions as they deem appropriate, the Executive Committee or Governing Board may create or authorize ad hoc committees to perform specific services or to study or investigate issues of concern to the Council, and to report back to the Board or to a standing committee concerning their findings and recommendations, if any.

Section 2. Committee Creation and Authorization

A. Committee Creation and Authorization. The Governing Board shall maintain a system for the election, selection, or appointment of Board Members or Stakeholders to committees, sub-committees, and/or ad hoc committees, as the need arises. The Secretary shall note all other committees established or disbanded in the minutes.

B. Removal of Committee Members. The Governing Board may establish procedures for removal of Committee members for cause, subject to review under any existing City mandated Grievance procedures guidelines

ARTICLE VIII - MEETINGS

Section 1. Meeting Time and Place

A. Governing Board Meetings. Board Meetings shall be held at least once per calendar quarter.

B. Special Meetings. A Special Meeting of the Board for any lawful purpose may be called at any time by the President, a majority of the Board, or by a bona fide petition signed by one hundred (100) or more Stakeholders. The meeting date shall be at least five (5) days, but no more than thirty (30) days, after receipt of the petition by the Board. No business, other than the general nature of which was set forth in the notice of the meeting, may be conducted at such a meeting.

Section 2. Agenda Setting

The President shall set the agenda for each Council meeting.

Section 3. Notifications/Postings

Whenever the Governing Board or a committee subject to the Ralph M. Brown Act (the "Brown Act") is required or permitted to take any action at a meeting, a written notice of the meeting shall be given. The notice shall specify the date, time, place, and agenda of the meeting. All such notices will conform to the Brown Act, which may include posting meeting notices in

generally accessible public places, through electronic media, such as e-mail, and posting notice on the Council's web site or other form of electronic media.

At a minimum, meeting notices shall be posted in compliance with the Ralph M. Brown Act and in compliance with City of Los Angeles Neighborhood Council posting policy. An updated listing of the Neighborhood Council's physical posting location/s shall be kept on file with the Neighborhood Council.

Section 4. Reconsideration

Actions taken by the Governing Board may be reconsidered in accordance with the standard procedures for reconsideration required for deliberative bodies within the City of Los Angeles

ARTICLE IX – FINANCES

A. Compliance. All receipts, disbursements, funds handling, accounting, and financial reporting for the Council shall comply with the requirements of the City, as amended from time to time. The LFNC shall comply with all financial accountability requirements as specified by City Ordinance 174006 and in the Plan and as stated in the City's Certification Application.

B. Accounts. The Treasurer of the Council shall oversee and be charged with the full custody, control, and facilitation of all Council funds and assets.

C. Records

The Treasurer shall establish and oversee a system of bookkeeping and accounting for the Council that complies with Generally Accepted Accounting Principles and conforms to all applicable local, state, or federal laws. The Treasurer may request authorization from the Board to retain a financial professional to assist in creating a bookkeeping and annual accounting system. The Treasurer may also request the assistance of the City when implementing the same. The Treasurer, however, shall be ultimately responsible for the maintenance of the system of bookkeeping and accounting and for the protection of all Council assets.

D. Access. The Council's financial statements, books, and accounts shall be open for inspection and copying by any member of the public upon a written request to the Board. The Board shall establish fair and open procedures to permit inspection within a reasonable time. Any copying of financial records will be performed by policies established by the Board and the charges for such services will be the responsibility of the person or entity requesting the copies.

E. Reports. The Treasurer shall make a written report to the Board on the Council's finances at every regular meeting of the Governing Board, and such other times as the Board may request.

F. Submissions to Department. The Treasurer shall prepare and file such documents and returns as are required by the City of Los Angeles and shall make the Council's financial records available for review by any authorized agency of the City of Los Angeles. The Treasurer shall be responsible for preparing or coordinating the preparation of a financial statement for the Department annually. The Treasurer shall also coordinate and cooperate with the Department on establishing and maintaining a process and/or system by which the Council's finances and book of accounts can be reviewed by the City pursuant to the Plan. . The LFNC will not enter into any contracts or agreement except through the Department's current policies regarding such.

ARTICLE X - ELECTIONS

Section 1. **Administration of Election**

LFNC elections will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Governing Board Structure and Voting

District Representatives shall be chosen by the public at general elections conducted by and in accordance with the rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising such elections. All Governing Board Members must be qualified for the position sought prior to formally applying as a candidate for such election or appointment to the Governing Board. General elections shall be held every two (2) years in even years in alternating intervals, where a group of ten (10) Governing Board Representatives are elected in one interval, and nine (9) Governing Board Representatives are elected in the next, and so on.

Ten (10) District Representatives, two (2) from each of the five (5) alphabetically designated Districts, shall be elected concurrently to a term of four (4) years and every four (4) years thereafter. Eligibility for these seats positions is limited to those Stakeholders at least eighteen (18) years of age at the time of the election who live or own property in one (1) geographically designated district for which they wish to stand for election.

Five (5) District Representatives, one (1) representing each of the five (5) alphabetically designated Districts, shall be elected to a term of four (4) years and every four (4) years thereafter. Eligibility for these-positions is open to those all Stakeholders at least eighteen (18) years of age at the time of the election who declare a legitimate a stake in one (1) geographically designated, alphabetically labeled district for which they wish to stand for election. Four (4) Community Interest Representatives shall be elected to a term of four (4) years beginning 2014 and every four years thereafter. Eligibility for these seats is open to those

Stakeholders who demonstrate both that they have a stake with respect to the Community Interest they seek to represent and that that interest lies within the LFNC Boundaries.

All Stakeholders shall be eligible to vote for District Representatives from one (1) District only. Though Stakeholders can declare stakes in multiple Districts, they can only be able to choose one (1) District in which to cast a vote for District Representatives in each election. See Attachment B.

During their term, each Board Member must maintain the status upon which they were elected/selected to the Governing Board (ei.ge., certain District Representatives must remain Stakeholders who live, work or own property in that their District;, a Business representative must maintain an interest in or significant relation to a bona fide business within the LFNC boundaries failing which the Board Member shall resign, or may be removed, and shall be replaced by the Board.

Minimum Voting Age

Voting in the election of all District Representatives shall be open to all Stakeholders at least thirteen (13) years old.

The election of all Community Interest Representatives shall be open to all Stakeholders at least thirteen (13) years old.

Qualification to vote may be established by self-affirmation or other means officially determined by the Governing Board pertaining and prior to that election

Method of Verifying Stakeholder Status

Voters will self-affirm their stakeholder status in order to cast their ballot.

Restrictions on Candidates Running for Multiple Seats

No candidate for election to the Governing Board may stand for more than one (1) position at any given time.

Other Election Related Language

A. Election of District Representatives. The Board shall take actions to promote awareness of, and participation in, all elections, not inconsistent with the applicable rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election. Such actions may include provisions for

one (1) or more assemblies at which candidates may make presentations to Stakeholders and answer questions, and for the form of applications to be approved by the Executive Committee and/or by the Governing Board. . To the extent not inconsistent with the applicable rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election, election procedures may include appropriate provisions for voting by mail or other means, and votes will be tabulated only for those persons indicated by on the actual ballot or other form of submission.

The top two (2) vote getters in each of the five (5) geographical, alphabetically designated, Districts shall be elected every four (4) years in even numbered years in intervening election intervals with. The top one (1) vote getter in each of the five (5) geographical, alphabetically designated, Districts who shall also be elected every four (4) years in even numbered years.

There will be no runoffs. The Governing Board may establish its own or utilize the procedures defined by City oversight bodies for resolving election ties, in the absence of which a coin toss within public view will decide ties. If there are less than two (2) candidates receiving votes in any District, the available positions for that District shall be filled by Board appointment as prescribed in these bylaws.

B. Election of Community Interest Representatives. Four (4) Community Interest Representatives shall be elected selected by the public at general elections conducted by the City Clerk, and/or the authority tasked with administering and supervising the election, every four (4) years following beginning with the 2014 election cycle in accordance with the rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election. Governing Board Members elected as Community Interest Representatives must be able to declare a legitimate stake in within LFNC boundaries the Area with respect to the specific interest they seek to represent (Education, Recreation, Business and Public Safety) at the time of both their application for, and subsequent election therein.

All Stakeholders are eligible to vote for one (1) candidate in each of the four (4) Community Interest categories (Education, Recreation, Business, and Public Safety) in that intervening election cycle.

Outreach & Process. The Governing Board shall take actions to promote awareness of and participation in such elections, not inconsistent with the applicable rules and regulations promulgated by the City Clerk or the authority tasked with administering and supervising the election.

Concurrent Positions. Current Governing Board Members cannot stand for election unless their present position is (a) open for reelection through the normal course of election cycles, or (b) they have formally resigned and vacated their current position and meet the requirements specified in these Bylaws for the position sought.

ARTICLE XI - GRIEVANCE PROCESS

Section 1. **Grievance Procedure**

Any stakeholder objecting to the failure of the Governing Board or any Council Member to comply with any applicable guidelines, procedures or policies may submit a formal written grievance to any Member of the Board, who shall promptly refer it to the LFNC President or Secretary where it will be processed and ultimately reviewed through the policy and procedure designated to handle such grievances.

Formal grievances must also be submitted to The Department and City Attorney's office, either by the person(s) submitting the grievance or the LFNC President or Secretary.

A Governing Board Member or group of Board Members is not permitted to lodge grievances against other Board Members or against the Neighborhood Council as a whole, except as permitted under the City's grievance policy. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances.

ARTICLE XII - PARLIAMENTARY AUTHORITY

All meetings of the Board and Committees shall be conducted in accordance with the Brown Act, these Bylaws, any approved Standing Rules, Polices and Procedures and Parliamentary Authority. "PARLIAMENTARY AUTHORITY" shall mean Robert's Rules of Order, newly revised.

The Governing Board shall make such other rules for the conduct of its meetings and official actions as are necessary and appropriate and shall be the sole judge of such rules. Standing rules, policies and procedures may be approved by the Board to supplement these Bylaws. Such rules shall be in addition to the Bylaws and shall not be construed to change or replace any Bylaw. Among other aspects, Standing Rules may apply to guide the conduct of the Board, election guidelines and all meeting procedures. If there is a conflict between a provision of the Bylaws and a Standing Rule, the Bylaws shall govern. Standing Rules may be adopted, amended, or repealed by a simple majority vote of the Board.

ARTICLE XIII - AMENDMENTS

Any Stakeholder(s) may propose amendments to these Bylaws during the public comment period of a regular meeting of the Board. The Rules and Elections Committee or the Executive

Committee may also propose amendments. A proposal to amend these Bylaws shall be formalized in writing and lodged with the Secretary or other person responsible for preparing the agenda for the next regular meeting. The proposed amendment will be placed on the agenda for public discussion at the next regular meeting of the Board.

Approval of proposed amendments to these Bylaws must be made by a Supermajority vote of the Board. After such approval, the proposed amendment shall then promptly be submitted to the Department along with a copy of the existing Bylaws for review and approval by the Department all in accordance with Article V(3) of the Plan, as it may be amended for time to time, and in compliance with applicable requirements and procedures.

ARTICLE XIV - COMPLIANCE

The Council, its representatives, and all participating community Stakeholders shall comply with these Bylaws and with any additional Standing Rules, Policies or Procedures as may be adopted by the Governing Board as well as all local, county, state, and federal laws, including, without limitation, the "Plan," the City Code of Conduct, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act (California Government Code Section 54950.5 et seq.), the Public Records Act, the American Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

Section 1. Code of Civility

The Council, its representatives, and all participating community Stakeholders shall conduct all Council business in a civil, professional, and respectful manner and strive to adhere to the Code of Civility established specifically for the conduct of Neighborhood Councils within the City of Los Angele Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy.

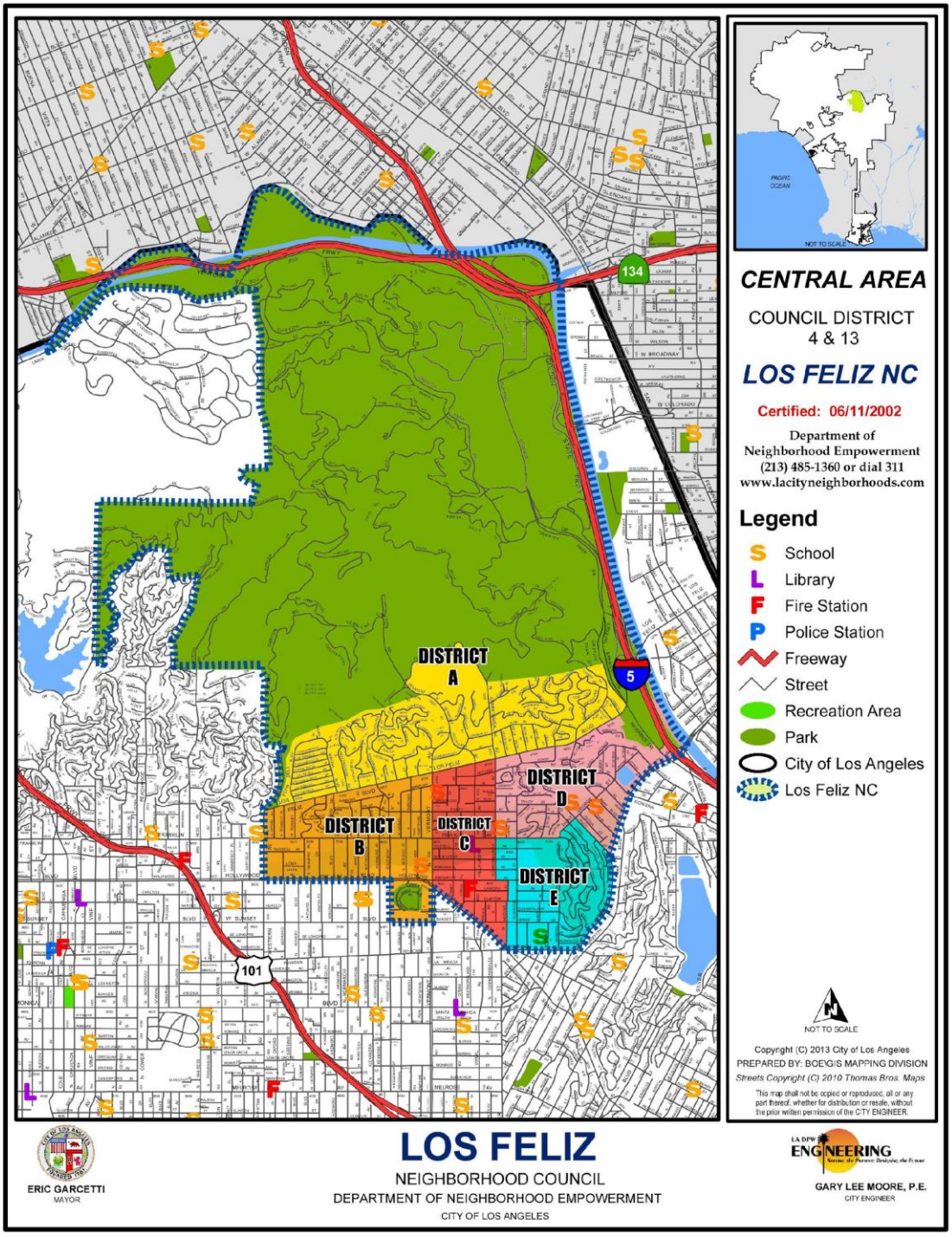
Section 2. Training

All Governing Board Members and other Council leaders shall take training as required by these Bylaws or other City oversight agencies in the fundamentals of the workings of Neighborhood Councils, including, but not limited to ethics, funding, professional conduct, workplace violence and sexual harassment training, etc. provided by the City, and complete any required certifications of such training. (See also Article V, Section 5 C.) All board members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 3. Self-Assessment

At some time during the 1st quarter of the calendar year, the Council shall conduct a self-assessment pursuant to Article VI, Section 1 of the Plan.

ATTACHMENT A – LOS FELIZ NEIGHBORHOOD COUNCIL MAP



ATTACHMENT B – GOVERNING BOARD STRUCTURE AND VOTING

Los Feliz Neighborhood Council – 19 Board Seats

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
District Representative A-E Term: 4 Years	10	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives or owns real property in one (1) geographically designated district for which they wish to stand for election.	Stakeholder who is at least thirteen (13) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. Votes may only be cast in the one (1) district of the voter's declared stake
District Representative, A-E Term: 4 Years	5	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives, works, or owns real property in a specific district or those who declare a stake in the neighborhood as a community interest stakeholder in one (1) geographically designated district for which they wish to stand for election.	
Community Interest Representative, Business Term: 4 Years	1	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder.	Stakeholder who is at least thirteen (13) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder in one (1) geographically designated district. Votes may be cast for all Community Interest Representative positions at time of election.
Community Interest Representative, Education Term: 4 Years	1			
Community Interest Representative, Recreation Term: 4 Years	1			
Community Interest Representative, Public Safety Term: 4 Years	1			

ATTACHMENT C – CHRONONOLGY OF BYLAW CHANGES

Revised pursuant to Board action(s), 15 APR 2015

Revised pursuant to Board action(s), 21 JAN 2014

Revised pursuant to input from Los Angeles City Council, 21 JAN 2014

Revised pursuant to Board action(s), 23 MAY 2013

Revised pursuant to elections ordinance, 3 OCT 2012

Revised pursuant to approval by the Board of Neighborhood Commissioners and Department of Neighborhood Empowerment, 18 JUN 2012

Revised pursuant to input from Department of Neighborhood Empowerment and the LA City Attorney, 09 JAN 2012

Revised pursuant to Board action(s), 18 OCT 2011

Revised pursuant to Board action(s) and Department of Neighborhood Empowerment Table of Contents Requirement, 20 SEP 2011

Revised pursuant to Board action(s), 21 JUN 2011

Revised pursuant to Board action(s), 15 FEB 2011

Revised pursuant to Board action(s), 19 OCT 2010

Revised pursuant to Board action(s), 09 MAR 2009 & 15 JUN 2010

Revised pursuant to Board action(s), 19 MAY 2009

Revised pursuant to Board action(s) for City Clerk Election Conduct, 15 JAN 2008

Revised pursuant to Board action(s), 18 SEP 2007

Revised pursuant to input from the Department of Neighborhood Empowerment, 20 JUN 2006

Revised pursuant to Board action(s), 16 AUG 2005

Revised pursuant to input from the Department of Neighborhood Empowerment and the Los Angeles City Attorney, 05 AUG 2004

Revised pursuant to input from Department of Neighborhood Empowerment and LA City Attorney, 10 JUN 2002

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LOS FELIZ
NEIGHBORHOOD COUNCIL

CERTIFIED COUNCIL #35

ESTABLISHED 2002

BYLAWS

REVISED: SEPTEMBER 2015
JUNE 27, 2017

Approved June 27, 2017
LFNC062717

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ARTICLE I - NAME

The name of this organization shall be the "Los Feliz Neighborhood Council." It may hereinafter be referred to as "LFNC", "Neighborhood Council" or the "Council." It shall be organized as an advisory body to the City of Los Angeles pursuant to Article IX of the City Charter and any ordinances or regulations promulgated thereunder.

ARTICLE II - PURPOSE

Principles of Governance. The LFNC is to act as an advisory body on issues of concern to its Council Area stakeholders in a manner defined by the Los Angeles City Charter, Plan for a Citywide System of Neighborhood Councils (the "Plan") and these Bylaws regarding the governance of the City of Los Angeles.

A. The **MISSION** of the Council is:
   The LFNC shall strive to improve and unify the diverse areas of Los Feliz by promoting citizen participation in government at all levels and by encouraging citizens to help advise City government in accordance with the provisions of law cited in Article I above.

B. The **POLICY** of the Council is:

   The LFNC endeavors to be the premier conduit of its stakeholders, as that term is defined by the City Charter, ~~in~~ throughout Los Feliz, to enhance the quality of life for its Stakeholders. LFNC Governing Board Members, Committee Chairs and volunteers will help to set a standard for how stakeholders can promote and protect the interests of this community. It is the policy of the LFNC:

   1. To provide an inclusive, open forum for public discussion of issues relevant to this Neighborhood Council;
   2. To respect the dignity and expression of viewpoints of all individuals, groups, and organizations involved in this Neighborhood Council;
   3. To remain politically and ideologically non-partisan and inclusive in its operations, including, but not limited to, the selection processes for the Board, Committee Chairpersons, and committee members;
   4. To promote and utilize the City's Early Notification System (ENS) and other communication systems to inform Stakeholders about matters in the community in a way that promotes and encourages involvement in the decision-making process;
   5. To encourage all Stakeholders to participate in the activities of this Neighborhood Council;

6. To prohibit discrimination against any individual or group on the basis of race, religion; color, creed, national origin, ancestry, gender, sexual orientation, age, disability, marital status, income, political or ideological affiliation;
7. To have fair, open; and transparent procedures for the conduct of the Neighborhood Council business.

ARTICLE III - BOUNDARIES

Section 1. Boundary Description

The boundaries abut the boundaries of adjacent Neighborhood Councils and include those areas of the City within the following lines of demarcation ("Area"):

From Hollywood Boulevard, north on Western Avenue into Griffith Park at its western boundary (Fern Dell), continuing up the natural boundary of Griffith Park over to the north City limits; then east along the north City limits to the fence enclosing the Los Angeles River at the Ventura Freeway (I-134); then south along such fence to Hyperion Avenue; then south on Hyperion Avenue to Fountain Avenue; then west on Fountain Avenue to Sunset Boulevard; then northwest on Sunset Boulevard to Hollywood Boulevard; then west on Hollywood Boulevard to Western Avenue, but including Barnsdall Park.

Section 2. Internal Boundaries

A. The Area shall include five (5) Districts designated as Districts A through E. The District boundaries are as follows:

1. North of Los Feliz Boulevard;
2. South of Los Feliz Boulevard and west of Vermont Avenue;
3. South of Los Feliz Boulevard between Vermont Avenue on the west and Commonwealth Avenue, to Prospect Avenue to Hoover Street on the east;
4. South of Los Feliz Boulevard to Commonwealth Avenue on the west to Franklin Avenue to St. George Street to Tracy Street on the south;
5. Commonwealth Avenue to Prospect Avenue to Hoover Street on the west; Franklin Avenue to St. George Street to Tracy Street on the north.

ARTICLE IV – STAKEHOLDER

Neighborhood Council membership is open to all Stakeholders. "Stakeholders are defined as everyone who lives, works or owns real property within LFNC boundaries and also those who declare a stake in the neighborhood as a Community Interest Stakeholder, defined as a person who affirms a substantial and ongoing participation within LFNC boundaries and who may be in

a Community organization such as, but not limited to, educational, recreational, business, public safety, nonprofit and/or religious' organizations.;

A Community Organization is defined as a named entity, which has a physical street address within the LFNC boundaries from which it performs verifiable ongoing activities and operations while maintaining any required bona fide documentation to validate its legitimacy.

ARTICLE V - GOVERNING BOARD

Section 1. Composition

The LFNC Governing Board shall consist of nineteen (19) Board Members representing diverse stakeholder interests and geographic locations as follows:

A. Elected Governing Board Members. Fifteen (15) Board Members ("District Representatives") shall be elected to represent the five (5) geographical Districts (alphabetically labeled: A-E) (see Attachment A) in accordance with the provisions of Article X. District Representatives are charged with representation of Stakeholders in their respective Districts, as well as with responding to the concerns of all Stakeholders concerning such District.

   Four (4) Board Members ("Community Interest Representatives") shall also be elected in accordance with the provisions of Article X. Community Interest Representatives shall consist of an (a) Education Interests Representative, (b) Recreation Interests Representative, (c) Public Safety Interests Representative, and (d) Business Interests Representative.

B. Appointed Governing Board Members. The Board shall fill Board Member vacancies by appointment. No sitting Board Member may stand for or be considered for Board Member appointment unless they have formally resigned and vacated their Board Member seat and meet the requirements specified in these bylaws for the appointment sought._

Section 2. Quorum

Ten (10) Governing Board Members shall constitute a quorum.

In the event the Board should lose its ability to establish an ongoing quorum due to a lack of seated Board members, it shall consult with the Department of Neighborhood Empowerment ("Department") to establish a procedure for reestablishing quorum in concordance with the Board of Neighborhood Commissioners Policy 2010.01 – Department of Neighborhood Empowerment Remedy for Loss of Quorum by Neighborhood Councils Due to Vacancies and Authority to Fill Vacancies.

Section 3. Official Actions

Consensus. Decisions of the Governing Board can be made by consensus, meaning unanimity amongst the voting Board Members. In the event consensus is not reached, decisions will be made by a roll call simple majority vote by the board members present and voting, not including abstentions, except that amendment of these Bylaws shall require a super-majority vote, which shall mean no less than twelve (12) votes. In all decisions affecting only one (1) District, the Board should give strong consideration to positions voiced by the affected Stakeholders._

Section 4. Terms and Term Limits

A. Term. Except as noted in Article V, all Governing Board Members shall serve for a term of four (4) years, or until their successors are seated. The terms of Board Members shall commence at the first Board meeting, which is no more than thirty (30) days following the certification of the results of an election (it being intended that if meetings are held monthly, the newly elected District Representatives or Community Interest Representatives would be seated at the first meeting following their election).

B. Term Limits. Presently, term limits do not apply to Los Feliz Neighborhood Council Governing Board positions.

Section 5. Duties and Powers

A. Conflicts. The Conflict of Interest provisions issued by the City of Los Angeles and the Department will be used to determine whether a conflict of interest exists. However, a conflict shall be deemed to exist where a Governing Board Member or a member of their immediate family or household would derive a direct or indirect financial benefit from an action of the Council on which the Board Member would be voting. If a conflict of interest exists, the affected Board Member shall declare in writing or verbally state as part of the record the source of such conflict of interest and shall recuse themselves from voting on any related issues. Failure to do so shall be grounds for removal from the Board.

B. Ethics Certification. Any Governing Board Member or Committee Chairperson who has not satisfactorily completed the course currently entitled “Ethics and Open Government Training for Neighborhood Councils” within sixty (60) days of being seated, confirmed in any Council position, or after any previous certification has expired, shall be prohibited from participating in discussion or voting on any issues coming before the Board and/or individual committee(s), until this mandatory training is completed. Non-participation due to failure to obtain certification shall constitute an unexcused meeting absence. All board members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 6. Vacancies

The Governing Board shall fill Board vacancies by majority vote after an outreach effort specifying timetable, process and requirements and duties of the vacated position as outlined in the Standing Rules, Policies and Procedures.

Section 7. Absences

Commencing July 1, 2016, unexcused absences at two (2) consecutive Governing Board meetings or any absences (excused or unexcused) from three (3) Board meetings within any twelve (12) months period constitutes grounds for expulsion of a Board Member in accordance with these bylaws. If a Board Member's absences exceeds the threshold enumerated here, the Board's Presiding Officer shall automatically place an item on the Executive Committee's next regular meeting agenda to review the Board Member's attendance and shall make a recommendation to the Board whether further action, including expulsion from the Board, should be formally undertaken. Any meeting of the Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance. Board Member attendance shall be recorded in the meeting minutes and approved by the Board, which will serve as the document of record for meeting attendance requirements.

Section 8. Censure

The LFNC can take action to publicly reprimand a Governing Board Member for actions conducted in the course of LFNC business by censuring the Board Member at a Board meeting. Censures shall be placed on the agenda for discussion and action. The LFNC shall consult with the City Attorney during any censure process.

Section 9. Removal

The Governing Board may expel or suspend a Board Member based on a good faith determination that the Board Member has failed to a material and serious degree to observe the rules of conduct of the LFNC, or has engaged in conduct materially and seriously prejudicial to the interests of the LFNC. The LFNC shall consult with the City Attorney during any expulsion or suspension process, including any expulsion or suspension related to Absences.

If grounds appear to exist for expulsion or suspension of a Board Member, the following procedures shall be followed:

A. The Board Member shall be given fifteen (15) days prior notice of the proposed expulsion or suspension and the reasons for this action. Notice shall be given by any method reasonably calculated to provide actual service.

B. The Board Member shall be given an opportunity to be heard at a special meeting, if requested by the Board Member in writing at least five (5) days prior to the proposed expulsion or suspension, or by submission of a written statement for the Board's

consideration. The meeting shall be held, or the written statement considered, by the Board in determining whether the expulsion or suspension should take place. The Board Member shall have the opportunity to be heard and to call witnesses at any special meeting in accordance with parliamentary authority and these Bylaws.

C. The Governing Board shall decide whether or not the Board Member should be suspended, expelled or sanctioned in some other way. A Board Member may be expelled, suspended or sanctioned by an affirmative vote of a super-majority of (no less than 12) the Board Members present.

D. Duration of suspensions and the nature of sanctions shall be determined on an individual basis by the Board.

Section 10. Resignation

A Governing Board Member or Committee Chair may formally resign in writing to the President and/or Secretary with the resignation immediately taking effect after the President acknowledges its receipt. . Resignations can be formally rescinded before the next regularly scheduled Board or Executive Committee meeting where actions to fill the vacancy would normally be contemplated.

Section 11. Community Outreach

The Governing Board shall ensure a system of outreach to find and obtain applicants for subsequent election and appointment to the Board is utilized. -The purpose of this outreach is to put forth a reasonable effort to inform and give Stakeholders desiring to participate on the Council an opportunity to become a member. To that end, the Board shall take into account the need to allow reasonable time for prospective Board Members to solicit Stakeholder support.

Early Notification.
The Governing Board will utilize various systems whereby pertinent information transmitted to Stakeholders through various means, including the City's Electronic Notification System (ENS), is disseminated or made reasonably available in a timely manner.

ARTICLE VI - OFFICERS

Section 1. Officers of the Board

The Neighborhood Council Governing Board shall elect the officers of the Board from among its Board Members. The officers of the Board ("Officers") shall include the following

positions, which all together comprise the Executive Committee: President, Vice President, Administration, Vice President, Communications, Secretary, and Treasurer.

Section 2. Duties and Powers

A. President. The President shall preside at all Governing Board and Executive Committee meetings; represent the interests of the Council before the City Council and City departments, boards, and commissions, or delegate such representation as warranted; serve as spokesperson for the Council in the press and before the public or delegate such ~~a~~ functions as warranted; work in conjunction with other Council Members to authorize, process and expedite the allocation of funding as lawfully decided by the Board. Discretionary actions of the President may be subject to reversal by passage of a motion confirmed by a majority vote of the Board present at the time said motion is moved and seconded.

B. Vice President, Administration. The Vice President, Administration shall chair the Rules and Elections Committee; serve as Presiding Officer in the absence of the President; be responsible for the operational and logistical needs of the Governing Board and Council and is empowered to ensure all bylaws, standing rules, policies and procedures are reasonably adhered to by making no less than a quarterly report to the Executive Committee to advise on current status and recommend any action(s) required regarding such.

C. Vice President, Communications. At the direction of the President, the Vice President, Communications shall routinely inform the public of the Council's issues and activities, assist in the preparation of, and solely be responsible for the distribution of formal correspondence and other Council related documents (whether internal or external) by any means, electronic or otherwise; circulate and/or direct incoming communications amongst the Council; coordinate the dissemination of official information through the Council's website, and solely maintain and utilize the Council's stakeholder contact database in manners approved by the President and/or the Governing Board.

D. Treasurer. The Treasurer shall chair the Budget and Finance Committee and shall have charge, and custody, of and be responsibility le for all the management of all Council funds of the Council ; and, , in general, perform all duties incident to the office of Treasurer and such other duties as may be assigned by the Governing Board. The Treasurer shall undergo all requisite financial training and certification as required by City oversight entities and shall comply with the requirements of Article IX in these bylaws regarding Financial Accountability.

E. Secretary. The Secretary shall ensure an archive of true and accurate records, e.g., meeting minutes, is kept of all proceedings, correspondence, and documents. Also, ; at the direction of the President, assist in preparing and disseminating Governing Board meeting agendas; catalog formal positions, resolutions and other Council documents;

maintain a current roster of Board Members and active Committee Members and provide access to copies of Council related materials when formally requested in concordance with any state or municipal law.

Section 3. Selection of Officers

Officers shall be elected biennially to serve on the Executive Committee until their successors are seated. Election of officers shall take place: (a) in even numbered years at the Governing Board meeting at which the term of the newly elected Board Members commences, or (b) upon resignation of any officer, where the remaining officers may appoint an interim replacement to serve until election of a successor by the Board is conducted, as soon as reasonably practical.

Section 4. Officer Terms

Officers shall serve until their successors are seated after the selection process in even numbered years. Officers serve at the will of the Governing Board and can be removed from office by a majority vote at a publicly noticed Board Meeting with the action placed under its own agenda item for discussion and possible action.

ARTICLE VII - COMMITTEES AND THEIR DUTIES

Section 1. Standing Committees

A. Standing Board Committees. Standing Board Committees shall be composed of Governing Board Members and shall include the following:

1. The Executive Committee. The Executive Committee consists of the President as Chair, the Vice President, Administration, the Vice President, Communications, the Treasurer, and the Secretary. The Executive Committee shall consider and recommend to the Governing Board the location of Council offices; create and follow administrative policies and procedures for the conduct of the Council's business; hear facilitate action on formal grievances in concordance with official City policy and procedures for adjudicating such; appoint or remove Council Committee Chairs, Staff Designees and promulgate rules to govern the conduct of Council business. A quorum of the Executive Committee consists of a majority of filled positions. All decisions of the Executive Committee may be subject to ratification or reversal by a majority of the Board present, at the next regular meeting of the Board at the time such motion is moved, seconded, and potentially discussed.

2. Budget and Finance Committee. The Budget and Finance Committee shall prepare and submit to the Governing Board f the annual budget for

approval, and also be responsible for recommending reallocation of funding from time to time as warranted.

3. Rules and Elections Committee. The Rules and Elections Committee shall review and recommend proposed amendments to these Bylaws, rules and procedures concerning the conduct of elections of District Representatives and Community Interest Representatives rules of conduct for Council meetings, and other policies or guidelines-regarding the conduct of the Governing Board and Council Committees.

B. Stakeholder Committees. The Governing Board shall create and promote additional standing committees open to the Stakeholders for purposes of carrying out the functions and duties of the Council consistent with the Plan for a Citywide System of Neighborhood Councils. Standing Stakeholder Committees shall consist of at least three (3) committee members. Except for the Community Interest Representatives, who shall chair the corresponding committee of their area of expertise (Public Safety, Education, Business and Recreation) the Committee chairperson shall be appointed by the Executive Committee and may be removed and replaced by the Executive Committee.

Any interested Stakeholder of the LFNC, including Board Members, shall be entitled to serve on any Standing Stakeholder Committee upon written request to the Committee Chair or the Board. Standing Stakeholder Committee membership shall be effective as of the second Committee meeting following the request for membership on the Committee as a minimum meeting attendance requirement. However, current Governing Board Members and the actual Committee Chairs themselves shall be exempted from the minimum meeting attendance requirement. In the event of the formation of a new, the reconstitution of a dormant, or the formation of ad-hoc committees, the Chair shall have the authority to waive or reduce the number of minimum meetings before committee membership becomes effective, provided any such waiver shall be accurately recorded in the meeting minutes.

Nothing in these Bylaws shall prevent a Committee from acting on the basis of a consensus of those present. The Board may authorize a Standing Stakeholder Committee to function as a joint committee with other Neighborhood Councils; however, only LFNC Stakeholders will be considered members of the LFNC Committee.

Ad Hoc Committees

Subject to such terms and conditions as they deem appropriate, the Executive Committee or Governing Board may create or authorize ad hoc committees to perform specific services or to study or investigate issues of concern to the Council, and to report back to the Board or to a standing committee concerning their findings and recommendations, if any.

Section 2. Committee Creation and Authorization

A. Committee Creation and Authorization. The Governing Board shall maintain a system for the election, selection, or appointment of Board Members or Stakeholders to committees, sub-committees, and/or ad hoc committees, as the need arises. The Secretary shall note all other committees established or disbanded in the minutes.

B. Removal of Committee Members. The Governing Board may establish procedures for removal of Committee members for cause, subject to review under any existing City mandated Grievance procedures guidelines

ARTICLE VIII - MEETINGS

Section 1. Meeting Time and Place

A. Governing Board Meetings. Board Meetings shall be held at least once per calendar quarter.

B. Special Meetings. A Special Meeting of the Board for any lawful purpose may be called at any time by the President, a majority of the Board, or by a bona fide petition signed by one hundred (100) or more Stakeholders. The meeting date shall be at least five (5) days, but no more than thirty (30) days, after receipt of the petition by the Board. No business, other than the general nature of which was set forth in the notice of the meeting, may be conducted at such a meeting.

Section 2. Agenda Setting

The President shall set the agenda for each Council meeting.

Section 3. Notifications/Postings

Whenever the Governing Board or a committee subject to the Ralph M. Brown Act (the "Brown Act") is required or permitted to take any action at a meeting, a written notice of the meeting shall be given. The notice shall specify the date, time, place, and agenda of the meeting. All such notices will conform to the Brown Act, which may include posting meeting notices in generally accessible public places, through electronic media, such as e-mail, and posting notice on the Council's web site or other form of electronic media.

At a minimum, meeting notices shall be posted in compliance with the Ralph M. Brown Act and in compliance with City of Los Angeles Neighborhood Council posting policy. An updated listing of the Neighborhood Council's physical posting location/s shall be kept on file with the Neighborhood Council.

Section 4. Reconsideration

Actions taken by the Governing Board may be reconsidered in accordance with the standard procedures for reconsideration required for deliberative bodies within the City of Los Angeles

ARTICLE IX – FINANCES

A. Compliance. All receipts, disbursements, funds handling, accounting, and financial reporting for the Council shall comply with the requirements of the City, as amended from time to time. The LFNC shall comply with all financial accountability requirements as specified by City Ordinance 174006 and in the Plan and as stated in the City's Certification Application.

B. Accounts. The Treasurer of the Council shall oversee and be charged with the full custody, control, and facilitation of all Council funds and assets.

C. Records

The Treasurer shall establish and oversee a system of bookkeeping and accounting for the Council that complies with Generally Accepted Accounting Principles and conforms to all applicable local, state, or federal laws. The Treasurer may request authorization from the Board to retain a financial professional to assist in creating a bookkeeping and annual accounting system. The Treasurer may also request the assistance of the City when implementing the same. The Treasurer, however, shall be ultimately responsible for the maintenance of the system of bookkeeping and accounting and for the protection of all Council assets.

D. Access. The Council's financial statements, books, and accounts shall be open for inspection and copying by any member of the public upon a written request to the Board. The Board shall establish fair and open procedures to permit inspection within a reasonable time. Any copying of financial records will be performed by policies established by the Board and the charges for such services will be the responsibility of the person or entity requesting the copies.

E. Reports. The Treasurer shall make a written report to the Board on the Council's finances at every regular meeting of the Governing Board, and such other times as the Board may request.

F. Submissions to Department. The Treasurer shall prepare and file such documents and returns as are required by the City of Los Angeles and shall make the Council's financial records available for review by any authorized agency of the City of Los Angeles. The Treasurer shall be responsible for preparing or coordinating the preparation of a financial statement for the Department annually. The Treasurer shall also coordinate and cooperate with the Department on establishing and maintaining a process and/or system by which the Council's finances and book of accounts can be reviewed by the City pursuant to the Plan. . The LFNC will not

enter into any contracts or agreement except through the Department's current policies regarding such.

ARTICLE X - ELECTIONS

Section 1. **Administration of Election**

LFNC elections will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Governing Board Structure and Voting

District Representatives shall be chosen by the public at general elections conducted by and in accordance with the rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising such elections. All Governing Board Members must be qualified for the position sought prior to formally applying as a candidate for such election or appointment to the Governing Board. General elections shall be held every two (2) years in even years in alternating intervals, where a group of ten (10) Governing Board Representatives are elected in one interval, and nine (9) Governing Board Representatives are elected in the next, and so on.

Ten (10) District Representatives, two (2) from each of the five (5) alphabetically designated Districts, shall be elected concurrently to a term of four (4) years and every four (4) years thereafter. Eligibility for these seats positions is limited to those Stakeholders at least eighteen (18) years of age at the time of the election who live or own property in one (1) geographically designated district for which they wish to stand for election.

Five (5) District Representatives, one (1) representing each of the five (5) alphabetically designated Districts, shall be elected to a term of four (4) years and every four (4) years thereafter. Eligibility for these-positions is open to those all Stakeholders at least eighteen (18) years of age at the time of the election who declare a legitimate a stake in one (1) geographically designated, alphabetically labeled district for which they wish to stand for election. Four (4) Community Interest Representatives shall be elected to a term of four (4) years beginning 2014 and every four years thereafter. Eligibility for these seats is open to those Stakeholders who demonstrate both that they have a stake with respect to the Community Interest they seek to represent and that that interest lies within the LFNC Boundaries.

All Stakeholders shall be eligible to vote for District Representatives from one (1) District only. Though Stakeholders can declare stakes in multiple Districts, they can only be able to choose one (1) District in which to cast a vote for District Representatives in each election. See Attachment B.

During their term, each Board Member must maintain the status upon which they were elected/selected to the Governing Board (ei.ge., certain District Representatives must remain Stakeholders who live, work or own property in that their District;, a Business representative must maintain an interest in or significant relation to a bona fide business within the LFNC boundaries failing which the Board Member shall resign, or may be removed, and shall be replaced by the Board.

Minimum Voting Age

Voting in the election of all District Representatives shall be open to all Stakeholders at least thirteen (13) years old.

The election of all Community Interest Representatives shall be open to all Stakeholders at least thirteen (13) years old.

Qualification to vote may be established by self-affirmation or other means officially determined by the Governing Board pertaining and prior to that election

Method of Verifying Stakeholder Status

Voters will self-affirm their stakeholder status in order to cast their ballot.

Restrictions on Candidates Running for Multiple Seats

No candidate for election to the Governing Board may stand for more than one (1) position at any given time.

Other Election Related Language

A. Election of District Representatives. The Board shall take actions to promote awareness of, and participation in, all elections, not inconsistent with the applicable rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election. Such actions may include provisions for one (1) or more assemblies at which candidates may make presentations to Stakeholders and answer questions, and for the form of applications to be approved by the Executive Committee and/or by the Governing Board. . To the extent not inconsistent with the applicable rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election, election procedures may include appropriate provisions for voting by mail or other means, and votes will be tabulated only for those persons indicated by on the actual ballot or other form of submission.

The top two (2) vote getters in each of the five (5) geographical, alphabetically designated, Districts shall be elected every four (4) years in even numbered years in intervening election intervals with. The top one (1) vote getter in each of the five (5) geographical, alphabetically designated, Districts who shall also be elected every four (4) years in even numbered years.

There will be no runoffs. The Governing Board may establish its own or utilize the procedures defined by City oversight bodies for resolving election ties, in the absence of which a coin toss within public view will decide ties. If there are less than two (2) candidates receiving votes in any District, the available positions for that District shall be filled by Board appointment as prescribed in these bylaws.

B. Election of Community Interest Representatives. Four (4) Community Interest Representatives shall be elected selected by the public at general elections conducted by the City Clerk, and/or the authority tasked with administering and supervising the election, every four (4) years following beginning with the 2014 election cycle in accordance with the rules and regulations promulgated by the City Clerk and/or the authority tasked with administering and supervising the election. Governing Board Members elected as Community Interest Representatives must be able to declare a legitimate stake in within LFNC boundaries the Area with respect to the specific interest they seek to represent (Education, Recreation, Business and Public Safety) at the time of both their application for, and subsequent election therein.

All Stakeholders are eligible to vote for one (1) candidate in each of the four (4) Community Interest categories (Education, Recreation, Business, and Public Safety) in that intervening election cycle.

Outreach & Process. The Governing Board shall take actions to promote awareness of and participation in such elections, not inconsistent with the applicable rules and regulations promulgated by the City Clerk or the authority tasked with administering and supervising the election.

Concurrent Positions. Current Governing Board Members cannot stand for election unless their present position is (a) open for reelection through the normal course of election cycles, or (b) they have formally resigned and vacated their current position and meet the requirements specified in these Bylaws for the position sought.

ARTICLE XI - GRIEVANCE PROCESS

Section 1. **Grievance Procedure**

Any stakeholder objecting to the failure of the Governing Board or any Council Member to comply with any applicable guidelines, procedures or policies may submit a formal written

grievance to any Member of the Board, who shall promptly refer it to the LFNC President or Secretary where it will be processed and ultimately reviewed through the policy and procedure designated to handle such grievances.

Formal grievances must also be submitted to The Department and City Attorney's office, either by the person(s) submitting the grievance or the LFNC President or Secretary.

A Governing Board Member or group of Board Members is not permitted to lodge grievances against other Board Members or against the Neighborhood Council as a whole, except as permitted under the City's grievance policy. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances.

ARTICLE XII - PARLIAMENTARYAUTHORITY

All meetings of the Board and Committees shall be conducted in accordance with the Brown Act, these Bylaws, any approved Standing Rules, Polices and Procedures and Parliamentary Authority. "PARLIAMENTARY AUTHORITY" shall mean Robert's Rules of Order, newly revised.

The Governing Board shall make such other rules for the conduct of its meetings and official actions as are necessary and appropriate and shall be the sole judge of such rules. Standing rules, policies and procedures may be approved by the Board to supplement these Bylaws. Such rules shall be in addition to the Bylaws and shall not be construed to change or replace any Bylaw. Among other aspects, Standing Rules may apply to guide the conduct of the Board, election guidelines and all meeting procedures. If there is a conflict between a provision of the Bylaws and a Standing Rule, the Bylaws shall govern. Standing Rules may be adopted, amended, or repealed by a simple majority vote of the Board.

ARTICLE XIII - AMENDMENTS

Any Stakeholder(s) may propose amendments to these Bylaws during the public comment period of a regular meeting of the Board. The Rules and Elections Committee or the Executive Committee may also propose amendments. A proposal to amend these Bylaws shall be formalized in writing and lodged with the Secretary or other person responsible for preparing the agenda for the next regular meeting. The proposed amendment will be placed on the agenda for public discussion at the next regular meeting of the Board.

Approval of proposed amendments to these Bylaws must be made by a Supermajority vote of the Board. After such approval, the proposed amendment shall then promptly be submitted to the Department along with a copy of the existing Bylaws for review and approval by the Department all in accordance with Article V(3) of the Plan, as it may be amended for time to time, and in compliance with applicable requirements and procedures.

ARTICLE XIV - COMPLIANCE

The Council, its representatives, and all participating community Stakeholders shall comply with these Bylaws and with any additional Standing Rules, Policies or Procedures as may be adopted by the Governing Board as well as all local, county, state, and federal laws, including, without limitation, the "Plan," the City Code of Conduct, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act (California Government Code Section 54950.5 et seq.), the Public Records Act, the American Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

Section 1. Code of Civility

The Council, its representatives, and all participating community Stakeholders shall conduct all Council business in a civil, professional, and respectful manner and strive to adhere to the Code of Civility established specifically for the conduct of Neighborhood Councils within the City of Los Angele Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy.

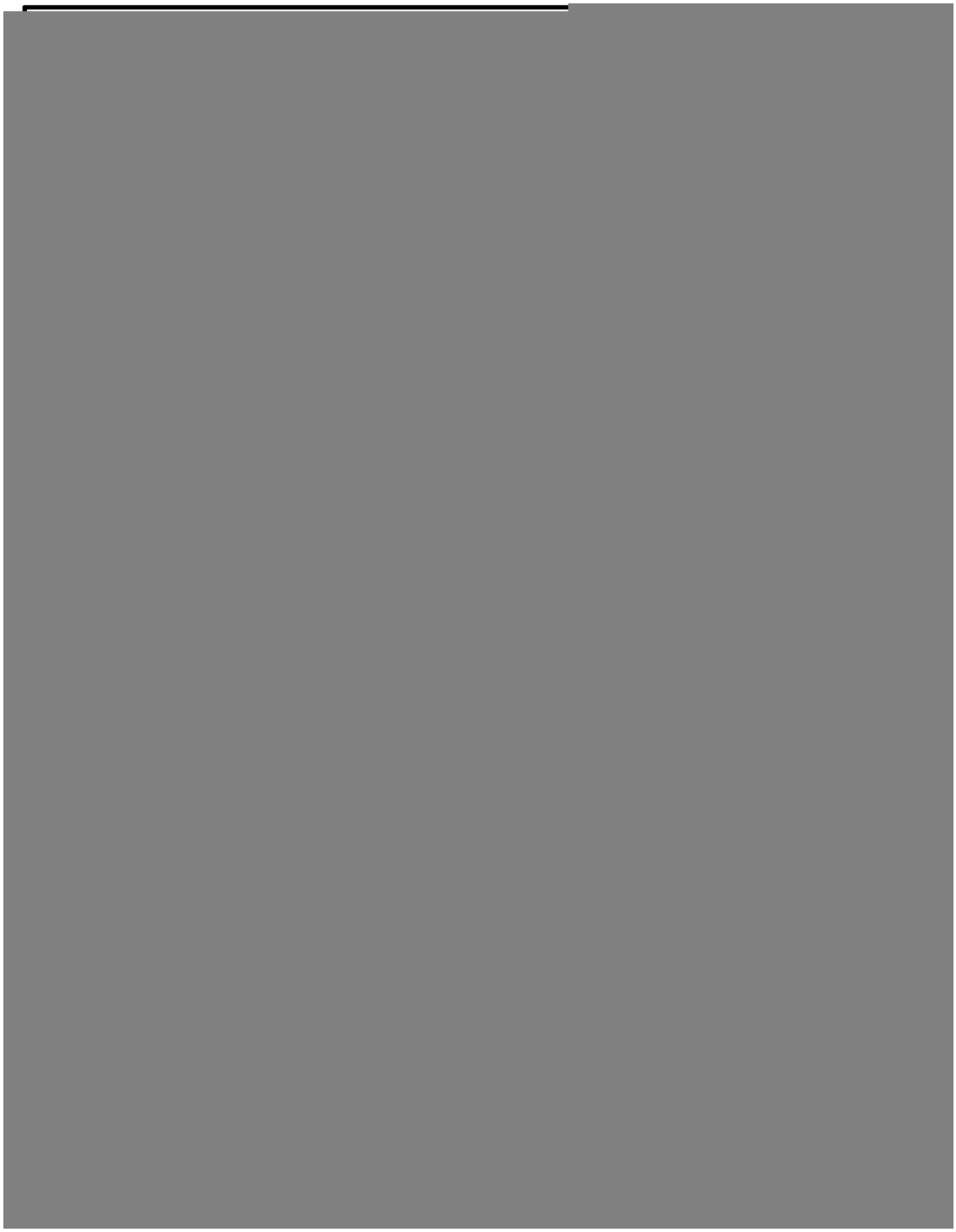
Section 2. Training

All Governing Board Members and other Council leaders shall take training as required by these Bylaws or other City oversight agencies in the fundamentals of the workings of Neighborhood Councils, including, but not limited to ethics, funding, professional conduct, workplace violence and sexual harassment training, etc. provided by the City, and complete any required certifications of such training. (See also Article V, Section 5 C.) All board members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 3. Self-Assessment

At some time during the 1st quarter of the calendar year, the Council shall conduct a self-assessment pursuant to Article VI, Section 1 of the Plan.

ATTACHMENT A – LOS FELIZ NEIGHBORHOOD COUNCIL MAP



ATTACHMENT B – GOVERNING BOARD STRUCTURE AND VOTING

Los Feliz Neighborhood Council – 19 Board Seats

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
District Representative A-E Term: 4 Years	10	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives or owns real property in one (1) geographically designated district for which they wish to stand for election.	Stakeholder who is at least thirteen (13) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder. Votes may only be cast in the one (1) district of the voter's declared stake
District Representative, A-E Term: 4 Years	5	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives, works, or owns real property in a specific district or those who declare a stake in the neighborhood as a community interest stakeholder in one (1) geographically designated district for which they wish to stand for election.	
Community Interest Representative, Business Term: 4 Years	1	Elected	Stakeholder who is at least eighteen (18) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder.	Stakeholder who is at least thirteen (13) years of age at the time of the election who lives, works or owns real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder in one (1) geographically designated district. Votes may be cast for all Community Interest Representative positions at time of election.
Community Interest Representative, Education Term: 4 Years	1			
Community Interest Representative, Recreation Term: 4 Years	1			
Community Interest Representative, Public Safety Term: 4 Years	1			

ATTACHMENT C – CHRONONOLGY OF BYLAW CHANGES

Revised pursuant to Board action(s), 15 APR 2015

Revised pursuant to Board action(s), 21 JAN 2014

Revised pursuant to input from Los Angeles City Council, 21 JAN 2014

Revised pursuant to Board action(s), 23 MAY 2013

Revised pursuant to elections ordinance, 3 OCT 2012

Revised pursuant to approval by the Board of Neighborhood Commissioners and Department of Neighborhood Empowerment, 18 JUN 2012

Revised pursuant to input from Department of Neighborhood Empowerment and the LA City Attorney, 09 JAN 2012

Revised pursuant to Board action(s), 18 OCT 2011

Revised pursuant to Board action(s) and Department of Neighborhood Empowerment Table of Contents Requirement, 20 SEP 2011

Revised pursuant to Board action(s), 21 JUN 2011

Revised pursuant to Board action(s), 15 FEB 2011

Revised pursuant to Board action(s), 19 OCT 2010

Revised pursuant to Board action(s), 09 MAR 2009 & 15 JUN 2010

Revised pursuant to Board action(s), 19 MAY 2009

Revised pursuant to Board action(s) for City Clerk Election Conduct, 15 JAN 2008

Revised pursuant to Board action(s), 18 SEP 2007

Revised pursuant to input from the Department of Neighborhood Empowerment, 20 JUN 2006

Revised pursuant to Board action(s), 16 AUG 2005

Revised pursuant to input from the Department of Neighborhood Empowerment and the Los Angeles City Attorney, 05 AUG 2004

Revised pursuant to input from Department of Neighborhood Empowerment and LA City Attorney, 10 JUN 2002

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Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:28:02 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:28:43 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Jun 7, 2017 at 3:34 PM
Subject: Re: Received Email Re: Strategic Plan
To: Linda Demmers <linda.demmers@gmail.com>
Cc: Grayce Liu <grayce.liu@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, LFNC <barbara.howell@losfeliznc.org>, Jon Deutsch <jon.deutsch@losfeliznc.org>, Bryant Edwards <bryant.edwards@losfeliznc.org>, "Mark F. Mauceri" <mfmauceri@losfeliznc.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

Hope all is well. My apologies for any confusion and frustration. I just responded to Luke's email where I stated my understanding on the Budget portion will incorporated as part of the new NC Funding platform that will be rolled out on July 1st.

The remaining reports are currently being updated and should be available by the end of the week.

Once again, my apologies for any inconvenience and frustration.

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Wed, Jun 7, 2017 at 2:49 PM, Linda Demmers <linda.demmers@gmail.com> wrote:

> This is the response I received from an email requesting information and assistance. Please note that the email I sent was regarding the lack of information.
>
> Quoting Linda Demmers:
>
> All links to the Strategic Planning Document for Budget Planning lead to the 2016 – 2017 package – including the City Clerk website, from EmpowerLA website, and from GM's message last Friday. Note that this version says that budgets for next year are due September 1, 2016. How can Neighbor Hood Councils meet a June 30 2017 deadline when the forms are not available and the date due is last year?

Linda Demmers

Los Feliz Neighborhood Council

Currently, ALL links from City Clerk site, EmpowerLA Newsletter (two weeks ago) and EmpowerLA Website (Journey section) link to the 2016-2017 materials and indicate that the budget and strategic plan are due September 1, 2016.

If the Neighborhood Councils are required to submit materials by June 30, this is virtually impossible to accomplish without current information or application materials. Further if the application materials are being modified for the coming year, it is a disservice to those who are already working on the plans and budgets using the outdated forms.

This boilerplate response does not address the questions and is sent out in response to nearly every request send to NCSupport@lacity.org.

This is not support.

I hope all is well with you.
Linda Demmers
Los Feliz Neighborhood Council
District A Representative

---------- Forwarded message ----------
From: **NC Support** <ncsupport@lacity.org>
Date: Wed, Jun 7, 2017 at 1:58 PM
Subject: Received Email Re: Strategic Plan
To: linda.demmers@gmail.com

Agendas received after 12:00 PM on a Friday or before a holiday weekend, will probably be uploaded to ENS the next business Day

Thank you for your email. If you provide an NC Meeting agenda for uploading to ENS, please be aware of the following, Staff is reviewing the agendas for the following:

1. Agendas submitted in the required *72 hours for Regular Meetings (for example: Board Meeting is scheduled for Monday January 2, 2017 at 6:30 PM, agendas should be submitted prior to or on Friday December 30, 2016 at 12:00 PM to allow staff the opportunity to post).*

2. Agendas submitted in the required *24 hours for Special Meetings (for example: Special Meeting is scheduled for Tuesday January 3, 2017 at 6:30 PM, agendas should be submitted prior to or on Monday January 2, 2016 at 12:00 PM to allow staff the opportunity to post).*

3. Agenda submitted in a *PDF format*

4. Required *Brown Act Language; "Public Access of Records"* is included on all Agendas

5. Required *ADA language* is included on all agendas

6. Required agenda item; *"General Public Comment On Non-Agenda Items"*

7. Sufficient information (20 words or less) is provided for each Agenda item (not just a title of the item)

8. Include the date and title of the meeting in the subject box of the email

9. If you have cancelled any planned NC meetings, you must submit an Agenda stating the date and time of the meeting and *"CANCELLED"* under the Date. Agendas are to be posted as usual AND sent here to ncsupport@lacity.org

10.If you have a revised agenda, you must submit a *"REVISED Agenda"*, stating the NC name, type of meeting, time and what was added or deleted.

For Immediate assistance please call 213-978-1551

--
Best Regards,
NC Support Team

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:27:31 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:28:12 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Los Angeles, CA 90012
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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Mon, May 22, 2017 at 5:04 PM
Subject: Re: 05/23/2017 07:25 PM - LFNC Special Board Meeting
To: Martha Cabral <martha.cabral@lacity.org>, Melvin Canas <melvin.canas@lacity.org>
Cc: Mike Fong <mike.fong@lacity.org>, Leyla Campos <leyla.campos@lacity.org>, Grayce Liu <grayce.liu@lacity.org>

Hi Melvin and Martha,

FYI, I just received a Special Meeting agenda for LFNC where they are agendizing the two NPGs.

Thank you.

Mario Hernandez
Project Coordinator

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Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Mon, May 22, 2017 at 5:03 PM, Ita Ensla <ita.ensla@lacity.org> wrote:

> Attached is the new Los Feliz NC document posted for Neighborhood Councils.
>
> TITLE: LFNC Special Board Meeting
> DATE: 05/23/2017
> TIME: 07:25 PM
> To view the document online please visit: http://ens.lacity.org/ensnc/griffithparknc/ensncgriffithparknc803112281_05232017.pdf
>
> To unsubscribe from this list, please click on this link:
> http://listserv.lacity.org/cgi-bin/wa.exe?SUBED1=ensnc_803&A=1

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:27:00 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:27:42 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
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Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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EMPOWERLA LEADERSHIP ACADEMY

---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Fri, May 19, 2017 at 12:31 PM
Subject: Re: Case 17188 - Open Case
To: Grayce Liu <grayce.liu@lacity.org>
Cc: Mike Fong <Mike.Fong@lacity.org>

Hi Grayce,

So far so good. At LFNC's 05/16/17 general board meeting, they listed an agenda item to to spend $6,350.00 to procure (purchase and install) spectator seating at Griffith Park soccer fields.

This is the agenda language. I downloaded this agenda from ENS. (attached.)

G. Recreation (Mauceri) (10 minutes)
    i. [FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. (Board Packet)

Prior to the star of the meeting, I informed the Board VP, Jonathan Deutsch, the expense might require a city contract because of the dollar amount and the proposed service. He said he would inform the Pres, Luke Klipp and perhaps they might amend the dollar amount below $5,000.00 and they thanked me for the heads-up.

When the Board got around to hearing the item, at approx 10:45pm, Luke announced the item may require a contract because of the dollar amount and they were not aware of this

requirement until a month or two ago. That is when Mark stood and clarified it would not need a contract because the expense included two vendors well below the $5,000.00. Mark further clarified the expenses are for two NPGs, one for AYSO and I could not make out the other organization's name. At this time, Luke stated the agenda packet did not contain the completed documents due to a printer error.

At that point, I made the recommendation to the Board, they should probably table the item because the motion listed on the posted agenda did not indicate the expense was for NPGs and if they considered the item as is, they might create some violation issues. Mark said there is not time to table because they could lose the money so he was going to amend the motion to state they were NPGs. I made no further comment.

The next day I spoke with Mike about this action and my understanding and he confirmed my recommendation to be appropriate. I spoke to Melvin and provided the posted agenda, and Melvin also agreed the item was written incorrectly.

I spoke to Linda yesterday and explained the error in the action and she said she understood their error and would to Luke as well. I also spoke to Luke and his understanding the motion was good because they were approving an expense and did not matter if it identified the expense as an NPG or two. I explained to Luke, Linda informed me they would be having a special meeting and suggested they could agendize these two NPGs properly at that specail meeting. Luke said he could not because special meetings, per the Brown Act, can only have one agenda item. I told him that was not accurate and they could have multiple items heard at a special meeting.

Luke wanted to speak to Funding so I referred to Melvin.

I didn't file any complaint against LFNC. Mark is referring the QB case I created to track this item.

I'll wait to respond to Mark's email if you want to discuss with me.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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Department of NEIGHBORHOOD EMPOWERMENT

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https://www.youtube.com/watch?v=IJ77Zz-RsFo

Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Fri, May 19, 2017 at 10:24 AM, Grayce Liu <grayce.liu@lacity.org> wrote:

Hi, guys,

Hope all is well. What happened here? Mark has sent this citywide to other NCs so I have other folks chiming in, too.

Please let me know. Thanks!

Best,

Grayce Liu
General Manager

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | 213-978-1551 Fax | 213-978-1751
Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org

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Department of
NEIGHBORHOOD EMPOWERMENT

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---------- Forwarded message ----------
From: **Mark F. Mauceri** <mfmauceri@losfeliznc.org>
Date: Fri, May 19, 2017 at 12:06 AM
Subject: Case 17188 - Open Case
To: Mario Hernandez <mario.hernandez@lacity.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>

Dear Mr. Hernandez,

I understand in your capacity as an employee of the City of Los Angeles you filed a complaint case against the Los Feliz Neighborhood Council entitled "**Field - Improper Action on Funding Item**," and this complaint contends LFNC violated the Brown Act in our governing board actions by improperly noticing and processing an agenda item.

The agenda item was listed as...

> **"[FUNDING] MOTION: Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*"**

...and can be found here. Additionally, the "Board Packet" posted electronically on our website contained two (2) Neighborhood Purpose Grant (NPG) Forms and two (2) Funding Request (FRF) Forms prepared for processing this funding item and their presence made it abundantly clear what the intent of the motion was, and how the paperwork would be processed.

At the meeting you opined this was in violation of the Ralph M. Brown Act and because of a printing error the funding forms were not included in the our printed materials. In deference to your authority, I withdrew the motion and restated it it to make it abundantly clear to anyone present what the intent of the motion was and how the funding would utilized, if we were not taxed for time, I probably would have asked you to cite some sort of points and authorities to support your contention.

As a volunteer neighborhood councilmember for over eight years now, I have become extraordinarily facile with the Brown Act and how it applies to Neighborhood Councils. I did not agree with your legal opinion at that time, nor do I now. I don't believe you are a lawyer, legal scholar, or have been deputized by the City Attorney to act in that capacity. Also, I don't recall receiving any policy brief explaining DONE Field Representatives are now empowered to override elected neighborhood council officials "on the spot" as it were.

Perhaps, I am mistaken and you have not overridden us at all, but are merely using your position to keep us from potentially being challenged with a Brown Act grievance in providing funding for local Los Feliz Neighborhood kids' benefit.

I understand you have instructed City Clerk funding division personnel to deny our funding request unless we convene a special meeting and re-adress the motion "properly." As you are clearly in command of this process, and have the authority to override normal NC process.

As you know, like all the other neighborhood councils, we're under a tight budgeting deadline and we would really like to get our stakeholder kids (and their parents) some seats instead of having to sit on hot astroturf here in Southern California. Summer is upon us.

As we do not want to convene a special meeting of nineteen (19) volunteers for naught, I humbly ask you provide us with the EXACT language we should place on the agenda of this special meeting, so we don't risk forfeiting this funding by not having it processed by the

impending deadline. Of course, we have no control over how fast paperwork gets processed once we dispatch it downtown.

I don’t remember the training course on “How to word agenda motions to satisfaction of DONE.” Although I have probably worded over 500 motions and not a one has been challenged in any way whatsoever, but I suppose there is a first time for everything.

The courtesy of a prompt written reply would be appreciated.

Thank you for all you do to empower L.A.!

Best,

- Mark

Mark F. Mauceri | Recreation Representative | Los Feliz Neighborhood Council (LFNC)
p.o. box 27003 | los angeles | california | 90027-0003 | usa | 323.935.6900

PRESIDENT
Luke H. Klipp

VICE PRESIDENTS
Sheldon Hirshon - Administration
Jon Deutsch - Communications

TREASURER
Barbara Howell

SECRETARY
Bryant Edwards

CITY OF LOS ANGELES
LOS FELIZ NEIGHBORHOOD COUNCIL

Your Neighborhood. Your Voice. Your Council.

GOVERNING BOARD MEETING AGENDA

May 16, 2017 – 7:30 PM

Founders Metropolitan Community Church
4607 Prospect Ave (enter on Rodney Dr)
Los Angeles, CA 90027

CERTIFIED COUNCIL #35

PO Box 27003
Los Angeles, CA 90027-0003

(213) 973-9758

www.losfeliznc.org

info@losfeliznc.org

---

1. **CALL TO ORDER. ROLL CALL.** **(2 minutes)**
2. **Public Comment on Non-Agenda Items** **(5 minutes)**
3. **Comments by Elected Officials** **(5 minutes)**
4. **Executive Committee Comments**
   - **A. President** **(10 minutes)**
   - **B. Vice President, Administration** **(5 minutes)**
   - **C. Vice President, Communications** **(5 minutes)**
   - **D. Treasurer** **(5 minutes)**
   - **E. Secretary** **(5 minutes)**
5. **Committee Reports**
   - **A. Planning, Zoning, Historic Preservation (PZHP) (Cornelius)** **(2 minutes)**
   - **B. Transportation (Cohen)** **(2 minutes)**
   - **C. Environmental Affairs (Foell)** **(2 minutes)**
   - **D. Ad Hoc Committee on Hillhurst Ave (Ballard)** **(2 minutes)**
   - **E. Ad Hoc Committee on Homelessness (Kim)** **(2 minutes)**
   - **F. Budget Representatives (Rodriguez/Foell)** **(2 minutes)**
6. **Election of Vice President, Administration** **(5 minutes)**
7. **Old Business** **(60 minutes)**
   - **A. <u>DISCUSSION AND POSSIBLE ACTION:</u>**
     CPC-2016-1954-CU-MCUP-DB-SPP-SPR, ENV-2016-1955-MND
     1860, 1868 N Western Ave, and 5440, 5446, and 5448 W Franklin Ave
     Requesting a Conditional Use Permit (CUP) to increase density greater than the maximum allowed by LAMC 12.22.A.25 with an increase of approximately 83% to permit 96 dwelling units in lieu of the 52 units otherwise permitted with 16, or 30%, of the permitted units set aside for very low income (below 50% AMI) in conjunction with the demolition of 3 existing residential units/gas station to construct a 5-story mixed use building with approximately 5,546 square feet of retail space and subterranean and ground level parking. Pursuant to LAMC 12.22.A.25, applicant proposes parking based on 0.5 spaces per bedroom, in accordance with AB 744, and on-menu incentives including 3:1 Floor-Area Ratio (FAR) in lieu of the permitted 1:1 and 2:1, averaging of

FAR, density, open space, and parking. Additionally, pursuant to LAMC 12.22.A.25, applicant requests off-menu incentives to permit a maximum building height of 60 feet and a portion of the building to exceed 30 feet in height within 14 feet of the front property line and a maximum of 5 lots to be tied together to form a single building site. Pursuant to LAMC 12.24.W1 applicant requests a Master CUP to allow sale and dispensing of alcohol for on- and off-site consumption. Pursuant to LAMC 11.5.7.C applicant requests specific plan project permit compliance review under the Vermont/Western Station Neighborhood Area Plan (SNAP). Pursuant to LAMC 17.15, applicant requests approval of VTT-74166 to merge and re-subdivide the site into a single ground lot and to merge 7 feet of previously-dedicated land. Haul route approval is requested. *(Board Packet)*

8. Budget & Finance Motions (Howell)

A. **MOTION:** Approve April 2017 Monthly Expenditure Report (MER) **(2 minutes)**
(Board Packet)

B. **MOTION:** Approve the following individual expenditures by board vote count **(5 minutes)**

Payee	Amount	Purpose
Facebook	$49.99	Facebook Boosts
The Taco Guy	$650.00	Refreshments for Recreation event
The Blue Rooster	$100.03	Supplies for Environmental Affairs
Big Mama's & Papa's Pizza	$213.27	Refreshments for 4.19.17 LFNC meeting
Dharma Trading	$204.13	Supplies for Environmental Affairs
Facebook	$100.00	Facebook Boosts
Facebook	$27.94	Facebook Boosts
Facebook	$24.94	Facebook Boosts
CopyCat	$661.59	Copies of meeting agendas and materials
Total	**$2,031.89**	

C. **MOTION:** Authorize the President and the Treasurer to expend up to $1,000 **(2 minutes)**
for unanticipated expenses incurred prior to the Tuesday, June 20, 2017 board meeting.

D. **MOTION:** Amend the FY17 Budget. **(5 minutes)**

9. New Business

A. Planning, Zoning, & Historic Preservation Committee (PZHP) (10 minutes)
(Deutsch/Carlson)

i. ZA-2017-1216
2252 Talmadge St
MOTION: Approve a letter of support for the requested application for a reduced off-street parking requirement related to an addition to an existing residential property on a substandard hillside lot. *(Board Packet)*

ii. AA-2016-4818, ENV-2016-4819-EAF
4011-4013 Sunset Dr
MOTION: Approve a letter of conditional support for the requested small lot subdivision to construct 4 small lot homes, to replace an existing 3-unit residential building and garage on the site. *(Board Packet)*

B. Transportation (Cohen) (10 minutes)

i. **MOTION:** Approve a letter to LADOT General Manager Seleta Reynolds requesting implementation of street safety measures at the intersection of Fern Dell Road and Los Feliz Blvd. *(Board Packet)*

ii. **MOTION:** Approve a letter to the Los Angeles County Metropolitan Transportation Authority (Metro) in support of the installation of bike share stations in Los Feliz.

C. Public Safety (Hain) (5 minutes)

i. **[FUNDING] MOTION:** Authorize he expenditure of $977.04 for first aid kits, which have been purchased in replacement of brochures for the GPACC Spring Faire and other, future outreach opportunities. *(Board Packet)*

D. Outreach (McNamara) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $10,000, with final amount to be recommended by an Outreach Task Force, for design services including, but not limited to: new logo and style guide, with elements for digital and physical media.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $5,000 (with the final amount to be determined by the LFNC Board based on remaining FY17 funds available) for collateral items featuring the LFNC logo, for distribution at future outreach opportunities.

E. Public Works & Neighborhood Beautification (Deutsch) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for promotional materials and banner associated a LFNC-sponsored tree adoption event in June 2017.

F. Cultural Affairs (DiGiandomenico) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 on a lecture and screening event at the Los Feliz 3 on June 15, 2017.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $500 for graphic design services needed for a half-page ad for the LFNC's participation in Independent Shakespeare Company (ISC)'s Shakespeare in the Park event.

G. Recreation (Mauceri) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of $6,350 to procure (purchase and install) spectator seating units at the new Griffith Park soccer fields. *(Board Packet)*

H. Ad Hoc Committee on Homelessness (Kim) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $100 in support of a 6.10.17 homelessness engagement volunteer training by Rebecca Price of Recycled Resources. The event will be a collaboration with the Silver Lake Neighborhood Council Homelessness Committee and the East Hollywood Los Feliz Homeless Coalition.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $300 for an informational brochure and associated flyer printing costs for homelessness resources.

I. Ad Hoc Committee on Hillhurst Ave (Ballard) (10 minutes)

i. **[FUNDING] MOTION:** Authorize the expenditure of up to $1,000 for renderings to visualize the committee's proposals and suggestions for complete streets improvements to Hillhurst Ave.

ii. **[FUNDING] MOTION:** Authorize the expenditure of up to $250 for the purchase of California native, bee-friendly, seed "bombs" for use in the beautification of Hillhurst Ave.

J. Community Impact Statements (10 minutes)

i. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 15-0065-S2 ("Hollyhock House Collections Digitization Project") as follows:
"The Los Feliz Neighborhood Council supports the Hollyhock House Collections Digitization Project to retroactively apply for a $32,300 grant from the California Arts Council state-local partner programs. We feel that it is important to digitize and to preserve historic artistic and architectural documents dating from 1927 related to Frank Lloyd Wright's Hollyhock House, to create online access to historic documents and

images for academic and general public benefit. The digitization of these historic documents could serve as a prototype for other digital collection management at DCA-operated galleries and neighborhood arts centers, and help in the City's bid to obtain UNESCO World Heritage List designation." *(Board Packet)*

ii. **MOTION:** Approve a Community Impact Statement (CIS) in support of Council File 17-0274 ("Affordable Housing Linkage Fee"), as follows:
"The Los Feliz Neighborhood Council supports Council File 17-0274.

In order to address the growing housing crisis in Los Angeles, the city can create a new source of funding for affordable housing by establishing an affordable housing linkage fee and directing the revenue from this fee, levied on new development projects, to the Housing Impact Trust Fund. More than 150 cities in California require developers to help fund the building of affordable housing, including Pasadena, West Hollywood, San Francisco, and Oakland; Los Angeles does not.

The housing crisis and the homeless crisis are inextricably linked. Affordable housing is not only a proven and effective part of the city's homelessness prevention strategy, it will provide our lower-income neighbors the opportunity to live in decent homes and to make Los Angeles a more livable city. Since 2010, the city has lost 75% of its state and federal funding for affordable housing, and we applaud the authors of this motion to look to developers for a stable and dedicated source of local funding to build affordable homes in Los Angeles.

For these reasons, the Los Feliz Neighborhood Council supports Council File 17-0274."

K. Other Items **(10 minutes)**

i. **DISCUSSION AND POSSIBLE ACTION:** Neighborhood Council elections in 2018 and/or 2019; short-term impact to terms of office for LFNC elected board member positions. (Kim) *(Board Packet)*

10. MOTION: Approve the April 2017 Governing Board Meeting minutes **(2 minutes)**
Minutes available via the Neighborhood Council Google Drive, in compliance with posting requirements, here: **https://drive.google.com/drive/u/0/folders/0B8EUAEKXO4HBOUNGQXhRc3NBZk0**

11. Governing Board Member Announcements and Comments **(5 minutes)**

12. MOTION: Adjourn

Next Board Meeting: Tuesday, June 20, 2017, at 7:30PM

AGENDAS & PUBLIC COMMENT: Meeting agendas are posted for public review at 1965 Hillhurst Avenue, the Los Feliz Public Library branch at 1874 Hillhurst Avenue (library reference desk) and online at http://www.losfeliznc.org. To be heard, public speakers are requested to fill out a Speaker Card on any agenda item prior to action being taken on it. Comments from the public on agenda items will be heard only at the time the respective item is considered. Comments from the public on matters not appearing on this Agenda within the Council's subject matter jurisdiction are heard during the non-agenda Public Comments, limited to 2 minutes per speaker, unless modified by the meeting's presiding officer.
PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings distributed to a majority or all of the Board in advance of a meeting may be reviewed on the council's website or during normal library business hours (library reference desk). All written materials distributed to council members within 72 hours of a meeting are available for public review. Copies will also be provided during council meetings. In addition, if you would like a copy of any record related to an Agenda item, please contact the council at info@losfeliznc.org or call: (213) 973-9758.
PROCESS FOR RECONSIDERATION: The council may reconsider and amend its action on items listed here if that reconsideration takes place immediately following the original action, or at the next regular meeting. The Council, on either of these two days shall: 1) Make a Motion for reconsideration and, if approved, 2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) A Motion for Reconsideration on the described matter and 2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a member who has previously voted on the prevailing side of the original action. If a motion for reconsideration is not made on the date the action was taken, then a member on the prevailing side of the action must submit a motion to the Chair or Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act governing public entities.
THE AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting info@losfeliznc.org or call: (213) 973-9758.

REV: 06/16

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:26:26 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:27:07 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Tue, Apr 25, 2017 at 4:44 PM
Subject: Re: FW: MER Package and missing Funding Requests
To: Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <Grayce.Liu@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Martha Cabral <martha.cabral@lacity.org>, Leyla Campos <leyla.campos@lacity.org>

Hi Barbara,

Hope all is well. Thank you for the update on the MER submission. My apologies for any inconvenience my report may have caused. I have confirmed LFNC's February MER has been received.

The Department and the Office of the City Clerk will make every effort to notify Neighborhood Councils when staff changes occur or when changes in the submission process are made. These updates are normally provided in the Monthly NC profiles and I understand the Office of the City Clerk is posting any funding updates to their website. As LFNC's Neighborhood Council Advocate, I will forward updates as I am made aware.

I requested from NC Funding to research the two payments made to the City of Los Angeles, Parking Violations Bureau, $70.00 and $75.00. I will follow with Funding on the origin of the expenses and provide an update to you.

NC Funding researched the payment of flowers for CM Ryu that you made me aware of the night of the LFNC meeting. It has been determined no public funds were used in the purchase of the flowers. As I stated at your meeting, such an expense is considered a Gift of Public Funds and is an Unacceptable Purchase by a Neighborhood Council.

I look forward to working the LFNC. If I can be of further assistance, please feel free to contact at the number listed below or at mario.hernandez@lacity.org and please reference Case 16777.

Thank you.

Mario Hernandez
Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-473-7472 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Mon, Apr 24, 2017 at 8:28 AM, clerk.ncfunding@lacity.org <cityclerk.funding@lacity.org>

wrote:

> Good morning Barbara,
>
> Hope this email finds you well.
>
> Just wanted to update you on the question of your MER's, yes the MER's were sent directly to my email and when that happens NC Funding Representatives make a concerted effort to make sure that the document get forwarded to the appropriate staff, in this case they are inserted in the file specifically designated for MER's which was done immediately after receiving them.
>
> Hope this answers your questions.
>
> Let me know if I can be of further assistance.
>
> Best regards,
>
> Martha
>
> ---------- Forwarded message ----------
> From: **Martha Cabral** <martha.cabral@lacity.org>
> Date: Mon, Apr 3, 2017 at 8:40 AM
> Subject: Fwd: MER Package and missing Funding Requests
> To: done Ncfunding <cityclerk.funding@lacity.org>
>
> Los Feliz,
>
> MER's for Februaray
>
> ---------- Forwarded message ----------
> From: **Barbara Howell** <barbara.howell@losfeliznc.org>
> Date: Sat, Apr 1, 2017 at 6:01 PM
> Subject: MER Package and missing Funding Requests
> To: martha.cabral@lacity.org
>
> Martha,
>
> Attached are three documents:
>
> - MER package for the most recent meeting (February expenses)
> - Funding request form for Enrich LA
> - Funding request for Friends of Franklin Elementary
>
> I couldn’t tie the case # to the specific NPG, so I just tried to name the documents clearly and hope for the best.

Let me know if you have any questions.

Thanks,

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

On Thu, Apr 20, 2017 at 5:22 PM, Barbara Howell <barbara.howell@losfeliznc.org> wrote:

> Mario,
>
> As you can see from the email below, the MER package for February was submitted to Martha on April 1, who had informed me a few weeks earlier that she was the new funding representative. Although it was a few days late, it was submitted. I had heard that the empowerla.funding@lacity.org was not correct, and perhaps I had assumed incorrectly, that it would be forwarded to the , since no alternate instructions had been provided on the topic.
>
> Since then, I was able to connect with Atziri, who let me know the new email address, but I would like you to confirm that it is correct: cityclerk.funding.lacity.org. While I was on the DONE site today, I also found a portal for uploading it. I did this, but can only hope it will reach the right people.
>
> I look forward to your clarifying the correct process for submitting the MER from our most recent meeting.
>
> As you know, we are experiencing some frustration on our end, working with paid staff who are supposed to support us as we try to do this work – as volunteers.
>
> · Lack of information when staffing changes occur and when process for submitting NPG's, MERs, etc. are made.
>
> · No response when asking questions about charges on our checking, for which we will be held accountable.
>
> · Inconsistencies between what is an acceptable expense occur from one NC to another. If it was acceptable for Silver Lake NC to send Councilmember Riu a

condolence gift when his father passed, it doesn't make sense that Los Feliz cannot send a platter of food to a funeral when the father of one of our members passes.

Many of the things you shared at our meeting were very helpful, and I will keep them in mind. But, the treasurer training and manual could be much improved, so we didn't have to hear these things during the council meeting. Perhaps that can be your greatest contribution: to help improve the communication and training from DONE to the neighborhood councils.

Thank you.

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

From: Barbara Howell [mailto:barbara.howell@losfeliznc.org]
Sent: Saturday, April 01, 2017 6:01 PM
To: 'martha.cabral@lacity.org' <martha.cabral@lacity.org>
Subject: MER Package and missing Funding Requests

Martha,

Attached are three documents:

- MER package for the most recent meeting (February expenses)
- Funding request form for Enrich LA
- Funding request for Friends of Franklin Elementary

I couldn't tie the case # to the specific NPG, so I just tried to name the documents clearly and hope for the best.

Let me know if you have any questions.

Thanks,

Barbara Howell

Barbara Howell

District C Representative and

Treasurer, Los Feliz Neighborhood Council

--
Neighborhood Council Funding Program
Office of the City Clerk

IMPORTANT DATES
June 1, 2017 - Last day to submit a Funding Request Form (FRF) to Funding Program
June 7, 2017 - Last day to issue a Union Bank Account online check payment
June 11, 2017 - Last day to use the NC Bank Card

Subject: PRA Case 21508 (los feliz)
From: Mario Hernandez <mario.hernandez@lacity.org>
To: ELA PRA <ela.pra@lacity.org>
Date Sent: Thursday, May 24, 2018 1:25:37 PM GMT-07:00
Date Received: Thursday, May 24, 2018 1:26:18 PM GMT-07:00

Thank you.

Mario Hernandez
Neighborhood Council Advocate

Department of Neighborhood Empowerment
200 N. Spring Street, Suite 2005
Los Angeles, CA 90012
Office | (213) 473-7472 Fax | (213) 978-1751
Email | Mario.Hernandez@LACity.org Web | www.EmpowerLA.org

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---------- Forwarded message ----------
From: **Mario Hernandez** <mario.hernandez@lacity.org>
Date: Wed, Apr 19, 2017 at 1:37 PM
Subject: Re: FW: LFC Bank Statement Electronic Debits
To: "ldemmers@losfeliznc.org" <Ldemmers@losfeliznc.org>, Barbara Howell <barbara.howell@losfeliznc.org>
Cc: Grayce Liu <grayce.liu@lacity.org>, Luke Klipp <lukeklipp@losfeliznc.org>, Atziri Camarena <atziri.camarena@lacity.org>, Melvin Canas <melvin.canas@lacity.org>, Mike Fong <mike.fong@lacity.org>

Hi Linda,

I have spoken Atzi, with the Funding Program, and she researching these two debits. She will be following up the bank and LFNC. She did confirm the payments were made to the City of Los Angeles - Parking Violations Bureau in the amount of $70.00 and $75.00.

Once she is able to determine the source of the payments, she contact you directly.

If you have any further questions or I can be of further assistance, please feel free to contact me at (213) 978-1551.

Thank you.

Mario Hernandez

Project Coordinator

Department of Neighborhood Empowerment
200 N. Spring Street, Fl 20
Los Angeles, CA 90012
Office | 213-973-1639 Fax | 213-978-1751
Email | mario.hernandez@lacity.org Web | www.EmpowerLA.org

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https://www.youtube.com/watch?v=IJ77Zz-RsFo
Attachments area
Preview YouTube video Welcome to EmpowerLA!

On Wed, Apr 19, 2017 at 1:27 PM, ldemmers@losfeliznc.org <Ldemmers@losfeliznc.org> wrote:

> Mario,
>
> To follow up on the comment I made last night. We have no knowledge of these $70 and $75 charges on our Mark bank statement. I have not received an answer from any of those listed in the cc line below.
>
> Can you please direct me to a contact with City Clerk, Union Bank, or EmpowerLA so that we

can resolve this before we submit our March Monthly Expenditure Report?

Linda Demmers

--

Linda Demmers + District A + Los Feliz Neighborhood Council

PO Box 27003 + Los Angeles + California 90027

From: ldemmers@losfeliznc.org [mailto:Ldemmers@losfeliznc.org]
Sent: Friday, April 7, 2017 8:32 AM
To: 'NCSupport@LACity.org' <NCSupport@LACity.org>; 'Betty Wong Oyama' <betty.wong@lacity.org>; 'funding@empowerla.org' <funding@empowerla.org>
Cc: 'Armando Ruiz' <armando.ruiz@lacity.org>; 'Barbara Howell' <barbara.howell@losfeliznc.org>; 'Luke Klipp' <lukeklipp@losfeliznc.org>
Subject: LFC Bank Statement Electronic Debits

Good morning EmpowerLA,,

On our March bank statement there are two transactions to City of Los Angeles, one for $75 and one for $70. Both paid on March 29. We have no knowledge of these electronic debts. Can you please clarify these for us?

Thank you,

Linda Demmers

Second Signator